

## Award Negotiation/Acceptance

	PI	UNIT ADMIN	ORSP	FSP	OTHER
<b>Post-Submission, Pre-Award Revisions</b>					
Prepare and submit updated proposal materials, including revised budgets, scopes of work, and JIT to ORSP for review and approval.	A/R	R/C	I/C		
Review and approve updated proposal materials, including revised budgets, scopes of work, and JIT.	I	I	A/R	C	
Submit updated proposal materials, including revised budgets, scopes of work, and JIT to the sponsor if institutional endoresement is required.	I	I	A/R		
Submit updated proposal materials, including revised budgets, scopes of work, and JIT to the sponsor if institutional endoresement is not required.	A/R	R/C	I/C		
<b>Sponsor Interactions</b>					
Respond to sponsor's questions regarding research/programmtic matters	A/R	R/S/I	R/S/I		

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Respond to sponsor's questions regarding administrative/contractual matters	C	S/C	A/R		
Inform ORSP that proposal is going to be withdrawn or not going to be funded	A	R	I		
ORSP process turn downs and withdrawals in the system	I	I	A/R		
Send received award notice to ORSP	A	R	I		
<b>Negotiation</b>					
Negotiate award terms and conditions, if necessary	C	C	A/R	C	Relevant parties / C
Update project team on status of negotiations, as needed	I	I	A/R		
Obtain PI/Unit/Stakeholder approvals, as needed	C	S	A/R		Relevant parties / C
<b>Hardship Accounts</b>					
Request advance preaward hardship accounts / subawards, if necessary	A/R	R	I		
Review and approve hardship account/ subaward requests on behalf of unit	C	A/R	I		
Review and approve hardship account / subaward requests	C	C	A/R		

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Request hardship P/G and short code			A/R		SSC/I
Create hardship P/G and short code		I	I	A	SSC/R
Enter hardship data into M-Pathways	I	I	I	A	SSC/R
Create and issue HPAN	I	I	A/R	I	
<b>Compliance Review</b>					
Verify federal, state, local, sponsor and U-M policy compliance	C	S	A/R		UMOR/C
Inform export controls office if necessary			A/R		UMOR/I
Verify classified research compliance			A/R		UMOR/R
Inform Radiation Safety Service (RSS) if necessary			A/R		OSEH/I
Verify IBC approval for labs operating at BSL2 and higher			A/R		IBC/ R OSEH/R
Inform IBC of use of rDNA, infectious agents, biological toxins, and select agents			A/R		IBC/ I OSEH/I
Inform OSEH of hazardous materials use, if necessary			A/R		OSEH/I
Inform human pluripotent stem cell research compliance oversight committee (HPSCRCO), if necessary			A/R		UMOR/I

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Inform OSEH of nanoscale particles/fabrication if necessary			A/R		OSEH/I
Verify COI compliance			A/R		COI/R
Verify UCUCA compliance			A/R		UCUCA/R
Verify IRB compliance			A/R		HRPP/R
Verify PEERRS training compliance			A/R		
Resolve noncompliant issues to enable award processing	A/R	R/C/S	R/C/I		Relevant parties / C
<b>Acceptance and Set-Up</b>					
Determine whether award is a gift or grant	I	C/I	A/R		FR/R
Review award notice for completeness and accuracy	R/C	C	A/R	R	
Follow-up with sponsor when research/programmatic issues with award document arise	A/R	R/S/I	R/S/I		
Follow-up with sponsor when administrative/contractual issues with award document arise	C	S/C	A/R		
Identify significant changes from proposal to award	R/C	S/C	A/R		
Approve significant changes from proposal to award	C	C	A/R		

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Obtain sponsor approval for changes from proposal to award	C	C	A/R		
Process PAF-R for restrictions on disclosure of results when necessary	R	R	A/R		UMOR/R
Process Regental Action Request when necessary	C	C	A/R		COI/R
Accept agreement, on behalf of the University			A/R		
Sign agreement on behalf of the University			C/I	A/R	
Enter award data into eResearch			A/R		
Request P/G and short code			A/R		SSC/I
Create P/G and short code		I	I	A	SSC/R
Enter award data into M-Pathways	I	I	I	A	SSC/R
Create and issue PAN	I	I	A/R	I	