

Research Administrators' Network Meeting

AGENDA

May 15, 2018

2:00-3:30 p.m.

Michigan League Ballroom

Webcast - <http://orsp.umich.edu/ran-meeting-live-stream>

Welcome & Introductions [2:00-2:10]

Becky O'Brien, RAAC Communications Subcommittee Chair

Yvonne Sturt, Assistant Director, ORSP, Guest Emcee

Uniform Guidance (UG) Procurement Standards [2:10-2:20]

Bob Johnson, Procurement Supervisor, Procurement Services

Updates [2:20-2:50]

Sponsored Programs, Debbie Talley, Director, Sponsored Programs [2:20-2:30]

Office of Research & Sponsored Projects, Craig Reynolds, Exec. Director, ORSP [2:30-2:40]

ITS, Cathy Handyside, Assistant Director, eResearch Administration Systems [2:40-2:50]

Featured Presentation [2:50-3:20]

New Award Functionality Preview

Cathy Handyside, Assistant Director, eResearch Administration Systems

Professional Development Spotlight [3:20-3:25]

Navigate and Professional Society Updates, David Mulder, Training Manager, ORSP

Closing Remarks [3:25-3:30]

2018 U-M Office of Research Staff Recognition Awards

Ceremony & Reception immediately following 3:30 – 5:00 p.m.

Michigan League, 2nd Floor, Hussey Room

Congratulations to Rick Brandon, Tom Bray, Judy Carrillo, and Lori Deromedi!

RAN schedule for the rest of this Academic Year:

<http://orsp.umich.edu/ran>

Ideas for a future meeting? Contact ran-plans@umich.edu

Brought to you by the Research Administration Advisory Council (RAAC) Communications Subcommittee.

Research Administrators' Network

Welcome!

May 15, 2018



Why We Give Recognition



Why is it good to take time out of our busy professional lives to celebrate success?

1. It confirms that **our work is valued** by others.
2. An awards ceremony is an opportunity for **celebration and reflection**.
3. **Happy chemicals!** It makes us feel good to give recognition to the deserving.
4. It **inspires** us.

Uniform Guidance (UG): Procurement Update

Research Administrators' Network

Bob Johnson, Procurement Supervisor, Procurement Services
May 15, 2018





CFR 200.318 through 200.326 contain the primary procurement related guidance.

- The good news is, U-M is currently compliant with most of the sections.
- There have been three major areas of concern:
 - Bid Limit
 - Conflict of Interest
 - Sole Source



Consistent with current U-M policy, competitive bidding will be required on purchases of \$10,000 or greater.

- At this time, the Uniform Guidance (UG) states that the threshold will be \$3,500. However:
 - There is conflicting guidance from federal agencies which support the \$10,000 threshold.
 - 2018 National Defense Authorization Act (NDAA)
 - The FAR is anticipated to increase to \$10,000.
- Many peer institutions have already decided on \$10,000.



Conflicted parties cannot be involved in the selection, award or administration of a purchase.

- Primary impacts to U-M:
 - Includes real or apparent conflicts of interest
 - Conflicted parties are expanded to include:
 - Members of employee's immediate family
 - Spouse / partner



U-M's current Sole Source Justification process is consistent with the UG, with one clarification:

- The UG says, procurement by noncompetitive proposals (sole sources) are only permitted when:
 1. The item is available only from a single source;
 2. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 3. **The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity;**
 4. After solicitation of a number of sources, competition is determined inadequate.



Point #3 represents a change in practice:

- 3. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity;**

In the past U-M may have allowed a specific supplier or product listed in the study proposal budget to act as justification for a sole source purchase.

- Now under UG, an express authorization in response to U-M's written request will be required.



RFP/RFQ requirements

- Use generic specifications when obtaining quotes.
- Have a documented process for technical bid evaluations.
- RFPs need to be “publicized” for purchases over \$150,000 for federally-sponsored purchases.
- Include small, minority and women-owned businesses when possible.
- Firms that helped draft the bid specification cannot bid on the project.



Orders under \$10,000

- Departments need to maintain records sufficient to detail the history of procurement (i.e. selection rationale, basis for the price, etc).
- On these purchases, do some due diligence & shop around.
- Use strategic suppliers when possible; due diligence has been done, and pricing has been predetermined in most cases.



- Finalize decisions based on OGC input.
- Complete the redline changes of SPGs, standard procedures, working documents (RFP, RFQ, SSJ, etc.), and Procurement website.
- Prepare and distribute communications to campus.
- Goes into effect by July 1, 2018.



Questions?

Awardee Fun Facts



U-M Office of Research Exceptional Service Award



Rick Brandon

Research Technical Staff Recognition Award



Tom Bray

Research Administrator Recognition Award



Judy Carrillo

U-M Office of Research Exceptional Service Award



Lori Deromedi



Awardee Fun Facts – Rick Brandon

1. Fan of *Curse of Oak Island* on the History Channel
2. Projectionist at a drive-in movie theater
3. Office #7
4. He met Bo. Twice.





Awardee Fun Facts – Tom Bray

1. Drove a 1964 Triumph Spitfire to Ann Arbor from Washington DC. He later purchased it again.
2. His wife's name is Jeri.
3. First job out of college was touring with Dionne Warwick.
4. For his 60th birthday, he and his wife spent four days riding horses in the back country of Iceland.



Sponsored Programs Update

Research Administrators' Network

Debbie Talley, Director, Finance-Sponsored Programs

May 15, 2018



Single Audit



FY17 Audit

Findings: Equipment,
Financial Aid

FY18 Audit - working on first
9 months now



New accountants and interns started May 7

Accountants

1. Abigail Debanò
2. Nick Rafferty
3. Jerry Shi

Interns

1. Casey Simlar
2. Nicole Kuschel

New email for Early Closeouts



Currently:

- You send early closeout requests to your Customer Service Financial Coordinator.

From now on:

- Please send early closeout requests to: earlycloseout@umich.edu.
 - Don't forget to attach your completed closeout checklist.
 - You can start using this now.
 - We will announce soon in RAP/RAPid.

ORSP Update

Research Administrators' Network

Craig Reynolds, Executive Director, ORSP

May 15, 2018



Staff Updates



- Managing Project Representative Tom Zdeba retiring June 8
- Tracy Schwab promoted to Support Staff Manager
- New Asst. Project Representative Joe Johnson (Private Sponsors Team)
- New Asst. Project Representative Filip Kobylecki (Private Sponsors Team)
- New Asst. Project Representative Eric Ward (Gov't. Sponsors Team)
- New Administrative Assistant Marie Turner (no relation!)
- New Administrative Assistant Rebekah Turner (no relation!)
- New Data and Reporting Assistant Amy Webb
- New Instructional Designer Lyn Fyfe

Policies and Procedures Updates



● The Internal Deadline Policy Evolves..

- Final proposals/PAFs received 4 or more business days prior to sponsor's deadline get full review and submitted by deadline
- Final proposals/PAFs received 2-3 business days prior to sponsor's deadline get limited review and submitted by deadline
- Final proposals/PAFs received less than 2 business days prior to sponsor's deadline get limited review; timely submission not guaranteed (at risk)
 - VPR Hu will determine later whether approved extension required
- Cross-campus working group ironing out eRPM system requirements and implementation details
- Start of 9-month soft launch period delayed (was September 1, 2018)

Federal Update - Common Rule Delay



- **Proposed:** Further delay of the Revised Federal Policy for the Protection of Human Subjects (Common Rule) until **January 2019**.
- **Beginning June 11:** IRB/eResearch **pilot for non-federally funded human subjects research only**, including:
 - Elimination of continuing review for most minimal risk research
 - Application of new exemption criteria
 - Self-determination option for some exempt projects
 - Updated *Sponsor Information* section, which allows study team to select PAFs, UFAs, etc. associated with study

Federal Update - NIH Clinical Trial Delay



- March 22, 2018 federal appropriations act directs NIH to:
 - Delay enforcement of its expanded definition of research that qualifies as a clinical trial for federal fiscal year 2018.
 - Seek research community feedback on the expanded definition prior to subsequent action.
- NIH has not yet issued guidance
- All NIH clinical trial policies and processes in effect until NIH announces changes imposed by this law

Federal Update - Excluded Parties Screening

- The Federal government requires ORSP to certify that U-M and our faculty are not (among other things) debarred, suspended, proposed for debarment, ineligible, or voluntarily excluded from participating in a federally-funded activity
- U-M is moving to a new screening process wherein PIs and Co-PIs are screened 3x per year by our vendor, Visual Compliance
- Visual Compliance is also used for Export Controls screening

GDPR!?! What's that?



- The [General Data Protection Regulation \(GDPR\)](#) takes effect May 25, 2018
- Regulates how U-M must protect personal data of European Union (EU) residents and non-EU citizens located in the EU
- Fines for violations up to 4% of annual global turnover or €20 million, whichever is more
- You do not need to do anything right now
- U-M working on guidance for campus. See:
 - <https://www.safecomputing.umich.edu/protect-the-u/safely-use-sensitive-data/general-data-protection-regulation-compliance>
- Contract negotiations may be delayed
- If you have immediate questions or concerns, email gdpr-project@umich.edu

Communication Best Practices Reminder



- When to use email:
 - You want to document information for later support and clarification.
 - Documentation in eRPM is not necessary.
 - Clarification is needed before documenting in eRPM.
 - Correspondence with a sponsor.
- When to phone:
 - You need a quick confirmation or to speak with someone directly.
 - You are experiencing miscommunications (e.g., still not clear after writing back and forth).
 - You need to discuss complex situations or multiple issues.
 - Routing a same day submission request.

Communication Best Practices Reminder



- **When to Post a Comment:**
 - Create a permanent record in the system
 - Relay information
 - Attach documents to PAF
 - Instructed by ORSP
 - Request ORSP to return PAF for changes prior to submission
- **When to Request ORSP Action:**
 - Status of Proposal Award Form (PAF) needs to change
 - Forward Award Documents
 - Post-Award Change Requests (requires PAC-R Form)
 - Pre-Award Change Requests

Communication Best Practices Reminder



- Include contact information in your signature, including phone number.
- Include relevant U-M reference information, e.g., PAF number, P/G, UFA number, PI name, Sponsor name and contact information.
- Direct your email to the person you're requesting response from (use "To" line appropriately).
- Copy interested parties when necessary (use "cc:" and "Reply to All" wisely).
- Proofread for content and tone.
- When forwarding an email, summarize and include the action requested.

<http://orsp.umich.edu/communications-best-practices>

ITS Update

Research Administrators Network

Cathy Handyside, Assistant Director - ITS Research Administration Systems
May 15, 2018



Award Management

- Project Timeline
- PAF/Award Relationship
- What Can Project Teams Do on an Award?
- Award Workspace in eRPM
- Request an Award Change
- Creating & Managing Deliverables

Award Management

- Implementation planned for August 2018
 - New Functionality in eRPM
 - Existing active PAFs converted to new Award format
 - Updates to Data Warehouse and canned Business Objects reports
- User Acceptance Testing - June 2018
 - Review with select groups including Project Advisory Teams (S/C/I & Central Office), RAAC Sub-committees, etc.
- Training for Units and Central Offices - July 2018
 - Webinar planned for Research Administrators and Unit Reviewer/Approvers
 - In-person training planned for central offices

PAF/Award Relationship



PAF Current State

- 1:1 relationship between PAF and Award
- Not much visibility into award details, related compliance, sub-contracts, etc.

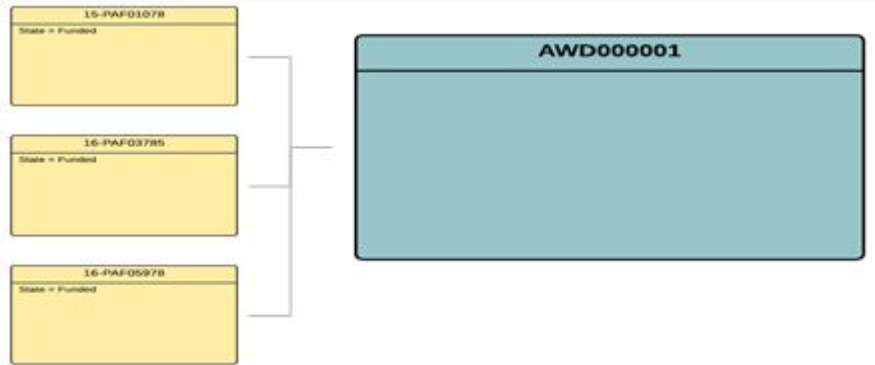
The screenshot displays the 'eRESEARCH | PROPOSAL MANAGEMENT' interface. The top navigation bar includes 'Path >>', 'My Home', 'PAF Query', 'Search', and filters for 'All PAFs', 'All UFAs', and 'All SUBKs'. The main content area is titled 'Current State' and features a 'Status map' with four circular indicators: 'ORSP Processing' (grey), 'Sponsored Programs Processing' (grey), 'SSC Processing' (grey), and 'Active' (green). A message states: 'According to the PI/Project Team, the proposal documents have been finalized and are ready for submission to the sponsor.' Below this is a navigation menu with tabs: 'Main', 'Contacts', 'Change Tracking', 'Activity History', 'Attachments', 'Hardships', 'Subcontracts', 'Unit Comments', and 'Posted Comments'. The main content area shows project details for 'Training Program in Endocrinology and Metabolism (2015-2020, yrs39-43)'. Key information includes the Principal Investigator (Richard Auchus), Project Representative (Coleen L. Vogler), Project Grant Coordinator (Dean Michalak), and Primary Research Administrator (Trina Bailey). Financial details such as 'Project Period No Cost Time Extension Date' (7/1/2015 to 6/30/2020) and 'Project Period Estimated Award' (\$1,622,150.00) are also visible. A sidebar on the left provides navigation options like 'View PAF Worksheet', 'Grants.Gov Forms', and 'Manage Data'.

PAF/Award Relationship Overview

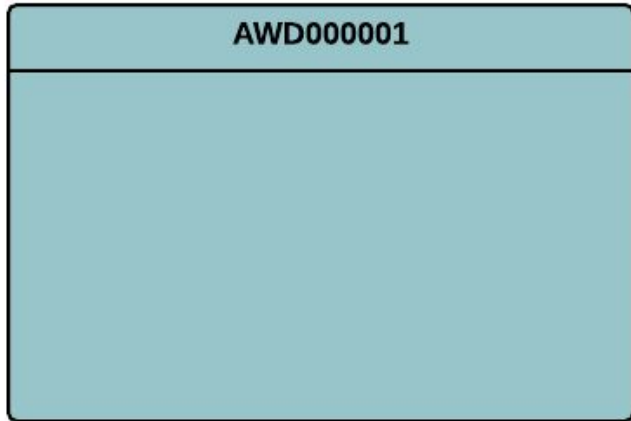


Award Management

- New approach for managing projects in post-award
- Introduces a single award number
 - Aligns with M-Pathways Financials
 - References all related Proposal Approval Forms (PAFs)
 - Includes reference to all related compliance records and sub-contracts



What can PI/PTs do on an Award?



- Track award progress and details
- View related compliance components
- Link to M-Reports
 - (Same Award ID in eRPM & M-Pathways Financials)
- Manage Non-Key & Administrative Personnel
- Request post-award changes
- Set up deliverables
- Store unit documents

Award Workspace



INFORMATION AND TECHNOLOGY SERVICES
UNIVERSITY OF MICHIGAN

eRESEARCH | PROPOSAL MANAGEMENT DEV

Hello, Patrick Lag

Path >>

My Home

All Awards

PAF Query

Search

All PAFs

All UFAs

All SUBKs

Current State

Hold

[mmatola] KSA - Testing - Normal and Diseased Salivary Glands on Microfluidic Chip

AWD000110

Create Award Change/Request

Award Record

View Award Worksheet

Print Worksheet

Status map



Main Modifications Activity History \$\$\$ Deliverables Terms & Conditions Contacts More...

Activities

Manage Administrative Personnel

Manage Non Key Investigators

Manage Unit Documents

Post a Comment

Manage Deliverables

Principal Investigator (s):
 Isabelle Lombaert UM Principal Investigator lombart@umich.edu 734-765-1846
 John Moran UM Sponsor Principal Investigator moranj@umich.edu 734-615-0456

Primary Post-Award Contact: Patrick Laguna , 734-764-5525, jeangrey@umich.edu

Administrative Home: DENT Bio & Materials Science 390300

Project Representative: LaTonya Woods , 734-936-1766, lwoods@umich.edu

Project/Grant

Compliance Status

IRB Approval Needed by 5/31/2019

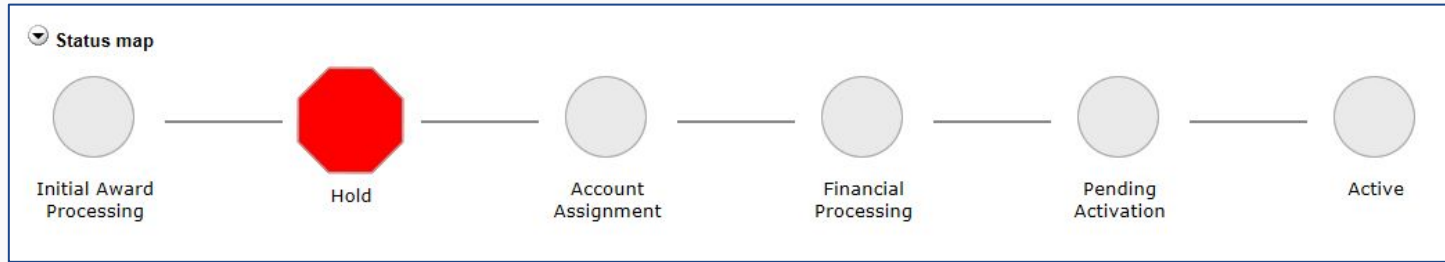
Sponsor Approval of IRB

COI Personnel Approval

Agreement Acceptance Request



Award Workspace - Status Map



- Can be toggled on or off
- Displays where Award is in the workflow
- Includes states for ORSP, Shared Services Center (SSC), Sponsored Programs and Office of Contracts Administration (OCA), if applicable
- PAF Workflow will also change and will no longer include award processing states

Award Workspace - Compliance Status



Compliance Status

IRB Approval Needed by 5/31/2019



Sponsor Approval of IRB



COI Personnel Approval



Agreement Acceptance Request



- Displays applicable compliance factors as indicated by PAF information or by ORSP.
- Uses traffic signals to indicate if award processing is stopped due to an outstanding compliance item.
- Yellow warning signs indicate a future condition related to compliance, such as delayed onset of human subjects work.

Award Workspace - Tabs



M INFORMATION AND TECHNOLOGY SERVICES UNIVERSITY OF MICHIGAN **eRESEARCH | PROPOSAL MANAGEMENT DEV** Hello, Patrick Lag

Path >> My Home All Awards PAF Query Search All PAFs All UFAs All SUBKs

Current State
Hold [mmatola] KSA - Testing - Normal and Diseased Salivary Glands on Microfluidic Chip AWD000110

Create Award Change/Request Status map

Award Record
View Award Worksheet
Print Worksheet
View Differences

| Main | Modifications | Activity History | \$\$\$ | Deliverables | Terms & Conditions | Contacts | More... |
|------------------------|-------------------|---------------------------------------------------|--------------------|--------------------------|--------------------------|----------|---------|
| Principal Investigator | Isabelle Lombaert | UM Principal Investigator UM Sponsor Principal | lombaert@umich.edu | 734-765-1848 734-615- | Compliance Status | | |

- Display information related to Award, including Contacts, Terms & Conditions, Sub-Contracts, etc.

Award Workspace - Modifications



| Main | Modifications | Activity History | \$\$\$ | Deliverables | Terms & Conditions | Contacts | More... |
|----------------------|-----------------|------------------|-------------------|--------------------|--------------------|--------------------|---------|
| Modifications | | | | | | | |
| ID | Name | SmartForm | Date Created | Date Modified | State | Mod Type | |
| AWD0001110-MOD001 | Modification #1 | [Forms] ▼ | 3/21/2018 3:05 PM | 5/14/2018 11:26 AM | Changes Requested | Additional Funding | |
| 1 items | | | ◀ page 1 of 1 ▶ | | 10 / page | | |

- Displays award modifications in progress and completed.
- This tab will also display Award Change Requests.

Award Workspace - \$\$\$



| Main | Modifications | Activity History | \$\$\$ | Deliverables | Terms & Conditions | Contacts | Subcontracts | Related Records | Change Tracking | More... |
|------------------------|---------------|------------------|----------|----------------|--------------------|--------------|--------------|-----------------|-----------------|---------|
| Project Grants: | | | | | | | | | | |
| P/G | | Short Code | | | CS Short Code | | | | | |
| F006090 | | 88976 | | | | | | | | |
| Budget Periods: | | | | | | | | | | |
| | Start Date | End Date | NCE Date | Associated PAF | Project Grant | Direct | Indirect | Total | | |
| View | 4/1/2018 | 3/31/2019 | | 17-PAF06287 | F006090 | \$700,000.00 | \$250,000.00 | \$950,000.00 | | |

- Displays highest-level Project Grant number
 - Other P/Gs can be found in M-Pathways Financials and M-Reports
- Budget Period information will include details of all award changes

Award Workspace - Coming Soon



| Authorized Budget Periods | | | | | | | |
|---------------------------|-------------------------------|-----------|--------------------|---------------|---------|------------------------|-----------|
| Start Date | End Date | NCE Date | Assoc. PAF | Project Grant | Direct | Indirect | Total |
| 3/1/2017 | 2/28/2018 | 2/20/2020 | 17-PAF01210 | C011910 | 100,000 | 55,000 | 155,000 |
| <u>Award Mod</u> | <u>Type</u> | | <u>Adjustments</u> | | | <u>Processing Date</u> | |
| | Initial Allocation of Funding | | Direct | Indirect | Total | | 2/25/2017 |
| | | | 0.00 | 0.00 | 0.00 | | |
| <u>Award Mod</u> | <u>Type</u> | | <u>Adjustments</u> | | | <u>Processing Date</u> | |
| | | | Direct | Indirect | Total | | |
| AWD0001-MOD2 | NCE | | 0.00 | 0.00 | 0.00 | | 3/31/2018 |
| Start Date | End Date | NCE Date | Assoc. PAF | Project Grant | Direct | Indirect | Total |
| 3/1/2017 | 2/28/2018 | 2/20/2020 | 17-PAF01210 | C011910 | 50,000 | 25,000 | 75,000 |
| <u>Award Mod</u> | <u>Type</u> | | <u>Adjustments</u> | | | <u>Processing Date</u> | |
| | Initial Allocation of Funding | | Direct | Indirect | Total | | 3/2/2018 |
| | | | 0.00 | 0.00 | 0.00 | | |
| <u>Award Mod</u> | <u>Type</u> | | <u>Adjustments</u> | | | <u>Processing Date</u> | |
| | | | Direct | Indirect | Total | | |
| AWD0001-MOD1 | Budget correction | | 12,500 | 12,500 | 25,000 | | |

Award Workspace - Deliverables



| Main | Modifications | Activity History | \$\$\$ | Deliverables | Terms & Conditions | Contacts | Subcontracts | Related Records | Change Tracking | More... |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------|--------------|-----------------|--------------------|--------------|--------------|-------------------|-----------------|---------|
| The deliverables associated with this award are listed below. | | | | | | | | | | |
| Filter <input type="text" value="Name"/> <input type="text" value="Enter text to search for"/> <input type="button" value="Go"/> <input type="button" value="+ Add Filter"/> <input type="button" value="x Clear All"/> <input type="button" value="Export"/> | | | | | | | | | | |
| Name | Description | Responsible Party | Due Date | Status | Completion Date | Completed By | Documents | Created By | | |
| Progress/Technical Report | Progress/Technical Report | Semi-Annual Progress Report | Project Team | 10/1/2018 | Not Started | | | PI & Project Team | | |
| Progress/Technical Report 2 | Progress/Technical Report 2 | Semi-Annual Progress Report | Project Team | 4/1/2019 | Not Started | | | PI & Project Team | | |
| Progress/Technical Report 3 | Progress/Technical Report 3 | Semi-Annual Progress Report | Project Team | 10/1/2019 | Not Started | | | PI & Project Team | | |
| Progress/Technical Report 4 | Progress/Technical Report 4 | Semi-Annual Progress Report | Project Team | 4/1/2020 | Not Started | | | PI & Project Team | | |
| 4 items | | | | ◀ page 1 of 1 ▶ | | | | 10 / page | | |

Deliverables Types:

- Progress/Technical Report
- Property Report
- Small Business Report
- Patent/Invention Report

Email Reminders:

- Prior to Due Date
 - Sent to PIs, Primary Post-Award Administrator (PPA)
 - Sent at 60, 30, 5 days
- After Due Date
 - Sent every 7 days to PI & PPA until complete
 - After 35 days, Admin Home Dean level added

Award Workspace - Terms & Conditions



Main Modifications Activity History \$\$\$ Deliverables **Terms & Conditions** Contacts Subcontracts Related Records Change Tracking More...

Related Agreement Acceptance Requests:

| ID | State | Terms |
|----|-------|-------|
|----|-------|-------|

There are no items to display

Special Terms and Conditions:

| | |
|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Citizenship/Nationality Restrictions | Please be aware that this award has restrictions on participation based on citizenship/nationality. Read the award terms and conditions for specific guidance. |
| Confidentiality Terms | Please be aware that this award requires compliance with terms and conditions regarding confidentiality, including the possibility of returning or destroying confidential sponsor information. Read the award for specific guidance. |
| Equipment Disposition Determined by Sponsor | This award contains a property clause requiring the University to contact the sponsor for final disposition of some or all equipment purchased and supplied. All purchased equipment should use account 614300. |
| Environment, Health, and Safety Review/Approval | The activities supported by this award may require additional review and approval by Environment, Health, and Safety (EHS) department before proceeding (e.g., blood-borne pathogens, hazardous or infectious agents, etc.). Please contact EHS, as necessary, before carrying out funded research. |

Additional Special Terms & Conditions:

There are no items to display

Award Workspace - Related Records



Main Modifications Activity History \$\$\$ Deliverables Terms & Conditions Contacts Subcontracts Related Records More...

Pre-Award PAFs Referencing this Award

Awarded PAFs:

| PAF ID | Name | Contact PI | Project State |
|-------------|----------------------------------------------------------------------------------------------------------------------------|--------------|---------------|
| 17-PAF04050 | Real World Testing of a Brain-Computer Interface to Operate a Commercial Augmentative and Alternative Communication System | Jane Huggins | Awarded |

Related UFAs:

| ID | State | Category | PI Last Name |
|-------------------------------|-------|----------|--------------|
| There are no items to display | | | |

Related HUMs:

| ID | Status | PI | Appr. Date | Orig Appr Date | Exp Date | Radioactivity? | External IRB |
|-------------------------------|--------|----|------------|----------------|----------|----------------|--------------|
| There are no items to display | | | | | | | |

Related IBC Applications:

| IBCA # | Status | PI Uniqname | Last Appr Date | Exp Date | Covers rDNA or SNA |
|-------------------------------|--------|-------------|----------------|----------|--------------------|
| There are no items to display | | | | | |

Related Animal PROs:

| UCUCA # | Status | PI | Appr Date | Exp Date | Species |
|-------------------------------|--------|----|-----------|----------|---------|
| There are no items to display | | | | | |

Award Workspace - Attachments



Main Modifications Activity History \$\$\$ Deliverables Terms & Conditions Contacts Attachments More...

Award Documents:

| Name | Version Number | Modified Date |
|------|----------------|---------------|
|------|----------------|---------------|

There are no items to display

Supporting Documents:

| Name | Version Number | Modified Date |
|------|----------------|---------------|
|------|----------------|---------------|

There are no items to display

Other Documents:

| Name | Version Number | Modified Date |
|------|----------------|---------------|
|------|----------------|---------------|

There are no items to display


Security Plan:

| Name | Version Number | Modified Date |
|------|----------------|---------------|
|------|----------------|---------------|

There are no items to display

Award Workspace - Activities



**INFORMATION AND TECHNOLOGY SERVICES**
UNIVERSITY OF MICHIGAN **eRESEA**

[Path >>](#) [My Home](#) [All Awards](#)

Current State
Hold

[Create Award Change/Request](#)

Award Record
[View Award Worksheet](#)
[Print Worksheet](#)

Activities
[Manage Administrative Personnel](#)
[Manage Non Key Investigators](#)
[Manage Unit Documents](#)
[Post a Comment](#)
[Manage Deliverables](#)

Award Activities:

- Create Award Change/Request
- Manage Administrative Personnel
- Manage Non-Key Investigators
- Manage Unit Documents
- Post a Comment
- Manage Deliverables

Request Post-Award Changes



- Award Change Request
 - Completed by PI/Project Team
 - Reviewed by ORSP
 - Upload signed PAC-R Form for award changes
 - Determination by ORSP if modification is required
- Award Modification
 - Completed by ORSP
 - Workflow follows the initial Award workflow
 - Modification data updates the award once it is approved

Manage Personnel



- **Non-Key Investigators**
 - PI/Project Teams can make changes to add/delete any non-key Investigators.
 - If a Senior/Key Investigator should be added or removed on an award, the request must be sent to ORSP via the Create Award Change/Request activity.
- **Administrative Personnel**
 - PI/Project Teams can make changes to administrative personnel on the award record.
 - Administrative personnel can run activities and will receive email notifications.

Manage Deliverables



Execute "Manage Deliverables" on AWD000187 - Internet Explorer

Manage Deliverables

Manage Deliverables for The influence of nutrition assistance program participation, parental nutritional knowledge, and family foodways on food security and child well-being (AWD000187)

To **add** a new deliverable, click the "Add" button
To **edit an existing deliverable**, click on the name of the deliverable
To **complete** a deliverable and upload the documentation, click the "Complete" button
To **remove** a deliverable that is no longer applicable or entered in error, click the "Delete" button

To save the changes made, click the "OK" button below. To exit without making any change, click "Cancel" button.

Add

| | Name | Due Date | Responsible Party | Status | Completion Date |
|-----------------|-----------------------------|-----------------|--------------------------|---------------|------------------------|
| Complete | Progress/Technical Report | 10/1/2018 | Project Team | Not Started | Delete |
| Complete | Progress/Technical Report 2 | 4/1/2019 | Project Team | Not Started | Delete |
| Complete | Progress/Technical Report 3 | 10/1/2019 | Project Team | Not Started | Delete |
| Complete | Progress/Technical Report 4 | 4/1/2020 | Project Team | Not Started | Delete |

OK **Cancel**

- Allows PI/Project Teams to add, edit, remove, or complete deliverables related to the award.
- Displayed on Deliverables tab.
- Email notifications sent for upcoming items due.
- Complete action allows for upload of related documentation.

Questions



Awardee Fun Facts



U-M Office of Research Exceptional Service Award



Rick Brandon

Research Technical Staff Recognition Award



Tom Bray

Research Administrator Recognition Award



Judy Carrillo

U-M Office of Research Exceptional Service Award



Lori Deromedi



Awardee Fun Facts – Judy Carrillo

1. Learned the **Michigan Fight Song** in 1st grade.
2. Career in research administration started at the **National Institutes of Health** working in the **Infectious Diseases Branch**.
3. Her nephew plays in a local band – *Joe Hertler and the Rainbow Seekers*. You should definitely check out his music!
4. Her family owned **Hertler Brothers** on Ashley, in the building which is now Downtown Home & Garden.





Year 1916

Description Parade float in front of Hertler's barn, Labor day, 1916

Repository: [Bentley Historical Library](#)

Awardee Fun Facts – Lori Deromedi



1. **Loves most sports.**
2. **Cannot throw a real football**, even though her dad was a football coach.
3. Will **attend almost any concert, play, etc.** offered through UMS (the University Musical Society).
4. **Wants to participate in the Senior Olympics when she is 90!**
5. Favorite vacation spot is the **family cabin on Pelee Island, Ontario, Canada.** (She hasn't missed one summer there in her entire life!)





Professional Development Spotlight

Research Administrators' Network

May 15, 2018

David Mulder, Training Manager, ORSP / Sponsored Programs



National Council of University Research Administrators (NCURA)

- National Annual Meeting – August 5-8, 2018 – Washington, DC

Society of Research Administrators International (SRAI)

- The SRAI Michigan Chapter Meeting will be held June 29, 2018, at the Central Michigan University in Mount Pleasant, MI.

Navigate Update



Navigate Professional Development Program

Upcoming Classes:

- ***Research Administration Mentoring Program (RAMP[↑]):***
Applications for the 5th cohort will be available in Summer 2018.
- ***Budgeting Basics for Sponsored Projects:***
Apply by May 25. Class dates: June 13 & 27



Stay tuned to the RAP and RAPid for future class announcements, including *Advanced Budgeting* courses, and *Lunch & Learn* events.

For more info, visit orsp.umich.edu/navigate or email navigate-research@umich.edu.

Closing Remarks



- Thanks to the RAAC Communications Subcommittee!
- Ideas for a future meeting? ran-plans@umich.edu
- Next RAN meeting:
 - **October 18, 2018**
 - **2:00 – 4:00 pm**
 - **Michigan League Ballroom**