Research Administrators’ Network Meeting

AGENDA
February 28, 2017
2:00-4:00 p.m.
Michigan League Ballroom
Webcast - http://orsp.umich.edu/ran-meeting-live-stream

Welcome & Introductions [2:00-2:10]
Becky O’Brien, RAAC Communications Subcommittee Chair
Craig Reynolds, Director, ORSP, Guest Emcee

Professional Development Spotlight [2:10-2:20]
Announcements: Professional Societies Updates, aiM Higher, Navigate

Makerspaces & Creative Thinking [2:20-2:55]
Kristin Fontichiaro, School of Information
Presentation & Networking Activity

Break [2:55-3:05]

Updates [3:05-3:35]
Sponsored Programs, Debbie Talley, Director, Sponsored Programs [3:05-3:15]
ITS, Cathy Handyside, Interim Assistant Director, ITS [3:15-3:25]
Office of Research & Sponsored Projects, Craig Reynolds, Director, ORSP [3:25-3:35]

Craig Reynolds, Director, ORSP [3:35-3:55]

Closing Remarks [3:55-4:00]

RAN schedule for the rest of this Academic Year:
http://orsp.umich.edu/ran

Ideas for a future meeting? Contact ran-plans@umich.edu

Brought to you by the Research Administration Advisory Council (RAAC) Communications Subcommittee.
Research Administrators’ Network

Welcome!

February 28, 2017
Professional Development Spotlight
Research Administrators’ Network

February 28, 2017
National Council of University Research Administrators (NCURA) Update
Research Administrators’ Network

February 28, 2017
The Benefits of Joining NCURA
Upcoming Meetings

● Region IV (Midwest) Annual Meeting
  ○ April 23-26, 2017, Madison, WI

● 59th National Annual Meeting
  ○ August 6-9, 2017, Washington, DC
Upcoming Traveling Workshops

- Financial Research Administration
- Fundamentals of Sponsored Project Administration
- Sponsored Project Administration, Level II
  - May 22-24, 2017, Baltimore, MD
Society of Research Administrators International (SRAI) Update
Research Administrators’ Network

February 28, 2017
Society of Research Administrators International (SRAI)

- SRA Michigan Chapter Meeting will be held **Friday, June 23, 2017** at the **University of Michigan - Dearborn**.
  - The theme is: “From Carriage to Crossover: Cruising the Research Administration Highway.”
  - The meeting will include a networking mixer.
  - Call for presentations will be sent shortly.
  - This year, there will not be affiliate membership fees included in the cost of registration for anyone who registered and attended last year.

- Contact Cathy Seay-Ostrowski (**cathyso@umich.edu**) for more information.
Society of Research Administrators International (SRAI)

- SRA Joint Southern / Midwest Section Meeting will be held **May 7 - 10, 2017** in **Nashville, Tennessee**.
  - The theme is: “Spirit of Nashville: Making Your Own Music in Research Administration.”
  - There is a contest to see which institution can bring in the most attendees - a group from U-M will be carpooling to the meeting.
- Contact Heather Kraus ([hlkraus@umich.edu](mailto:hlkraus@umich.edu)) for more information.
National Organization of Research Development Professionals (NORDP) Update
Research Administrators’ Network

February 28, 2017
The 9th Annual NORDP Conference is set for May 8-10, 2017; registration is now open.
The conference will take place in Denver, Colorado.
Calls for proposals for panels and poster presentations will be announced shortly.
Visit [http://www.nordp.org/conferences](http://www.nordp.org/conferences) for more information.

U-M Research Development conference is currently in the planning stages (June 2017)
Professional Societies Information

National Council of University Research Administrators (NCURA)

http://www.ncura.edu/

Society of Research Administrators International (SRAI)

http://srainternational.org/

National Organization of Research Development Professionals (NORDP)

http://www.nordp.org/
The latest cohort of the aiM Higher CRA Study Group is underway.
aiM Higher is highly recommended for those interested in taking the CRA exam (administered by the Research Administrators Certification Council).
We would like to recognize those who recently completed certification or were previously certified.

<table>
<thead>
<tr>
<th>Newly certified</th>
<th>Previously certified</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stacey Althouse</td>
<td>Eve Bernos</td>
</tr>
<tr>
<td>Carrie Disney</td>
<td>Rolfe Carlson</td>
</tr>
<tr>
<td>Teresa Herrick</td>
<td>Anita English</td>
</tr>
<tr>
<td>Amy Holihan</td>
<td>Sue Kelch</td>
</tr>
<tr>
<td>Heidi Madias</td>
<td>Jeff Longe</td>
</tr>
<tr>
<td>Kimberly Mann</td>
<td>Danielle Smith</td>
</tr>
<tr>
<td></td>
<td>June Wilson</td>
</tr>
<tr>
<td>Kristin Poole</td>
<td></td>
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<tr>
<td>Kristianne Rork</td>
<td></td>
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<tr>
<td>Scott Stanfill</td>
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<tr>
<td>Karen Szemak</td>
<td></td>
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<tr>
<td>Beth Talbot</td>
<td></td>
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<tr>
<td>Jeanine Tsang</td>
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<tr>
<td>Pat Turnbull</td>
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</tbody>
</table>
aiM Higher / CRA Update

aiM Higher / Certified Research Administrator (CRA) Study Group

http://orsp.umich.edu/tools-resources/navigate-professional-development/aim-higher-cra-study-group

Research Administrator Certification Council

http://www.racc-cert.org/index.html
Navigate Update
Research Administrators’ Network

David Mulder, Training Manager
February 28, 2017
In order to gauge training priorities, a survey will be sent via a Research Administration Post - Immediate Dispatch (RAPid).

The survey will ask about the following:
- Potential faculty training topics
- Potential research administrator training topics
- Potential “lunch and learn” topics

If you do not currently receive the RAP or RAPid e-mails, please sign up here: http://orsp.umich.edu/newsletter-signup.
Questions? Ideas? Want to help?

Navigate-Research@umich.edu
Making in Michigan Libraries
Research Administrators’ Network

Kristin Fontichiaro, Clinical Associate Professor, School of Information
font@umich.edu | @activelearning
February 28, 2017

This project was made possible in part by the Institute of Museum and Library Services RE-05-15-0021-15
How I Got Here

Our Project

Our Findings

Our Prototype
MICHIGAN MAKERS

Michigan Makers: Developing Leadership Through Makerspace Mentorship

By combining Quick Wins funding with School of Information funding, we have developed two after-school makerspaces, one at Ypsilanti Community Middle School and the other at Mitchell Elementary in Ann Arbor. In these weekly spaces, graduate student mentors work to create a culture of “making” in both digital and physical spaces. Each week, mentors create a menu of activities from which students can choose to participate, ranging from multimedia production to circuitry to sewing. Through blogs, conversations, reflective journals, and documentary photos and videos, we are learning more about strategies for effectively organizing productive maker communities; supporting mentorship; fueling informal, self-directed maker learning and creative process; and production. As the maker movement gains momentum in schools, community centers, and libraries, there is much to learn about fostering these environments.
Maker Faire Audience

61m/39f

Median Age
37

HHI
119K

First Time Attendees
49%

Attend with Family
48%

Make: Faire Attendees
Data Source: Maker Faire New York Attendee Survey, 2015

MAKING AND LEARNING:
A Three-Day Workshop

PICKFORD
ARTS &
LEARNING
CENTER
230 E. Main St.,
next to the Pickford
Community Library

JUNE 20 - 22
10AM - 4:30PM

Join Us In Pickford!
...for a three-day workshop on developing a robust culture of making in schools, libraries, civic organizations, and scouting troops. Over the course of three days, we’ll explore how to plan a purposeful program: examine community needs; experiment with various maker genres, materials, and tools; network with other maker organizers; try out assessment strategies for formal and informal learning settings; and strategize how to empower makers of all ages. Participants will discuss and describe their work. Try your hand at 3D design and printing, too! While portions of this workshop will be repeated at other sites on the project’s road show, unique to Pickford will be a workshop on Arduino microcontrollers led by Chris Smith of Lake Superior State University.

SCECHs available. Lunch available for $8.00 if ordered at time of registration.

TO REGISTER, VISIT
makinglibraries.si.umich.edu/road-trip

Pickford Community
Library

Sponsored by the University of Michigan School of Information’s Making in Libraries Project in collaboration with the Pickford Community Library. Funding made possible in part by Institute for Museum and Library Services.

BENZONIA MAKERFEST 2016

Wednesday, August 17
6-8pm
Benzonia Public Library
897 Michigan Ave
Benzonia

A family-friendly celebration of tinkering, technology, and crafts, including

- Fashion Hacking
- Glass etching
- 3D printer
- LEGO
- Circuit Building
- Makey Makey

School of Information
University of Michigan
PD Goals

Purposeful planning

Make cross-community connections

Sustainable, grounded, cost-effective practice more than drinking the Kool-Aid

Hands-on experimentation
In rural communities, we find ...

Resourcefulness

Community coalescence around traditional organizations (schools | churches | libraries)

FFA | 4-H (underrepresented in scholarly literature)

Balance between acknowledgement of tradition with excitement over future innovation

Extensive, if overlooked, craft knowledge
But in rural communities, we also find...

- Downplaying “feminine” forms of making
- Aging population
- Bandwidth issues
- Distance from & perception of universities
- Closed factories; mono-industry communities
- STEM goals with low STEM expertise, mismatched need
## Fastest Growing Occupations

**Fastest growing occupations:** 20 occupations with the highest percent change of employment between 2014-24.

Click on an occupation name to see the full occupational profile.

<table>
<thead>
<tr>
<th>OCCUPATION</th>
<th>GROWTH RATE, 2014-24</th>
<th>2015 MEDIAN PAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wind turbine service technicians</td>
<td>108%</td>
<td>$51,050 per year</td>
</tr>
<tr>
<td>Occupational therapy assistants</td>
<td>43%</td>
<td>$57,870 per year</td>
</tr>
<tr>
<td>Physical therapist assistants</td>
<td>41%</td>
<td>$55,170 per year</td>
</tr>
<tr>
<td>Physical therapist aides</td>
<td>39%</td>
<td>$25,120 per year</td>
</tr>
<tr>
<td>Home health aides</td>
<td>38%</td>
<td>$21,920 per year</td>
</tr>
<tr>
<td>Commercial divers</td>
<td>37%</td>
<td>$30,470 per year</td>
</tr>
<tr>
<td>Nurse practitioners</td>
<td>35%</td>
<td>$38,190 per year</td>
</tr>
<tr>
<td>Physical therapists</td>
<td>34%</td>
<td>$64,020 per year</td>
</tr>
<tr>
<td>Statisticians</td>
<td>34%</td>
<td>$80,110 per year</td>
</tr>
<tr>
<td>Ambulance drivers and attendants, except emergency medical technicians</td>
<td>33%</td>
<td>$23,740 per year</td>
</tr>
<tr>
<td>Occupational therapy aides</td>
<td>31%</td>
<td>$27,800 per year</td>
</tr>
<tr>
<td>Physician assistants</td>
<td>30%</td>
<td>$38,180 per year</td>
</tr>
<tr>
<td>Operations research analysts</td>
<td>30%</td>
<td>$78,630 per year</td>
</tr>
<tr>
<td>Personal financial advisors</td>
<td>30%</td>
<td>$99,160 per year</td>
</tr>
<tr>
<td>Cartographers and photogrammetrists</td>
<td>29%</td>
<td>$61,880 per year</td>
</tr>
<tr>
<td>Genetic counselors</td>
<td>29%</td>
<td>$72,090 per year</td>
</tr>
<tr>
<td>Interpreters and translators</td>
<td>29%</td>
<td>$44,190 per year</td>
</tr>
</tbody>
</table>
PD vs. Deep Dive Sites: Exposure vs. Co-Creation
Cherry Lake Publishing:
Makers as Innovators: (24 titles, 4 in press)
Makers as Innovators Junior (16 titles in press)
*Teacher Librarian* column
Makerspaces chapter in national LIS textbook
Capitol Hill Maker Faire
How can we encourage divergent, creative, and innovative thinking at almost no cost?
The As-Yet Untitled “Design Thinking Game”

http://imlsmaking.sites.uofmhosting.net/handbook/
The As-Yet Untitled “Design Thinking Game”

http://imlsmaking.sites.uofmhosting.net/handbook/

for a Robot

Create something to cheer up

for a Zookeeper

Create something to help make friends
The As-Yet Untitled “Design Thinking Game”

http://imlsmaking.sites.uofmhosting.net/handbook/

- for a Robot
- for a Zookeeper
- Create something to cheer up
- Create something to help make friends
- With this design constraint: The character will only use things made of recycled materials
- With this design constraint: The character has no electricity at home
Your Turn

Talk with your table.

Sketch or write your ideas. More ideas are better!

Choose your favorite.

Title your work.
Your Turn

Talk with your table.
Ask what the needs of the user would be.
Sketch or write your ideas.
More ideas are better!
Choose your favorite.
Title your work.

Create something to wear on the feet

for a Dinosaur

With this design constraint: The invention must work in the Arctic Circle
Sponsored Programs Update
Research Administrators’ Network

Debbie Talley, Director, Sponsored Programs
February 28, 2017
Financial closeout guide and checklist

These resources help the RA to successfully manage pre-closeout and financial closeout process.

Choose from one of two checklists. Both options reference a detailed Guide.

The Guide includes websites, phone numbers, and who to contact.

http://www.finance.umich.edu/programs/forms/SPPGCC
Financial closeout guide and checklist

Thanks again to...
Anita English (formerly of the U-M Medical School) - Project Champion
Meenu Baxendale (SNRE)
Kristie Beckon (Sponsored Programs)
Nichole Burnside (ISR)
Kathy DeWitt (ORSP)
Missy Denny (Sponsored Programs)
Megan Diffin (Medical School)
Rhonda Jent (College of Engineering)
Charles Mattison (ISR)
Anna Taylor (Dentistry)
Audits

NSF Data Analytics Audit - working with NSF audit resolution

Single Audit - ongoing
Personnel News

Staff moves to campus positions

Update on new staff
ITS Update
Research Administrators’ Network

Cathy Handyside, Interim Assistant Director - ITS Research Administration Systems
February 28, 2017
Overview

- Update on PM Performance

- eRPM Updates
  - SF424 – Completed Feb. 18, 2017
  - System Update – Completed Feb. 20, 2017

- eRPM Vendor Upgrade
  - Planned for April/May
Update on PM Performance

System Slowness during NIH deadline period

- Continuing to work with vendor, Click/Huron
- Received fix for memory management issue
  - Applied in late January
  - Fix memory issue, but continued to observe contention issues
  - Continued mitigation strategy of performing maintenance during business day to clear contention and restore acceptable performance
- Received several additional fixes for specific contention issues
eRPM Update – SF424

- Updates to Subaward Budget Forms
- Added support for the several Research & Related Subaward Budget Attachment(s)
- Improved NIH validation messages when required documents are missing.
● Updates to Proposal Approval Form (PAF)
  ● Attestation language on the PI Sign PAF activity updated to include language on PI responsibility for lab safety (if applicable).
  ● Resolved issue with display of investigators with no space required on the PAF Summary
  ● Resolved issue with Status Map on/off display

● Export Controls - Technology Control Plans now have an automated amendment process workflow.
By selecting Sign PAF and clicking OK, the undersigned, to the best of their knowledge and belief:

1. Certifies that the information submitted within the application is true, complete, and accurate.
   a. Certifies that any false, fictitious, or fraudulent statement or claims may subject the PI to criminal, civil, or administrative penalties (DHHS funds only).
2. Certifies the proposed work is consistent with University unit objectives and all faculty involved in the proposal have agreed to participate.
3. Certifies that no Federal appropriated funds have been or will be paid to influence or attempt to influence the granting of this award.
4. Accepts the obligations and commitments described in the proposal.
5. Agrees to perform the work in accordance with University and sponsor policies, which includes maintaining safe practices for the conduct of the project, reporting safety incidents, using properly commissioned lab space (if applicable), and properly disposing of or removing hazardous materials or equipment (if applicable).
6. Agrees to accept responsibility for the scientific or programmatic conduct of the project and to provide the required progress reports if an award is made as a result of this proposal.
7. Certifies that the Conflict of Interest Statement above is true, complete, and accurate, and agrees to disclose any new outside interests or changes to existing outside interests during the term of the proposed project following the instructions at Disclosure Process.

Sign the PAF: ☐
Huron/Click Framework Portal Upgrade

- Currently on version 6.1.3
- Planning two stage upgrade to version 8.0.2
  - Upgrade to interim version – Weekend of March 31, 2017
    - Limited user-facing changes
  - Upgrade to version 8.0.2 – Weekend of May 5, 2017
    - Updated user interface
    - Updated Microsoft technology
Thank you for your time!
ORSP Update
Research Administrators’ Network

Craig Reynolds, Director, ORSP
February 28, 2017
New Smiling Faces!

- Dan Garber, Assistant Project Rep., Private Sponsors Team
- Lizzie Howard, Administrative Assistant Associate
- Stephanie Stenberg, Assistant Project Rep., Private Sponsors Team

Old Smiling Faces in New Roles!

- Ryan Lankton, Asst. Managing Project Rep., Government Sponsors Team
- Tony Nielsen, Asst. Managing Project Rep., Private Sponsors Team
- Patrick Woods, Asst. Managing Project Rep., Private Sponsors Team
Federal Update - Reducing Regulatory Burden

21st Century Cures Act (PL 114-255)
- Establish Research Policies Board
- Ease Subrecipient Monitoring Requirements
- Create Federal-wide Conflict of Interest Policy
- Review Animal Research Regulations

National Defense Authorization Act (PL 114-328)
- Increase Micropurchase Threshold to $10K or higher

American Innovation and Competitiveness Act (PL 114-329)
- Establish Interagency Working Group on Research Regulations
- Increase Micropurchase Threshold to $10K or higher
Federal Update

Uniform Guidance

- Micro-purchase threshold staying at $10K? Stay tuned!

Research Terms and Conditions

- Still pending!

Final “Common Rule” on Protection of Human Subjects

- Published in Federal Register, January 19, 2017
- Effective January 19, 2018 (cooperative research: January 20, 2020)
Federal Update

National Institutes of Health

- FY17 NRSA Postdoctoral Fellow Stipends (NOT-OD-003)
- New Grants Policy Statement (NOT-OD-021)
- Revised SF424 R&R Application Guide (NOT-OD-023)
- Final Research Performance Progress Report (NOT-OD-17-022)
- Interim Research Performance Progress Report (NOT-OD-17-037)
- New Limitation on Appendix Materials Policy (NOT-OD-17-035)
- Updated Font Guidelines (NOT-OD-17-030)
- Single IRB for Multi-Site Studies (NOT-OD-16-094)
  - Effective September 25, 2017
Federal Update

National Science Foundation

- Updated PAPPG effective Jan. 30, 2017

Department of Defense

- AFOSR intends to withhold funds when final reports delinquent
- *Reminder*: Separate IRB and IACUC approvals for new protocols and amendments to existing protocols
What is ORSP’s current deadline policy?

- The deadline for submitting the Proposal Approval Form (PAF) and final proposal is four (4) business days in advance of the sponsor's deadline.

- ORSP’s policy is not enforced and is regularly ignored.
What will be the new policy?

- All PAFs and final proposal documents must be received in ORSP 3 business days ahead of the sponsor’s deadline, e.g.:

<table>
<thead>
<tr>
<th>Sponsor Deadline</th>
<th>Internal Deadline</th>
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<tbody>
<tr>
<td>5:00 PM ET, Friday, June 5</td>
<td>5:00 PM ET, Tuesday, June 2</td>
</tr>
<tr>
<td>12:00 PM ET, Friday, June 5</td>
<td>12:00 PM ET, Tuesday, June 2</td>
</tr>
<tr>
<td>8:00 PM ET, Friday, June 5</td>
<td>5:00 PM ET, Tuesday, June 2</td>
</tr>
<tr>
<td>5:00 PM ET, Monday, July 16</td>
<td>5:00 PM ET, Wednesday, July 11</td>
</tr>
</tbody>
</table>
What will be the new policy?

- PAFs/proposals not received by the internal deadline will not be submitted. However...
  - PIs (or their delegates) may request an exception to the internal deadline of an additional business day in the event of exceptional circumstances
What will be the new policy?

- **Examples of Acceptable Exceptional Circumstances**
  - Unanticipated medical emergency of PI or an immediate family member
  - Natural disaster
  - Emergency closing of U-M due to severe weather
  - PI was notified by sponsor of funding opportunity less than X weeks prior to the deadline

- **Examples of Unacceptable Exceptional Circumstances**
  - More time is needed to complete the proposal
  - Sub-contractor/sub-recipient documentation is late
  - Heavy teaching, patient care, or administrative responsibilities
  - Failure to complete required registrations in advance of the due date
What will be the new policy?

- Exceptions must be approved by the school/college/institute and an ORSP Managing PR, whose approval is not guaranteed.

- Proposals granted an exception will not be submitted at the expense of other applicants for the same deadline who were timely.
### Meeting Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Group</th>
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<tbody>
<tr>
<td>May 10, 2016</td>
<td>RAAC Executive Committee</td>
</tr>
<tr>
<td>June 14, 2016</td>
<td>RAAC Executive Committee</td>
</tr>
<tr>
<td>June 27, 2016</td>
<td>RAAC Faculty Advisory Council</td>
</tr>
<tr>
<td>Sept. 7, 2016</td>
<td>Jack Hu &amp; UMOR Management Team</td>
</tr>
<tr>
<td>Sept. 12, 2016</td>
<td>RAAC Faculty Advisory Council</td>
</tr>
<tr>
<td>Sept. 30, 2016</td>
<td>Faculty Senate Research Policies Comm.</td>
</tr>
<tr>
<td>Oct. 12, 2016</td>
<td>Research Associate Deans</td>
</tr>
<tr>
<td>Oct. 18, 2016</td>
<td>RAAC Committee at Large</td>
</tr>
</tbody>
</table>
Meeting Schedule (continued)

✓ Nov. 8, 2016  RAAC Executive Committee (update)
✓ Nov. 9, 2016  Research Associate Deans (update)
✓ Nov. 15, 2016 RAAC Committee at Large (update)
✓ Feb. 15, 2017 Academic Programs Group
✓ 2017         Faculty Senate Research Policies Comm.
✓ 2017         Academic Programs Group
✓ 2017         RAAC Executive Committee
✓ 2017         RAAC Committee at Large
Rationale for a new policy

- The lack of a deadline policy is unfair to timely faculty.
- Late proposals risk not being submitted on time.
- Late proposals risk being submitted without meeting the sponsor’s requirements.
- The explosion of sponsor-mandated proposal systems increases the complexity of ORSP’s work and the time it takes to submit a proposal.
- Late proposals receive little-to-no compliance review.
- The lack of a deadline policy is unfair to the ORSP staff.
What does ORSP do to enable proposal submission?

ORSP conducts a 42 point review . . .

See our PAF/Proposal Review Checklist at orsp.umich.edu/sites/default/files/orsp_paf_and_proposal_checklist.pdf
How active are U-M faculty? (FY14-FY16)

Nearly 18,000 transactions per year!

Value of Proposals: $4,757,807,340

Actual $ Awarded: $1,248,815,919
How do ORSP and the Med School* support the U-M research enterprise?

\[
\frac{17,739}{2,080} = 8.5
\]

*The UMMS Grant Review and Analysis Office has delegated authority to submit Grants.gov proposals to NIH.
Rationale for a new policy

- ORSP’s policy is not strictly enforced and regularly ignored.

- 25% of the 7,247 proposals in FY16 were routed or finalized within 0.41 business days of the deadline.

On average, seven (7) proposals per day are not ready for submission until the day they are due! But averages can be deceiving...
Daily proposal submission spikes pose a challenge

The busiest months...
Daily proposal submission spikes pose a challenge

One Project Representative can be called upon to submit up to 25 proposals per day!

Maximum number of submissions per day per PR, by FY quarter.
Non-government sponsors are an increasingly frequent target. Non-government sponsors create greater variability and often require more time to review.
Rationale for a new policy

ORSP staff are stressed and demoralized

- High numbers of late proposals
- High demand for quick turnaround times
- High expectations for quality customer service
- High numbers of grants/contracts to process

Staff retention is a serious concern.

- Very high levels of staff stress
But in spite of it all...

ORSP staff still provide great service!

Overall Customer Satisfaction is consistently in the 90-95% range!
What have we done so far?

- All managers have taken Lean Office training to better understand ways to streamline work
- Government Team reorganized by department rather than sponsor
- Government Team PRs cross-trained to handle multiple sponsors
- Tool to assess workload equity implemented
- Proposal/PAF review checklists created -- generic, NIH and NSF
- Campus-wide proposal submission roles and responsibilities matrix developed
Who has made a hard internal deadline policy work?

- **Stanford University**
  - 5 business days for admin shell
  - 3 business days for final proposal

- **University of Washington**
  - 7 business days for admin shell
  - 3 business days for final proposal

- **Harvard University**
  - 5 business days for final proposal

- **Yale University**
  - 5 business days for final proposal
How will we implement the policy?

- Planning and design phase for eRPM and policy changes
  - In consultation with RAAC and with assistance of ITS
  - Schools/colleges/units given time to develop own deadline policies.

- An aggressive change management plan prior to the “go live” date, with job aids, newsletter articles, and presentations to stakeholders (e.g., Research Associate Deans, RAAC, schools/colleges, faculty groups).

- An 8-month “soft launch” prior to the “go live” date
  - PIs informed if their proposal would not have met the internal deadline.
How will we implement the policy?

● Automated email notice in eRPM of internal deadline

● School/college/unit reporting on policy adherence

● As the “go live” date nears, stakeholders re-engaged through general and targeted communications
Closing Remarks

- Thanks to the RAAC Communications Subcommittee!
- Ideas for a future meeting? ran-plans@umich.edu
- Next RAN meeting is May, 17, 2017 from 2:00 - 3:30 pm in the League Ballroom.
  - UMOR Staff Recognition Awards program to follow.
304 pranks, tricks & challenges to amuse & annoy your friends

THE BEST OF

STUNTOLOGY

Written & Drawn by Master Trickster

Sam Bartlett

Drink a glass of water on your forehead

Famous Carrot Stunt, p. 305
Open-a-bottle with your eye socket, p. 47
Trapdoor Squirting Straw Stunt, p. 233

Spit Sideways
Rig a Squirting Toilet Seat

Laugh without smiling
Resurrect a toothpick

"Packed with terrific pranks and jokes. The illustrations are hilarious."
-WILL SHORTZ, CROSSWORD EDITOR, THE NEW YORK TIMES