

Research Administrators' Network Meeting

AGENDA

February 26, 2019

2:00-4:00 p.m.

Michigan League Ballroom

Webcast - <http://orsp.umich.edu/ran-meeting-live-stream>

Welcome & Introductions [2:00-2:10]

Becky O'Brien, RAAC Communications Subcommittee Chair

Craig Reynolds, Guest Emcee

Invention Reports [2:10-2:30]

Jodie Richardson, Manager, Business Process Optimization, Office of Technology Transfer

RAAC Overview and Update [2:30-2:45]

Chris DeVries, Project Manager, Research Administration Advisory Council (RAAC)

Open Networking [2:45-3:00]

Updates [3:00-3:55]

Sponsored Programs - Bryan VanSickle, Director, Sponsored Programs [3:00-3:10]

Office of Research & Sponsored Projects - Craig Reynolds, Executive Director, ORSP [3:10-3:20]

ORSP Deadline Policy - Craig Reynolds, Executive Director, ORSP [3:20-3:35]

ITS - Carolyn Pappas, ERP Business Systems Analyst Lead, ITS [3:35-3:45]

Navigate - David Mulder, Training Manager [3:45-3:55]

Closing Remarks [3:55-4:00]

RAN schedule for the rest of this Academic Year:

<http://orsp.umich.edu/ran>

Ideas for a future meeting?

Contact ran-plans@umich.edu

Brought to you by the Research Administration Advisory Council (RAAC) Communications Subcommittee.

Research Administrators' Network

Welcome!

February 26, 2019



Guest Emcee

Research Administrators' Network

Craig Reynolds, Executive Director, ORSP

February 26, 2019



A Two (or One, or Three, or Four, or Maybe Five) Step Program for Being Happy

Research Administrators' Network

Craig Reynolds, Executive Director, ORSP

February 26, 2019



Today's Learning Objective



1. You will learn how to be happy!

*How to Be Happy in **Five** Easy Steps!



1. Recognize happiness is a choice.
2. Choose to be happy.
3. Make a list of whatever tends to increase your happiness.
4. Do the things on your list more often.

EXTRA SECRET BONUS TIP #5. Ignore other people's lists.

Et voila. You'll suddenly find you're happy!

*YMMV. What do I know, anyway?

Craig's List (Don't Forget Step #5!)



1. Spend time with people who make me laugh
2. Vacation on Beaver Island
3. Listen to music and play music with friends
4. Do good work in ORSP
5. Acknowledge and be thankful for my privilege
6. Remember life is short and absurd
7. Keep things in perspective
8. Be kind
9. Assume others have the best intentions
10. Forgive and forget easily
11. Take some time every day to be grateful
12. Look for what's positive and what's funny
13. Have low expectations

Activities



Attitudes



Summary: The Three Steps to Achieve Happiness



1. Choose to be happy
2. Make a list of what makes you happy
3. Do what makes you happy

BONUS TIP #1: Ignore any self-help advice billed as *“The X Steps to Achieve Y.”*

BONUS TIP #2: Ignore life advice that is painted on a sign (and stop telling me what to do!)





GOOD LUCK!

(and be happy!)

U-M Tech Transfer Reporting & Compliance



Research Administrators Network

Jodie Richardson, Manager, Business Process Optimization, OTT
February 26, 2019





WHAT MAKES ME HAPPY?



TECH TRANSFER
UNIVERSITY OF MICHIGAN

Why We Exist

- Responsible for commercialization of discoveries based on U-M research and intellectual property

Who We Are

- Licensing, Venture, Legal, Marketing and Business Operations Professionals

What We Do

- Assist U-M researchers with protection of their discoveries
- Prepare technologies (IP) for the marketplace
- Market and license technologies to companies
- Help to develop and launch new U-M startups



**IT'S OUR JOB TO MAKE
SURE THAT EVERY U-M
RESEARCH DISCOVERY
HAS AN OPPORTUNITY
TO CHANGE THE WORLD**

Disclosing to Tech Transfer – Why?



- University policy
 - Board of Regents By-Laws
 - Tech Transfer Policy
- Required under terms of most funding agreement(s)
- Assessment of protection, market & commercial potential
- Possible protection of IP prior to publication or sharing
- Look for opportunities for societal impact through discovery

Early and Often!

- Before any publication or other public disclosure
- Before discussions with any party outside of U-M
- In some cases, before submission of a funding proposal
- Before material is released, shared or made available to others

Disclosing to Tech Transfer – How?



ABOUT TEAM GET INVOLVED MEDIA CENTER STUDENTS

M | TECH TRANSFER
UNIVERSITY OF MICHIGAN

[Inventors](#) [Industry](#) [Startups](#) [Explore](#)

Inventors [Encourage](#) [Assess](#) [Develop](#) [Unleash](#) [MTA](#) [Policies](#) [Resources](#)

The University of Michigan is one of the world's leading research universities with faculty known for discovery and innovation. Our job at U-M Tech Transfer is to join forces with you to find market applications for your ideas and to help bring these ideas to life.

Get Started.
Call us at **734.763.0614**

[SUBMIT YOUR INVENTION](#)

Disclosure should include:

- Sufficient description
- All contributors should be listed (including non-UM)
- All funding & grant information, including federal, industry, foundation, internal UM support (dept./startup/etc.)
- Public disclosure details, and copies of materials
- Responses to supplemental questions

Federal Compliance



- Prior to the Bayh-Dole Act (the “Act”) of 1980, all work done under federal research & development funds belonged to the government.
- The Act allows us to retain ownership, pursue patent protection, and commercialize the discoveries that are made with federal support.
- The Act applies to almost all federal funding agreements, including grants, contracts & cooperative agreements.
- U-M employees working under a federal funding award agree to abide by the terms of the Act (prompt disclosure & assignment of inventions, etc.).

Government/Agency Concerns

- Lack of knowledge of Bayh-Dole regulations by Grantees, including faculty, staff, researchers, etc.
- Non-reporting and under reporting of discoveries, patents & commercialization
- Commingling of funds (mixing federal & non-federal funds, using awarded funds for work outside the scope of approved project, etc.)
- Incorrect funding included in published acknowledgement statements
- Improper assignments (improper chain of assignments from PI to institution, assignments made to 3rd parties or back to inventors without required prior approval of funding agency)
- U.S. manufacturing non-compliance (requirement being ignored in licenses, waivers for prior approval not submitted, etc.)

Risks of Non-Compliance

- Loss of federal funding for a project, a particular PI or group, or the entire university
- Loss of the university's rights to inventions and IP
- Reduction in funding appropriations for agencies if they do not ensure grantee compliance
- Additional oversight and compliance obligations
- Possible litigation by licensees over false representations
- More “ammunition” for critics pushing for march-in, outside control of licensing terms, or taxation of academic licensing revenue

Non-Federal Compliance



- Many non-federal funding awards/agreements include similar, and at times more restrictive, terms regarding reporting, compliance, IP rights, royalty payments, etc.
 - Industry Sponsored Research
 - Foundation Funding
- Often these awards will include provisions that do not allow additional funding from other sources to be used on the project.
- Efforts should be made to avoid use of federal and non-federal funding sources on a project, even when a specific provision is not included.
- Many will require review & approval by the sponsor prior to any publications or other public disclosures related to the project.

ANY QUESTIONS?

Research Administration Advisory Council (RAAC) Overview and Update

Research Administrators' Network

Chris DeVries, Project Manager, RAAC

February 26, 2019



Welcome!



Agenda:

- Overview of the RAAC
- RAAC Structure
- RAAC Accomplishments
- Looking Forward
- Get Involved

Objective:

- Inform you of the purpose and structure of the RAAC, clarify misconceptions about the RAAC, and leave you with a desire to get involved.

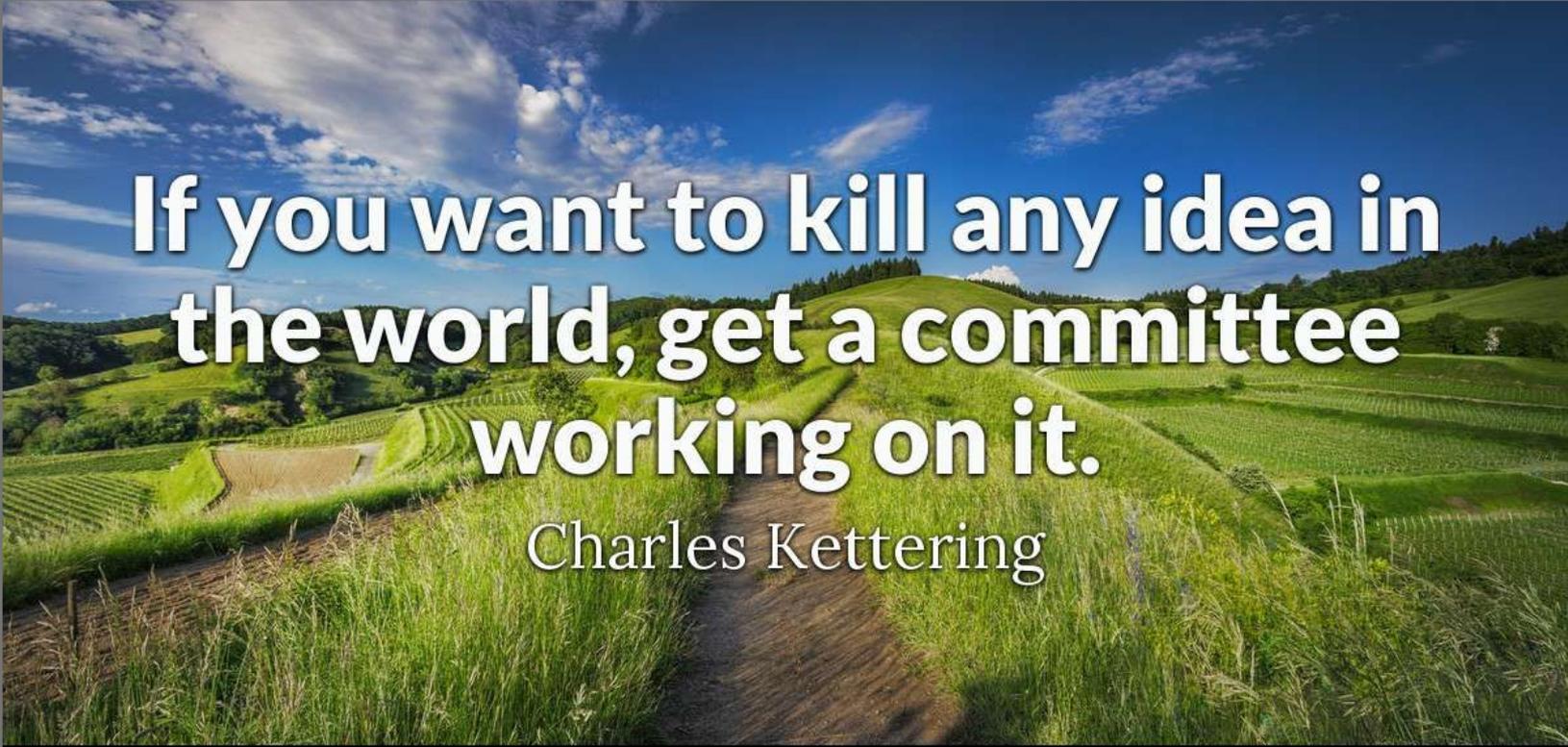


Haleakalā, Maui, HI
My Happy Place!



**A committee is a group that
keeps minutes and loses
hours.**

Milton Berle



**If you want to kill any idea in
the world, get a committee
working on it.**

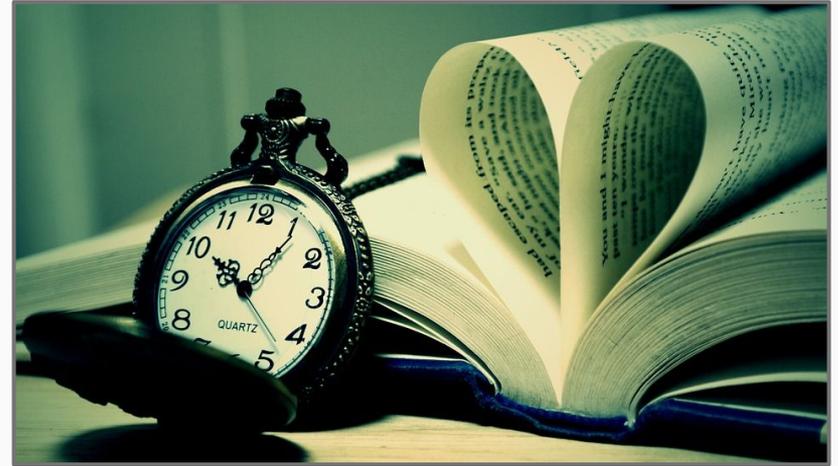
Charles Kettering

Overview of the RAAC



History:

- Memorandum from VPR Stephen Forrest authorizing the RAAC in March 2012.
- First meeting of the RAAC (what is now the Committee-at-Large) in September 2012.
- RAAC subcommittees began meeting in January 2013.
- First RAAC Project Manager hired in August 2013.
- Created RAAC By-Laws in July 2014.
- Initiated the RAAC Faculty Advisory Council in March 2015.



Overview of the RAAC



Purpose / Goals:

(per Stephen Forrest memorandum, March 7, 2012)

- Provide monthly meetings for senior research administrators and “support professionals.”*
- Integrate then-existing eGovernance Team and Sponsored Programs Advisory Team (SPA).
- Allocate two official representatives from each academic unit to RAAC; more as work dictates.

Key Goal: “Promote greater awareness and shared ownership of both strategic research initiatives and administrative infrastructure.”

***i.e., All of you!**



Overview of the RAAC



Goals Realized:

- *Regular monthly meetings of RAAC committees and subcommittees.*
- *Collaboration with many groups on campus that are vital to research administration.*
- *All academic units and a multitude of central offices have representation on the RAAC.*

Key Goal: "Promote greater awareness and shared ownership of both strategic research initiatives and administrative infrastructure."

REALIZED!



BUT: We should never stop finding ways to improve!

RAAC Accomplishments



Accomplishments:

(selected – 2013–2019)

RAAC Communications

- RAN Meetings (3x year)
- RAP/RAPid design and feedback
- NIH FORMS-E worksheet

RAAC Metrics

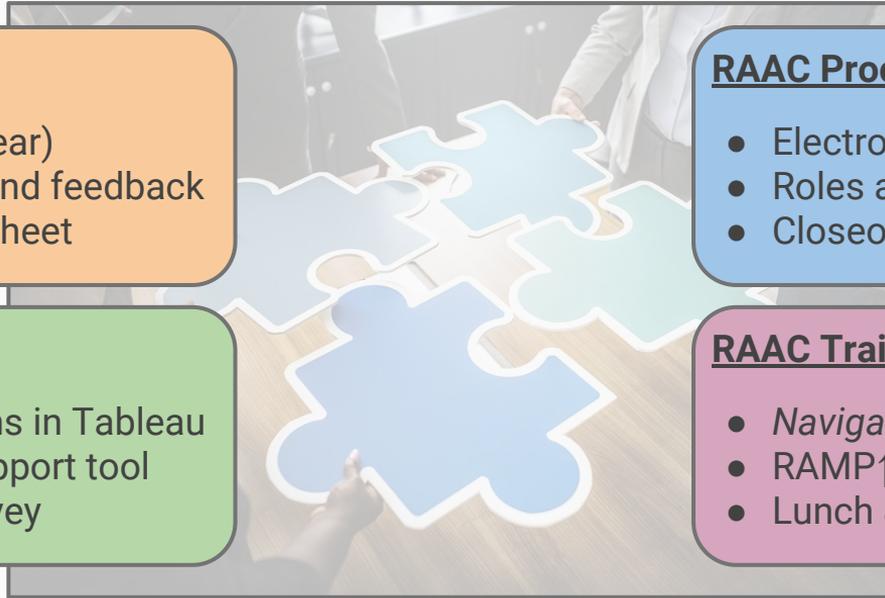
- Metrics visualizations in Tableau
- Current/Pending Support tool
- ORSP customer survey

RAAC Process

- Electronic 7471
- Roles and Responsibilities
- Closeout Checklist

RAAC Training

- *Navigate: Fundamentals*
- RAMP↑
- Lunch & Learn



Looking Forward



My Vision:

(in conjunction with the RAAC committees and subcommittees)

- Facilitate involvement from all unit levels that results in truly broad representation.
- Analyze Navigate participation data and metrics to identify potential RAAC members.
- Document membership onboarding, review, and offboarding procedures.
- Review By-Laws for needed updates with an eye toward long-term success of the RAAC.
- Continue to deliver the highest level of service to all research administrators.



How to get involved with RAAC:

- Visit the RAAC web page on the ORSP site:
 - View the committee rosters, by-laws, and minutes.
- Talk to the RAAC participants you know about their experience.
- Contact the RAAC Project Manager to discuss how you can get involved.
- Attend a Navigate course to increase your knowledge and build your network.



Thank you!



Thank you for your time and attention!

I'm happy to chat with you during the networking break or after today's meeting.

Or, contact me anytime at cdevrie@umich.edu to discuss your interest in RAAC.



Professional Societies Updates

Research Administrators' Network

Chris DeVries, Project Manager, RAAC

February 26, 2019



National Council of University Research Administrators:

- NCURA Region IV (Midwest) **Spring Meeting** – April 28–May 1, 2019 in Columbus, OH.
 - Registration now available!

ncuraregioniv.com/conferences.html



National Council of University Research Administrators:

- Applications for the Region IV (Midwest) **Mentoring Our Own** program in leadership development in research administration are due **March 19, 2019**.

ncuraregioniv.com/mentoring-our-own.html



National Council of University Research Administrators:

- NCURA National Meeting – August 4–7, 2019, Washington, DC
 - Registration opens in April 2019!

www.ncura.edu/Education/MeetingsConferences.aspx

SAVE THE DATE



2019 ANNUAL MEETING

OCTOBER 19 - 23
HILTON SAN FRANCISCO

SRA INTERNATIONAL
2019
ANNUAL
MEETING

SRAANNUALMEETING.ORG/2019

www.sraannualmeeting.org/2019/

Research Management Architecture And All That Jazz!

2019 Midwest/Northeast Section Meeting



April 28 - May 1, 2019 • Hyatt Centric Chicago Magnificent Mile

www.srainternational.org/meeting/section/2019-midwestnortheast-section-meeting

SRA MICHIGAN CHAPTER 2019 MEETING

**MACKINAC ISLAND, MICHIGAN
GRAND HOTEL
JUNE 10-11, 2019**



Contact Us!

msragroup@gmail.com

www.srainternational.org/meeting/chapter/2019-michigan-chapter-meeting

Announcements!

- **Michigan Chapter Conference**, Mackinac Island, June 10-June 11
 - **Hotel block is open** – check our website!
 - General conference program available; full conference program coming soon
 - Registration opens in a few weeks – look for our emails and check our website!
- **Want to get involved with the Michigan Chapter of SRAI?**
 - Ruth Halsey, President, halseyr@umich.edu
 - Melissa Karby, President-Elect, mkarby@umich.edu
 - Cathy Seay-Ostrowski, Immediate Past-President, cathyso@umich.edu
 - Pat Turnbull, Secretary, pawatson@umich.edu
 - Nicholas Prieur, Treasurer, nprieur@umich.edu



Contact Us!

msragroup@gmail.com

National Organization of Research Development Professionals:

- 11th Annual Research Development Conference – April 29–May 1, 2019, Providence, RI
 - Early bird registration ends March 15, 2019; regular registration ends April 28, 2019.

www.nordp.org/conferences



National Organization of Research Development Professionals:

- 2019 NORDP Great Lakes Regional Meeting – October 21, 2019, Ann Arbor, MI
 - There will be a registration fee, but you do not need to be a NORDP member to attend.



Break – Open Networking



Sponsored Programs Update

Research Administrators' Network

Bryan VanSickle, Financial Senior Manager, Finance-Sponsored Programs
February 26, 2019





elearning courses available to assist with FSRs

- FSR Overview
- Cost Share
- Cost of All Kinds

New jobs aids

- Scrapping equipment
- Transferring/moving equipment
- Others

Staff updates



Contract Administration

Reporting

Customer Service

ORSP Update

Research Administrators' Network

Craig Reynolds, Executive Director, ORSP

February 26, 2019



ORSP

- Currently hiring to refill an Asst. Project Rep. position
- Project Rep. Beth Wenner moving to Clinical Trials in April

UMOR

- Assoc. VP-Business Operations position eliminated
- See Jan. 25 edition of [UMOR News](#) for org chart changes

ORSP During a Reduction in Operations



- ORSP is considered to be a non-critical service.
- ORSP is closed whenever the University is closed.
- ORSP business will not be conducted during a closure.
- ORSP recommends:
 - Plan ahead
 - Confirm sponsor's late submission policy
 - Request an extension from sponsor, if possible

- **Concerns about Foreign Support and Participation**
 - Report all research support a PI receives, including support from a foreign entity. It does not matter who is the legal recipient of the foreign support.
 - Report whenever a significant part of the project will be performed outside the U.S., ***regardless of who is doing the work or who is funding the work.*** (NIH calls this a **foreign component.**)

Agency Updates: NIH



- New Parent Program Announcements for “[Basic Experimental Studies Involving Humans](#)” (NOT-19-024)
- Training applications must include letter verifying U-M has policies, procedures and oversight to prevent harassment and other discriminatory practices (see ORSP website).
- “[Inclusion Across the Lifespan Policy](#)” in effect now

Agency Updates: DOE Talent Policy Notice



- New policy seeks to cease influence of **foreign government-supported talent recruitment programs**
- DOE grant/contract personnel prohibited from participating in the programs of countries determined to be sensitive
- DOE grant/contract personnel must fully disclose and, as necessary, terminate affiliations with these programs

- Post-shutdown Webpage

- Implementation of *Proposal and Award Policies and Procedures Guide (NSF 19-1)* and *Grant General Conditions (GC-1)* delayed to Feb. 25, 2019
- Deadlines extended for certain program descriptions, announcements, solicitations and “Dear Colleague Letters” listed on post-shutdown website.



Animal Research on the PAF

- Project Teams may select:
 - Only U-M vertebrate animal work, or
 - Only external entity vertebrate animal work, or
 - Both U-M vertebrate animal work AND external entity vertebrate animal work
- Questions now aligned with related AWD record

Linking Awards: Award Relationships

- Establishes link between ≥ 2 AWDs that provides a visual clue of a sponsor-initiated relationship:
 - AWDs share one FAIN; **OR**
 - AWDs share one PAF *and* AWDs are
 - Non-federal AWDs, *or*
 - Federal contract AWDs with no FAIN; **OR**
 - AWDs share a single project as recognized by the sponsor, *and* each AWD is clearly identified as a component of that project.
- *Linked Awards* will display on *AWD Related Records* tab



Linking Awards: Restricted Award Relationships

- Establishes link between Parent AWD and Subproject PAFs that allows for Subprojects to be awarded as independent AWD records
- Applies to a small number of projects (e.g., holding accounts, masters-with-money, federal projects with non-federal sub-project/grants).
- Only ORSP PRs can run *Set Subproject Relationship* activity.
- The PRA and Dean-level RA will be involved in the creation of each Parent AWD
- All PAFs linked to Parent AWD will have the same AWD ID as the Parent, plus a suffix of “-SUB”+ three digits (e.g., AWD000022-SUB008).
- Linked Awards will display on *Related Records* tab of Parent AWD and each AWD-SUB.



Deliverables Pilot

- Reminder: Deliverables already exist in AWD record
- Deliverables enhanced to support central office entry of final closeout documents for Property Control, Office of Technology Transfer, and Procurement
- *Project Teams should not assign deliverables to these offices*
- *Project Teams should only select themselves as the Responsible Party*

Senior/Key Personnel on AWD

- ORSP will manage Senior/Key Personnel on AWD record
- Project Teams will manage all other personnel on AWD
 - Use Request Action/Modification *with PAC-R Form* to request changes to Senior/Key Personnel
 - Use Request Action/Modification *alone* for changes to all other personnel

Conversion of PAF Personnel to AWD

- Once a PAF converts to the state of Awarded, it is for the most part “locked down”
- *PAF* administrative personnel are not updated once the AWD has been set up
- AWD personnel may differ from PAF, e.g.:
 - ORSP Project Rep on PAF \neq ORSP Project Rep on AWD
 - Contact PI on PAF \neq Contact PI on AWD
- Always refer to AWD data as it is the most recent/accurate

Internal Deadline Policy Update

Research Administrators' Network

Craig Reynolds, Executive Director, ORSP

February 26, 2019



Service Standards by Business Days Prior to Deadline



Service Provided	<i>Finalize \geq 4 Business Days</i>	<i>Finalize \geq 2 Business Days *</i>	<i>Finalize $<$ 2 Business Days **</i>
Proposal Checked Against U-M Requirements	✓	✓	✓
Proposal Submitted by Deadline	✓	✓	
Proposal Successfully Received by Sponsor	✓		
Proposal Checked Against Sponsor Guidelines	✓		
Terms Reviewed to Ensure UM Can Accept Award	✓		

* Given limited review, ORSP cannot guarantee proposals will not be administratively returned without review or declined for funding on technical grounds.

** These proposals are considered “at risk.” They may or may not be submitted and will not be given priority over more timely proposals for the same deadline.



Phase I: PAF Changes (June 2019 at the earliest)

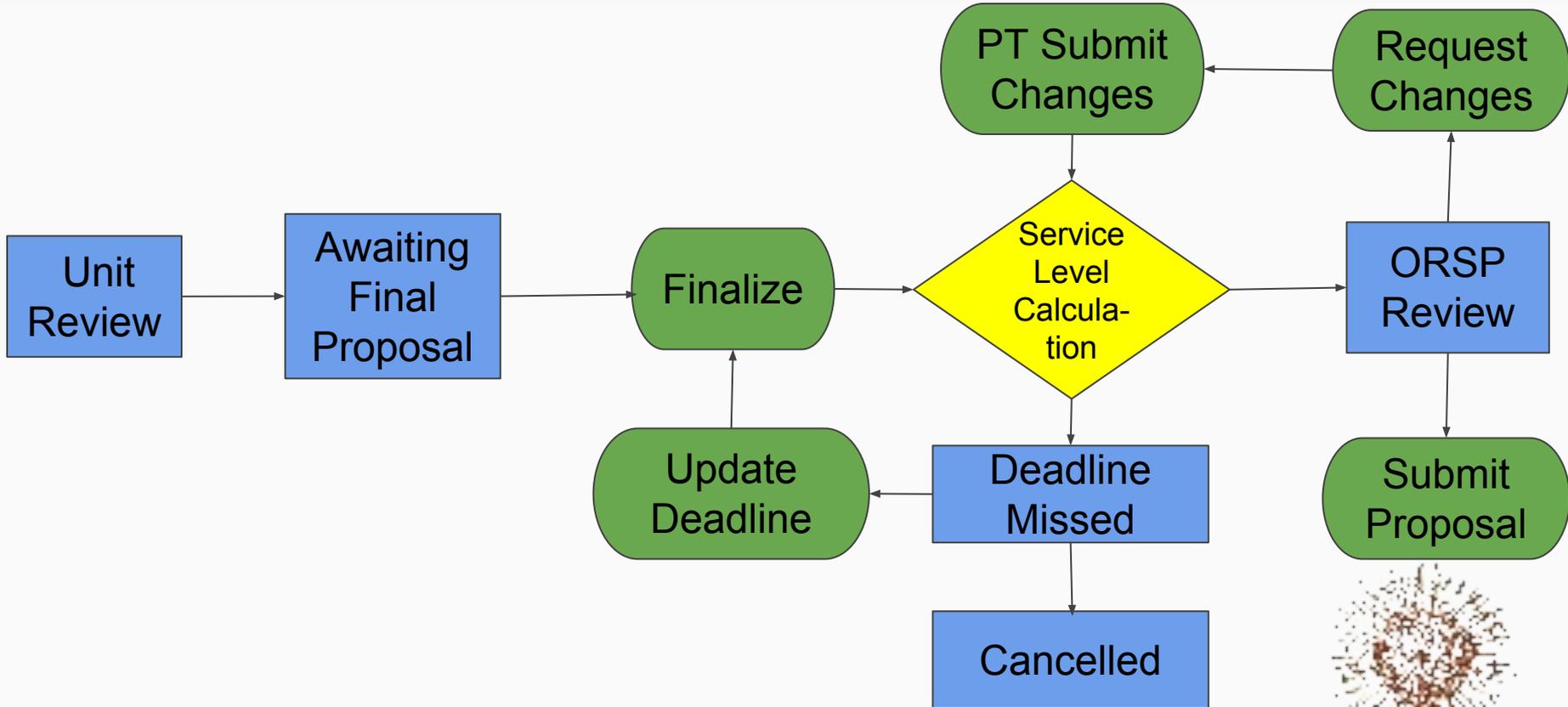
- Preview Policy
- Preview School/College/Institute/Unit Policy Requirements
- Rollout PAF Redesign
- ORSP Request Changes - Required v. Recommended
- Email notices sent upon submission about new policy
- eRPM requirements gathering, programming and testing
- Workflow User Acceptance Testing



Phase II: Policy & Workflow Go-Live (Date TBD)

- Communication and training (prior to Go-Live)
- New State Functionality: “Awaiting Final Proposal”
- New State: “Sponsor Deadline Missed”
- New Project Team Activity: “Update Sponsor Deadline”
- Email Notices Sent to PI’s/Project Team Members

Proposed PAF Workflow



Phase III: Policy and Workflow Refinement

- Analyze data on implementation and policy effects
- Refine policy and procedures as necessary
- Work with RADs and VPR Hu on “chronic ‘at risk’ submitters”
- Advise VPR Hu on potential waiver requirement
 - *How many proposals are still arriving late (currently 25% after lunch on deadline day; 47% less than 2 days)?*
 - *How many “at risk” proposals are too many, i.e., what is an acceptable number of proposals to not get submitted?*

ITS Update

Research Administrators' Network

Carolyn Pappas, eResearch Administration Systems

February 26, 2019



Upcoming System Updates



- eRPM - February 25, 2019
- SF424 (Grants.gov) - March 23, 2019

February Update



- Award Enhancements - Quick Wins
 - All Awards - Added All Mods and All ACRs listers
 - Added more information to Award Modification Workspace
 - Added Award Change Request (ACR) Workspace message
 - Changed Label on Post A Comment on PAF & Award
 - Fixed issue preventing PIs and Award Editors from receiving Award Acceptance Request (AAR) Notifications
- Update to PI Sign activity on PAF, Award, and Sub-Contracts

Award Enhancements - Quick Wins



- All Awards - Added all **ACRs in Progress** and **Mods in Progress** listers

INFORMATION AND TECHNOLOGY SERVICES UNIVERSITY OF MICHIGAN eRESEARCH | PROPOSAL MANAGEMENT

Path >> My Home All Awards Search All PAFs All UFAs All SUBKs

Created/Pending/Active Awards **ACRs in Progress** Mods in Progress Cancelled/Terminated/Closed Awards

Filter ? ID [dropdown] Enter text to search for Go + Add Filter x Clear All

ID	Name	Date Modified	State	PI	Dept	Sponsor
ACR00001651	Post Award Change Request (Modification)	12/6/2018 4:39 PM	Pending Sponsor Approval	PI	Psychiatry-ASAP	Health and of Health
ACR00001512	ORSP Action Request	11/19/2018 9:29 AM	Changes Requested	PI	Psychiatry Child Services	Michigan H
ACR00001357	ORSP Action Request	11/7/2018 9:25 AM	Changes Requested	PI	Psychiatry-ASAP	Various Sp
ACR00001222	Post Award Change Request (Modification)	10/29/2018 7:23 PM	Changes Requested	PI	Psychiatry Child Services	Michigan, of
ACR00001064	ORSP Action Request	10/18/2018 10:56	Draft	PI	Psychiatry-ASAP	Michigan S

Award Enhancements - Quick Wins



- Added more information to Award Modification Workspace

- Principal Investigator(s),
Primary Post-Award
Contact,
Administrative Home,
Project Representative,
Project/Grant Coordinator

The screenshot displays the Award Modification Workspace interface. On the left, there is a sidebar with sections: Current State (Modification Processing), Award Modification (View Worksheet, Print Worksheet), Manage Data, and Activities (Post a Comment). The main content area shows 'This is a MOD' with ID AWD010103-MOD001 and a 'Status map' section. The status map is a flow diagram with four stages: Modification Processing (highlighted with a yellow triangle), Financial Processing, Pending Activation, and Modification Complete. Below the status map is a table with tabs for Main, Activity History, Change Log, and Attachments. The 'Main' tab is active, showing a list of key personnel and their contact information, which is highlighted with a red box:

Principal Investigator(s):	John Smith	UM Principal Investigator	jsmith@umich.edu
Primary Post-Award Contact:	Cassandra Contact, 313-123-4567, ccontact@umich.edu		
Administrative Home:	Dbn Col of Eng-Indust & Sys En 920600		
Project Representative:	Beth Wenner, 734-764-4751, bethwenn@umich.edu		
Project/Grant Coordinator:	Bryan Budget, 734-444-4444, bbudget@umich.edu		
Prime Sponsor:			
Direct Sponsor:	General Motors Company (dba General Motors Holdings, LLC), 310055		
Modification Type:	Additional Funding		
Administrative Change Type(s):	There are no items to display		
Description of changes:			
Parent Award:	AWD010103		
Date Created:	1/24/2019 2:37 PM		

Award Enhancements - Quick Wins



- **Award Change Request Pending** workspace message displays if there is an ACR in progress

Current State
Active

Phase III RCT of the Effectiveness of Silver Diamine Fluoride in Arresting Cavitated Caries Lesions AWD005250

[Request Action/Modification](#)

[Create New SUBK](#)

Award Record
[View Award Worksheet](#)
[Print Worksheet](#)

Manage Data

Activities
[Manage Administrative Personnel](#)
[Manage Non Key Investigators](#)
[Manage Conflict of Interest](#)
[Manage Unit Documents](#)

Status map

```
graph LR; A((Initial Award Processing)) --- B((Account Assignment)); B --- C((Financial Processing)); C --- D((Pending Activation)); D --- E((Active)); style E fill:#008000
```

Main	Mod/ACR	Activity Log	\$\$\$	Deliverables	Terms	Contacts	Compliance	More...
Principal Investigator(s): Irma Investigator UM Principal Investigator irmainv@umich.edu							PHS FCOI Regulations Apply Award Change Request Pending	
Primary Post-Award Contact: Carson Contact, 734-936-1000, contactc@umich.edu							Compliance Status	
Administrative Home: DENTCariology,Restor Sci &Endo 391700							IRB Approval ● ●	
Project Representative: Karen Alameddine , 734-615-5309, alamkar@umich.edu								

Award Enhancements - Quick Wins



- Changed Email Recipient checkbox on **Post a Comment** activity on PAFs, Awards, and Modifications
 - **Office of Contract Administration (*Outgoing Subcontracts Only*)**

***Select Email Recipients:**
Select people below to receive an email that a comment has been posted to this PAF. If you want to log a comment and not send an email, select "I do not wish to send an email"

I do not wish to send an email

UM Investigators

Ian Investigator

Cam Contact (Contact PI)

Administrative Project Personnel

Cam Contact (Primary Research Administrator)

Project Representative

Pat PR

ORSP Staff

Sam Staff

Finance-Sponsored Programs

Office of Contract Administration (Outgoing Subcontracts Only)

Routing Unit Contacts

Colleen Contact (LSA Dean: Dean's Office, 174200)

Carla Contact (LSA Dean: Dean's Office, 174200)

Interested Parties:

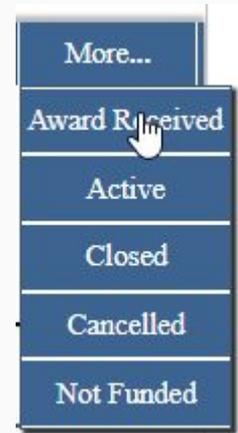
First Name	Last Name	Employer
There are no items to display		

Click **OK** to save your comments, attached documents, and email the individuals selected above.
Warning! Comments and the related comments documents cannot be removed after you click OK.
Click **Cancel** to close this window without saving comments and/or attached documents.

eRPM Tip for working with tabs



- Allow **More...** button links to open in a new tab/window
 - If all the workspace tabs are not expanded, and you see the More... tab, then try this tip to open the tabs instead of right-clicking
 - Press Ctrl then click on a PC
 - Press Command then click on a Mac



Update to PI Sign Activity



- Updates to PI Sign activities on PAF, AWD, UFA, and SUBK (COI)

Conflict of Interest Statement

Do you (or your family members) or any of the key investigators (or their family members) have an interest or relationship* with a non-UM entity, where the non-UM entity is:

- Sponsoring this project;
- Supplying products purchased with this funding;
- Providing a product used in this project (e.g., an app, device, drug, compound, software, survey, evaluation);
- Holding an option/license to intellectual property used in this project (e.g., a device, drug, compound, software, survey, evaluation) that you or any of the U-M investigators developed; or
- Receiving a subcontract for work on this project?

*Examples of relevant interests or relationships with a non-UM entity include owning stock in, receiving income from, consulting with, serving as an officer/director/advisor to or having some other related financial/leadership interest or relationship with that entity.

Note: This is a required question. It needs to be answered even if you completed a disclosure in the university's Disclosure System.

* Yes No [Clear](#)

If the button above is checked "Yes", each conflicted investigator must file a disclosure in [M-Inform](#), as must any investigator required to do so by the sponsor. U-M will not award this project until all disclosures have been submitted, reviewed, and managed as appropriate.

Provide the name of the investigator, name of the outside entity or entities, and a brief description of the interest/relationship(s):

Navigate Update

Research Administrators' Network

David Mulder, Training Manager

February 26, 2019



Navigate Update



Navigate Professional Development Program

Upcoming Classes:

- Spring *Fundamentals* cohort filled, begins March 5
- Lunch & Learn: *Intro to BusinessObjects for RAs*, February 28 (full)
 - Repeat Session April 19 (tentative)
- *Advanced Budgeting: Task-Based Budgets*, April 5 & 12
- *Advanced Budgeting: Internal Proposals with Cost Share*, April 16 & 30
- Budgeting Basics, May 2 & 20
- *Uniform Guidance Cost Principles*, Spring (TBD)



For more info, visit orsp.umich.edu/navigate or email navigate-research@umich.edu.



Navigate Update



Navigate Professional Development Program



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- Lunch & Learn: Unfunded Agreements (UFAs) and/or Data Use Agreements (DUAs), Mid-June
- *E-ssentials* eLearning Modules:
 - *Proposal Prep & Submission* and *Understanding Effort* released February 11.
 - Stay tuned for: *Financial Monitoring*, *Personnel Appointments*, and *Effort Certification*, coming soon!



Navigate Update



For Additional Information:

- Email: navigate-research@umich.edu
- Go to: orsp.umich.edu/navigate



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Closing Remarks



- Thanks to the RAAC Communications Subcommittee!
- Ideas for a future meeting? ran-plans@umich.edu
- Next RAN meeting:
 - **May 23, 2019**
 - **2:00 – 3:30 pm***
 - **Michigan League Ballroom**

*Followed by the UMOR Staff Recognition Awards

