Research Administrators' Network Meeting

AGENDA

February 25, 2025
10:00 am to 12:00 pm
Zoom Webinar

Welcome & Introductions

Prentiss Laich, Senior Customer Service Accountant, Sponsored Programs
Lauren Orleman, MPA, CRA, Director of Research Administration, School of Public Health

Digital Accessibility Updates

Phil Deaton, Digital Information Accessibility Coordinator, ECRT
Stephanie Rosen, IT Accessibility Assistant Director, ITS

Amplify Your Research: Strategic Marketing & Branding Support for U-M Research Teams

Guy Winter, Managing Director, Michigan Creative
Emily Deedler, Director of Marketing Strategy, Michigan Creative

OVPR Office of Research Development: Partners for Faculty Research Success

Jill Jividen, Executive Director of Research Development

Ironclad Contract Lifecycle Management

Andrea Anderson, Executive Director, ORSP
Carolyn Pappas, ERP IT Program Manager, ITS

Updates

Office of Research & Sponsored Projects - Andrea Anderson, Exec. Director, ORSP
Sponsored Programs - Debbie Talley, AVP Finance – Sponsored Programs
M-Reports Modernization – Mandie Chapman, Data Coordination Manager, ITS

RAN schedule for the rest of this Calendar Year:
http://orsp.umich.edu/ran

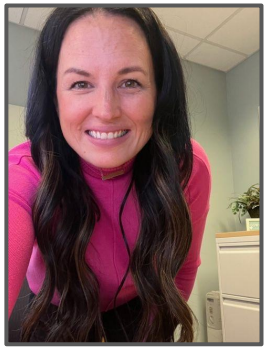
Ideas for a future meeting?
Contact ran-plans@umich.edu

Brought to you by the Research Administration Advisory Council (RAAC) Communications Subcommittee

Welcome to RAN!

February 25, 2025
Research Administrators' Network (RAN) Meeting

Welcome on behalf of the RAAC Communications Subcommittee!



Jodi Caviani
(Social Work)

Kara Cristian
(ISR)

Lori Deromedi
(OVPR)

Kathy Devereux
(OVPR)

Chris DeVries
(RAAC)

Amy Franklin
(ITS)

Sam Gibbons
(ORSP)

Jim Jarvis
(Medical School)

Welcome on behalf of the RAAC Communications Subcommittee!

Cathy Liebowitz
(ISR)

Amy Lingle
(Engineering)

Sarena Nuttall
(Medical School)

Thomas Paluchniak
(ORSP)

Prentiss Laich
(Sponsored Programs)

Becky O'Brien
(School of Information)

Becky Youmans DeMoss
(Medical School)

Additional Members Not Pictured:

- Emma Smith (LSA)
- Melissa Vaquera (Engineering)

Meeting Notes & Details

- This event is being recorded. The presentation and slides will be posted to the RAN web page shortly after the meeting.
- Zoom webinar - watch mode. Chat is disabled.
- You can submit questions via the Q&A function.
- Live captioning is turned on (you can disable this using your settings).

Our Agenda

What we have planned for you today:

- **Community Kudos**
- **Presentations:**
  - Digital Accessibility Strategic Initiative
  - Michigan Creative
  - Office of Research Development
  - Ironclad Contract Lifecycle Management System
- **Updates:**
  - ORSP, Sponsored Programs, and M-Reports Modernization
- **Quick Polls**

RA Community Kudos

Thanks to all who responded to our request for **Community Kudos!** If your name is listed below, we received specific feedback about your work, and we will include them in the meeting slides.

- Christy Bohensky
- Kathy Devereux
- Jessica FunNell
- Donelle Goerlitz
- Ellen Han
- Lizzie Howard
- LSA Research Administrators
- Kim Mann
- Melissa Milligan
- ORSP Front-Line Teams
- Kris Owens
- Thomas Paluchniak
- School of Public Health Research Administration Community
- Angie Skellie
- Kate Strzempek

Our Emcee - Lauren Orleman, MPA, CRA

- Director of Research Administration, School of Public Health; joined U-M in 2022.
- Began her career in nonprofit fundraising and grants management.
- Spent 13 years at Wayne State University, the Office of Sponsored Programs Administration as a Grant and Contract Officer, and as the Associate Director of Research Administration at the College of Engineering.
- She holds a Master's in Public Administration is particularly passionate about the problem-solving supporting new research administrators, and facilitating work of dedicated faculty members.

Lauren Orleman - Outside of Work

- Lifelong resident of Metro Detroit, where she lives with husband, two children, and their poodle.
- Lauren enjoys cycling, yoga, hiking, cooking, and cheering on her children at their sporting events.

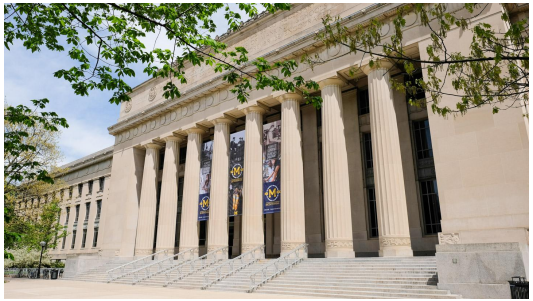
Guest Emcee Remarks

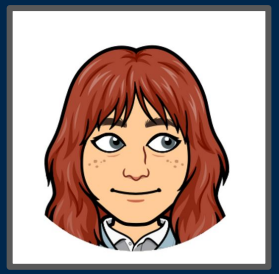
February 25, 2025
RAN Meeting
Lauren Orleman, MPA, CRA / Director of Research Administration, School of Public Health

The Accidental Research Administrator

The Road Less Obvious...or An Unplanned Path

INTERNATIONALLY ACCLAIMED
MOSAIC
EXCELLENCE ON STAGE & IN LIFE





Digital Accessibility Updates

February 25, 2025
Research Administrators' Network (RAN) Meeting
Phil Deaton / Digital Information Accessibility Coordinator
Stephanie Rosen / IT Accessibility Assistant Director

Agenda

- Digital Accessibility
- Strategic Initiative
- Your Role
- Unique accessibility concerns in research
- Incorporate Accessibility in meetings, documents, etc.

Nice to Meet You!

- **Stephanie Rosen**
  - IT Accessibility Assistant Director, ITS
- **Phil Deaton**
  - Digital Information Accessibility Coordinator, Disability Equity Office, ECRT

What is Digital Accessibility

- Digital information and experiences can be **accessed, participated in, understood, and made use of by all**
- Not just availability, but **equitable access, without barriers or burdens** placed on any individuals or communities
- Achieved by implementing **standards and practices** that center the needs of **users with disabilities**

Examples of Accessibility

- Video has **closed captions**
- Interface works with **mobile and voice control**
- Online presenter **describes slides, actions**

Achieving Accessibility

- Compliance with laws (ADA) and policy (SPG 601.20)
  - **Standards** for accessible design (WCAG 2.1 AA)
  - **Accommodations** for people who encounter barriers
- Culture and collective access
  - **Expand** our audience and impact
  - **Collective responsibility**

Digital Accessibility Strategic Initiative

Comprehensive, university-wide effort to:

- Make digital information and experiences **accessible to all without barriers**
- Embed accessibility into the **fabric of everyday work** by
  - Raising awareness
  - Providing necessary tools
  - Developing robust support systems for U-M communities

Context for the Initiative

- **Updates to relevant regulations**
  - Updates relate to Title II of ADA, and Section 504 of the US Rehabilitation Act
  - Clarify **scope and timeline** for compliance at public universities
  - **Broad scope** including course materials, web content, social posts, mobile and web apps
  - Establish a new federal compliance **deadline of spring 2026**
- **Challenges and Opportunities**
  - Ongoing, strategic, **prioritized action**
  - Prepare U-M to **achieve and measure** more equitable digital access
  - Support progress across **large decentralized structure**
  - Build on years of progress and **accelerate progress and reset the baseline**

Timeline and Goals

- Timeline
  - Phase 1 (FY24): Build Foundations
  - **Phase 2 (FY25): Enable Change & Take Action**
  - Phase 3 (FY26): Lead & Refine
- Goals & Objectives
  - Procurement
  - Web Accessibility
  - Course Content Accessibility
  - Document accessibility tools
  - Compliance management
  - Training & Communications

Unique context for research

- Grant-making agencies may require accessibility of research outputs
  - May apply to data, publications, products, programs
  - May require 508 compliance, 504 compliance, ADA compliance, WCAG 2.1 compliance
  - May use other standards depending on reach of research or publication destination
- Publishers may have unique accessibility guidelines
- Resources that have service or distribution in certain countries may have unique guidelines
- Documentation or supporting evidence (such as VPATs) may be required

Planning for accessibility in research

- Review guidance, agreements, directives from grant-making entity
- Plan for accessibility at the start, advise project award teams appropriately
- If documentation such as a VPAT or other assertion of accessibility is required, plan time or cost to adhere to this as appropriate

Resources and Support

- Digital Accessibility at U-M
  - Contact and Services
  - How-to resources on many topics
  - Strategic Initiative
- Article and Data Sharing Requirements (SPARC)
- Contact Disability Equity Office for compliance concerns

Thank you

Guest Emcee Remarks

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About the School of Public Health

PUBLIC HEALTH

SPH Facts and Figures

- 190 faculty and researchers
- 1,300 graduate and undergraduate students
- 30 research centers
- 6 departments
- 27 research administrators
- Annual research expenditures $100M+
- Highest annual per capita research expenditures at UM: $700,000+ year/ faculty member
- UM SPH faculty member co-founder of Earth Day (1970)
- FluMist nasal vaccine developed at UM SPH (2003)

Supporting Our RAs

- Monthly school-wide RA community of practice and SPH RA Council
- Work groups to develop and advise on school-wide guidance and resources
- Networking sessions and deep-dives
- Opt-in g-chats for pre-award, post-award and training grants
- Weekly SPH RA Digest
- Research Resources site on school intranet
- *Coming soon*: self-paced onboarding program

Amplify Your Research

Strategic marketing & branding support for U-M research teams

Emily Deedler, Director of Strategy, Michigan Creative
Guy Winter, Managing Director, Michigan Creative

Research Administrators Network Meeting

February 25, 2025

MICHIGAN CREATIVE MICHIGAN MEDIA MICHIGAN PHOTOGRAPHY

WHO WE ARE

We are part of the Office of the Vice President for Communications, providing central branding, marketing, and creative services for U-M.

We support all three U-M campuses and Michigan Medicine, partnering with departments, centers, and units across all 19 Ann Arbor schools and colleges.

We're brand stewards. Our deep knowledge of the U-M brand ensures compliance and best practices in everything we do.

We're not for profit. We only bill for our time—our focus is on delivering results and building partnerships.

WHY RESEARCH TEAMS WORK WITH US

We understand research marketing – Our team specializes in translating complex research into compelling proposals and campaigns.

We create lasting, sustainable solutions — Ensuring research websites, branding, and digital assets remain effective long after launch

We know what funders look for – Our work helps researchers craft proposals that capture attention and get funded. We can help you build the costs of working with us into your project.

Comprehensive support — From branding to storytelling to digital engagement—so your research gets funded and gains recognition.

HOW WE CAN DELIVER VALUE FOR YOU?

Strong branding, clear messaging, and **compelling visuals** can make the difference between a proposal that gets noticed and one that gets overlooked.

We can help to ensure your proposals and projects stand out!

PRE-FUNDING SUPPORT: SECURING GRANT SUCCESS

✅ **Consistent branding:** Logos, templates, and design assets that align with funder expectations and enhance proposal credibility.

✅ **Infographics & Visual Storytelling:** Translate complex research ideas into clear, powerful visuals.

✅ **Editorial Support:** Align your proposal with funding priorities and communicate research effectively.

✅ **Strategic Marketing Planning:** Develop a strategic plan that positions your research for funding success and aligns with funder priorities.

POST-FUNDING SUPPORT: MAXIMIZING RESEARCH VISIBILITY

✅ **Branding & Identity**: Build a recognizable identity to amplify your research's visibility and credibility.

✅ **Web & Digital Presence**: Develop research websites that enhance engagement, accessibility, and measurable impact.

✅ **Visual & Print Communications**: Design compelling journal covers, infographics, and technical illustrations to maximize research impact.

✅ **Reports & White Papers**: Craft insightful annual reports, funding summaries, and stakeholder briefings that drive action.

✅ **Promotion & Digital Engagement**: Increase awareness through targeted email marketing, strategic messaging, and outreach.

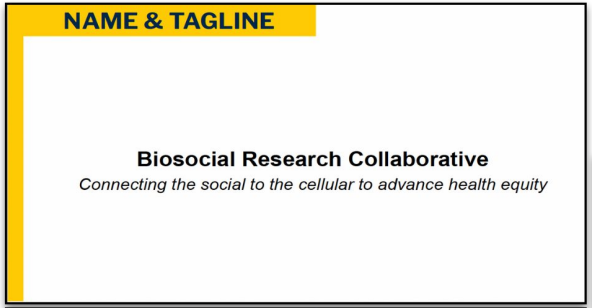
✅ **Video & Photography**: Capture your research story with high-quality video production and professional imagery.

✅ **Social Media & Multimedia**: Expand your research's reach through strategic social media and multimedia storytelling.

OUR WORK — BRANDING

A strong brand presence ensures research projects gain recognition, establish credibility, and attract funding

ISR: Biosocial Research Collaborative Brand Update



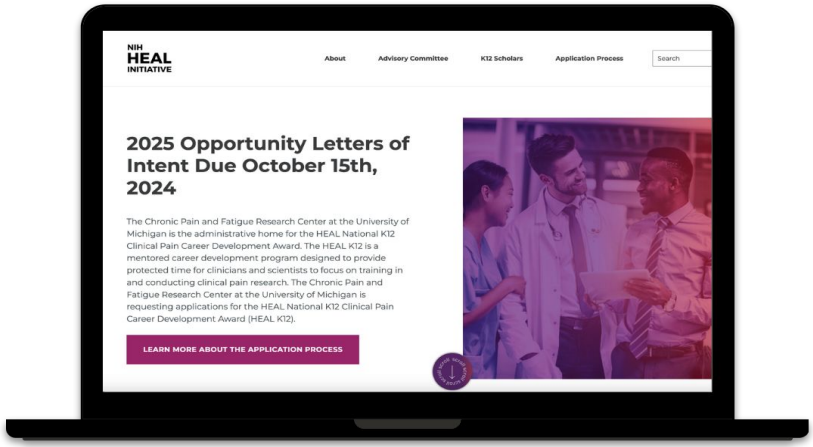
OUR WORK — BRAND CONSISTENCY

Standardized branding improves recognition, strengthens funding applications, and ensures a polished, funder-ready identity across all platforms

ISR: Monitoring the Future Brand Update Style Guide Shown. Other deliverables included: Templates, letterhead, logo usage guidelines, timelines, etc.

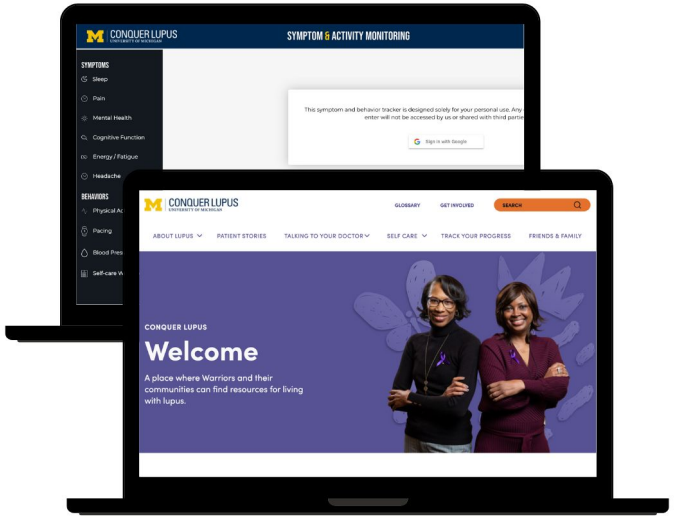
OUR WORK — DIGITAL SOLUTIONS

A research website reinforces credibility, making proposals more competitive while expanding collaboration opportunities



NIH HEAL Initiative Website

https://heal-k12.med.umich.edu/

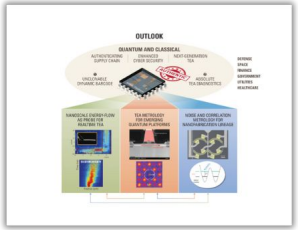


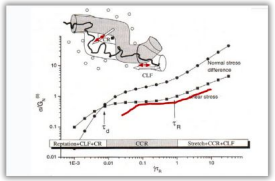
Conquer Lupus Website

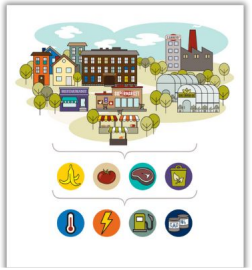
https://www.conquerlupus.com/

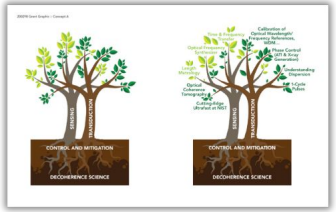
OUR WORK — ILLUSTRATION AND GRAPHIC DESIGN

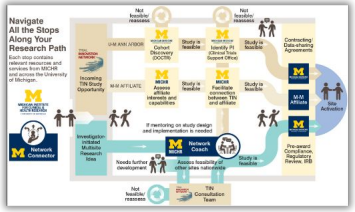
Well-designed graphics translate complex ideas into funder-friendly, engaging visuals

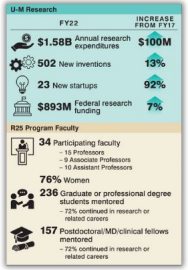


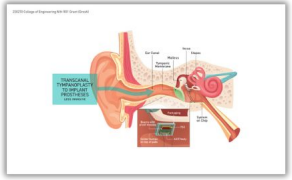


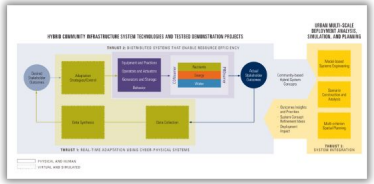












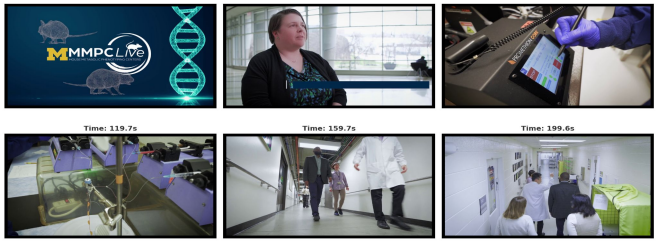
MICHIGAN CREATIVE MICHIGAN MEDIA MICHIGAN PHOTOGRAPHY

OUR WORK — IMPACT REPORTS/PUBLICATIONS

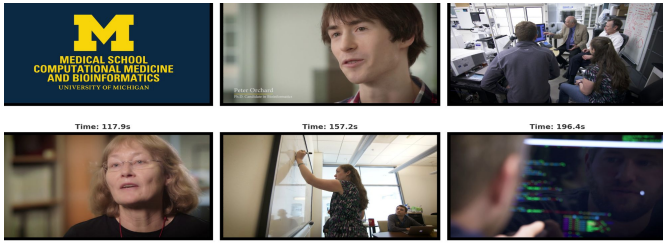
A high-quality report helps secure continued funding and policy influence

OUR WORK — VIDEO

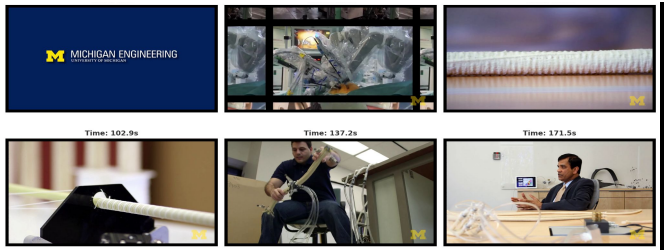
Video brings research to life — boosting funding potential, stakeholder engagement, and public impact



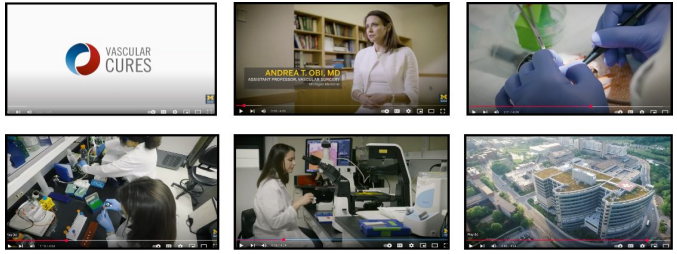
[Mouse Metabolic Program]



[Computational Medicine & Bioinformatics]



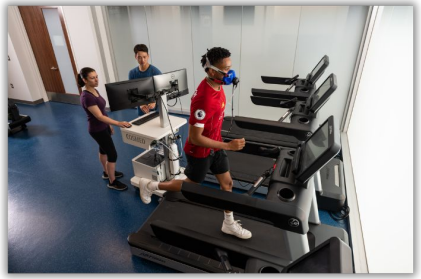
[Soft Robots]



[Wylie Award: Dr. Andrea Obi]

OUR WORK — PHOTOGRAPHY

Compelling photography enhances credibility, engages stakeholders, and elevates research visibility



WHY WORK WITH US?

Strategic Marketing That Helps Research Teams Win Funding, Visibility, & Engagement

✅ **Marketing Expertise** – Our 37+ experts specialize in research marketing, branding, and funding communications—helping U-M research teams win funding and increase visibility.

✅ **We Understand Funder Expectations** – We develop branding and storytelling that align with funding priorities, helping proposals stand out and build credibility.

✅ **Seamless U-M Integration** – We ensure your materials fit within U-M's brand while standing out to funders and stakeholders.

✅ **Full-Service Support** – From branding and storytelling to digital engagement, we ensure your research gets noticed and makes an impact.

✅ **Access to World-Class Tools** – We provide expert design, video production, web development, and strategic guidance to help your research succeed.

THANK YOU

Let’s strategize how to elevate your research.

BOOK A FREE CONSULTATION!

Guy Winter
Managing Director
Michigan Creative
guywin@umich.edu

Emily Deedler
Director of Strategy
Michigan Creative
edeedler@umich.edu

SCAN ME

MICHIGAN CREATIVE | MICHIGAN MEDIA | MICHIGAN PHOTOGRAPHY

Guest Emcee Remarks

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Uncertainty is Within the Scope of Work

OVPR Office of Research Development (ORD)

Partners for Faculty Research Success

RAN Meeting, February 2025

Jill Jividen, PhD
Executive Director, Research Development
jjgoff@umich.edu

What is Research Development?

Programs, services, workshops, tools & resources that help:

- Institutions & leadership develop strategies that grow capacity for research & innovation
- Researchers & teams increase competitiveness for external research funding

National Organization of Research Development Professionals

NORDP.org

ORD Unit Activities

- Track funding opportunities, programs & trends
- Proposal development, graphics & editing
- Bold Challenges & other internal funding programs
- Facilitation of meetings & workshops
  - E.g., brainstorming, strategic planning, writing retreats, collaboration planning
- ARPA-H support & resources
- Training and webinars
- Limited Submissions

Large-Scale Proposal Development

We’re here to help!

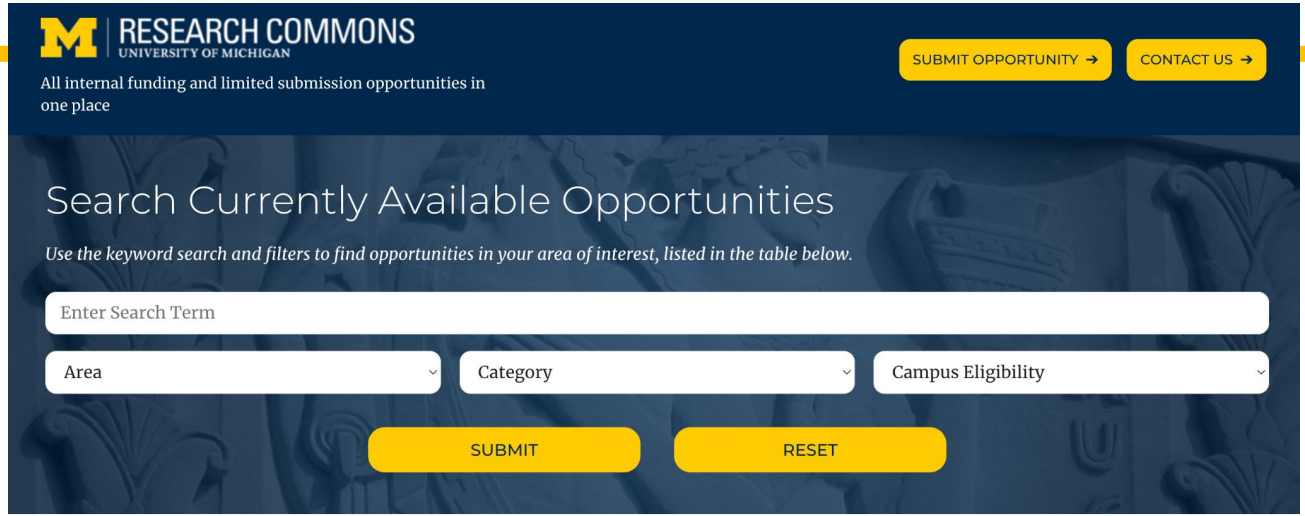
- Proposal management
  - Timelines/task lists
  - Coordination of team members & partners
  - Overseeing shared writing files, version control
  - Drafting & collecting documents (e.g., letters, supporting documents)
  - Graphics services (6 weeks notice)
- Peer review (pink teams, red teams)
- Editing/reviewing final drafts for clarity, consistency, organization, logic, formatting, grammar, sentence structure, etc.

Limited Submission Opportunities

- When sponsors limit the number of applications we can submit from the entire University
- Typically found in “Eligibility” section of RFP
- Must have OVPR approval to be institutional nominees
- Call for Intent to Submit v. Internal Competition
- Typically posted internally months in advance of sponsor deadlines
- Reach out to us! Tricia Ebright or limitedsubmissions@umich.edu

OVPR InfoReady site

LSO & Internal Funding



Internal Funding and Limited Submission Opportunities

1 - 25 of 122 opportunities

Title	Internal Deadline ▲	Funding Organization Deadline	Additional Info
Animal Care and Use Program Quality Improvement Funds (QIF)	May 13, 2034		
Rogel Cancer Center R01 Accelerator Mechanism (Invitation	December 31, 2025		

Researchcommons.umich.edu

ORD Resources

- **Recorded webinars & slides**
  - Grantsmanship 101 Series: Planning Competitive Proposals, Understanding Funders, Understanding Review Processes
  - Information sessions for specific funding opps
  - Finding funding workshops
- **Proposal Library**
- ***Research Blueprint* newsletter** - limited submissions, internal & external funding, strategies for pursuing funding, events & workshops
- **Roadmap for Large-Scale Proposals**

Bold Challenges

Bold Challenges leads events and programs to empower researchers to create dynamic teams, produce transformative discoveries, and improve the quality of life for our communities, state, nation, and world.

- Pollination events - $10K
- Interdisciplinary team development - $75K
- Planning grants for large-scale - <$200K

Contact Us

U-M Research Development

Bold Challenges

RD-support@umich.edu

Bold-Challenges@umich.edu

Request a consultation

Research Blueprint

Guest Emcee Remarks

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Grant Yourself Some Peace

- Focus on what you can control
- Take breaks *(get up from your desk)*
- Lean on each other
- Stay informed...mindfully

Ironclad CLM

February 25, 2025
Research Administrators' Network (RAN) Meeting
Andrea Anderson / Executive Director, ORSP
Carolyn Pappas / Assistant Director, Research Administration Systems

What is Ironclad CLM?

Ironclad CLM

- Contract LifeCycle Management
- Contract Creation
- Contract Review/Negotiation
- Workflow Reviews/Approvals
- eSignature Integration
- Full Process Transparency
- Searchable Contract Repository
- Analytics

Benefits of a CLM

- Move work out of email and off of individual desktops
- All work performed in one system for seamless handling
- Transparency in activity to provide real time information
- Identify bottlenecks and find targeted solutions
- Provide clarity on expected turnaround times
- Workload management and transparency
- Template automation for contract drafting
- Leverage AI to support negotiations

Ironclad Display in eRPM

- The table for agreements displays in the PAF, UFA, and Award if there is a corresponding agreement in Ironclad.
- Accounts will be provisioned for UM PIs and RAs during negotiation and deprovisioned once we have a signed agreement. Note: An account does not give access to any records unless you are invited to them by ORSP.

Ironclad Workflows

Access to Ironclad is limited to the PI(s) and the Primary Research Administrator on active workflows.

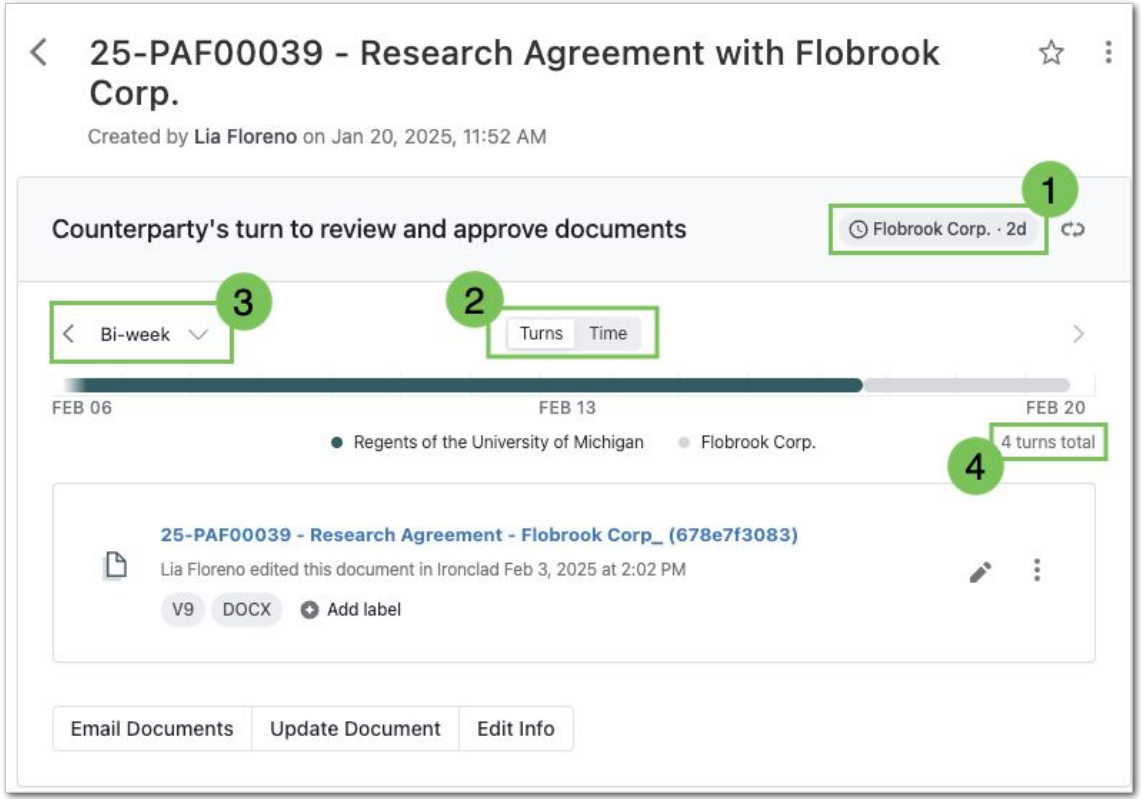
Friendly Ironclad ID	Workflow Type	Workflow Status	Status of Approvers	Status of Signers	Last Updated	Related eRPM Projects
IC-502	ITS Testing	Paused - Review	in_progress	not_started	2/16/2025	22-PAF05962

Signing into Ironclad Directly

- Ironclad and user dashboards can be accessed by using the following link: https://ironcladapp.com/signin
- First time users should use the Sign In button located in the initial email received from Ironclad
- Ironclad CLM can be accessed using your U-M Single Sign On credentials
- Reminder: you will not be able to access the system unless you are the PI or Primary RA on a contract in active negotiation

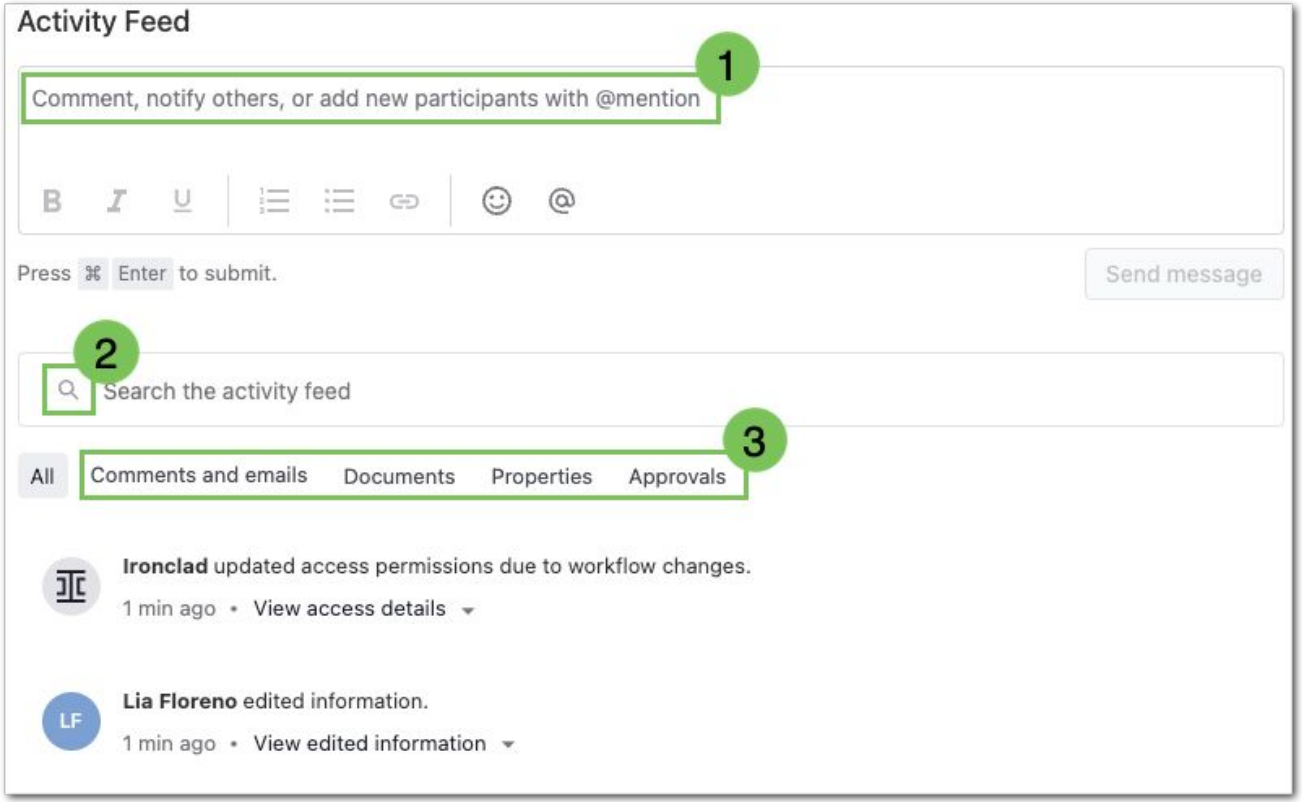
Up to the Minute Status Information

Easily track where your agreement is at and who is currently reviewing.



Up to the Minute Status Information

Activity feed shows up to the minute information about the progress of your agreement



Ironclad Contract Lifecycle Management:

Accessing Ironclad and Basic Navigation

What is involved in an Ironclad Workflow?

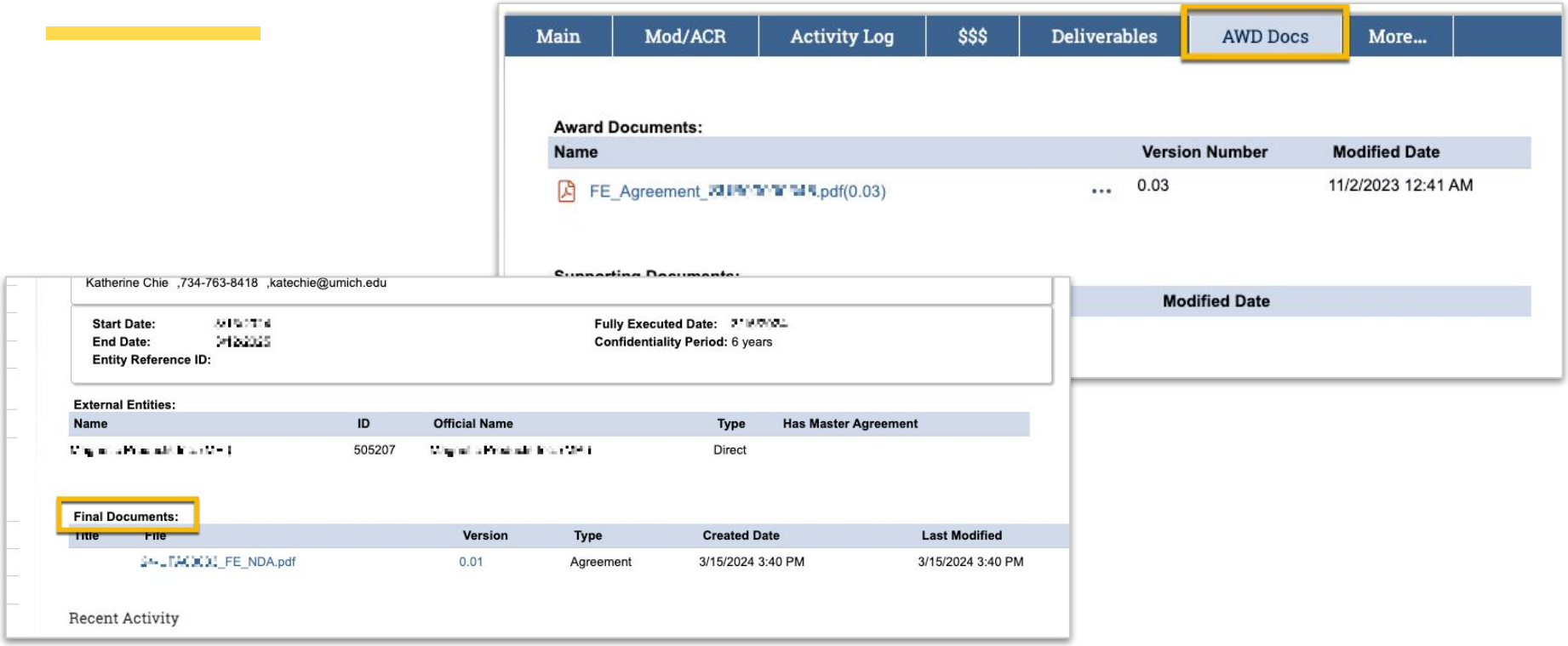
Gather information needed to generate the contract template and trigger any required approvals.

Manage negotiations, update templates, and collect necessary approvals. All versions are automatically stored in Ironclad.

Send the final document out via e-signature. Upload a copy of the fully executed PDF if e-signature is not used.

Confirm metadata that will be stored in Ironclad Repository and, if applicable, send post-execution emails about the signed contract.

Executed, Now What?



A very special thank you to all of the folks who have worked on this project along the way!

Questions?

For more information about using Ironclad CLM at University of Michigan, visit our website:
https://orsp.umich.edu/working-ironclad-clm

ORSP Update

February 25, 2025
Research Administrators' Network (RAN) Meeting
Andrea Anderson / Executive Director, ORSP

Sponsor Updates

Federal Updates

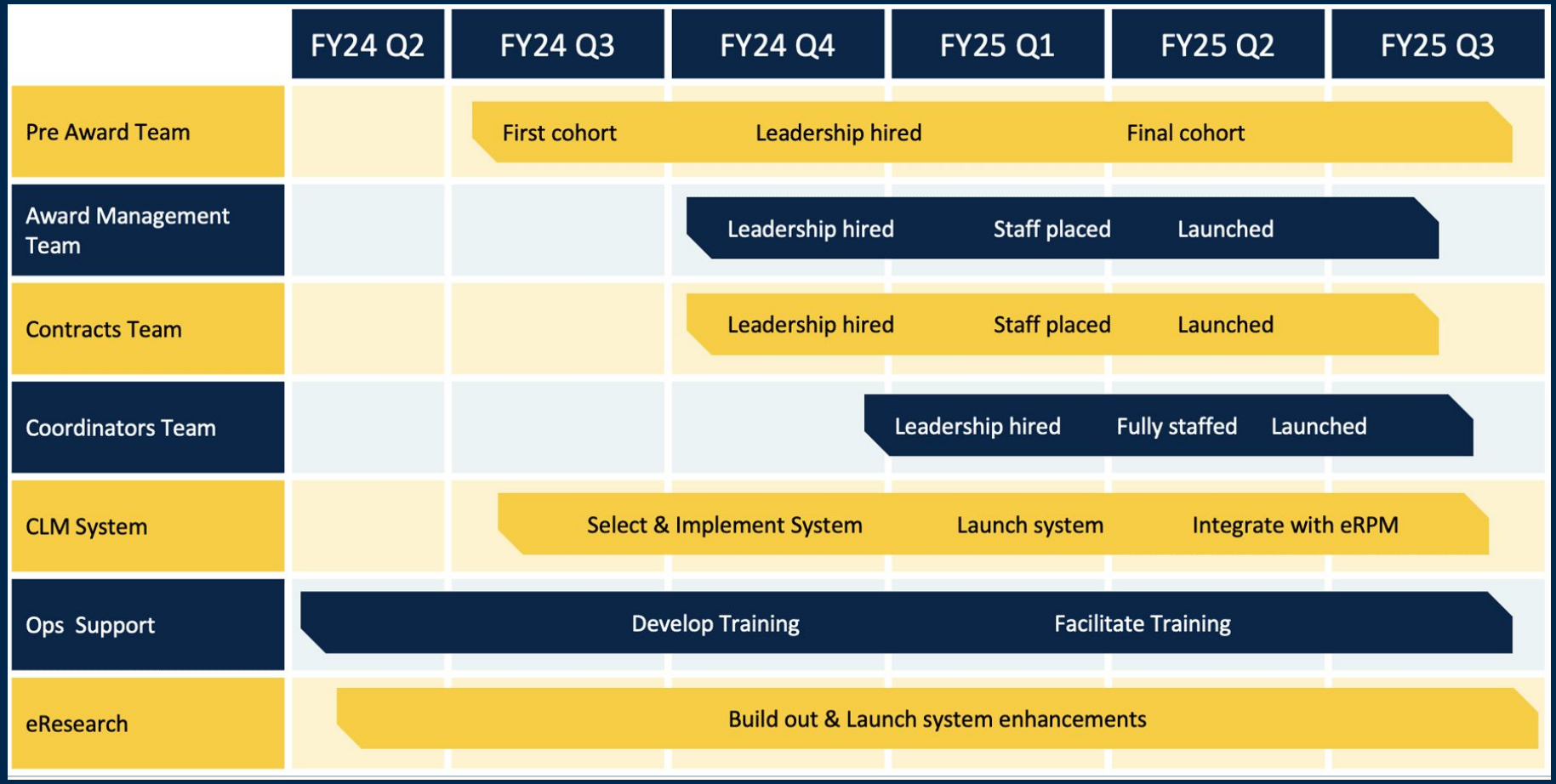
- U-M Resources for ongoing Updates
  - ORSP Updates Page: myumi.ch/7PZ93
  - OVPR Updates Page: myumi.ch/9gEpg
  - University Updates Page: myumi.ch/zXz99

Uniform Guidance Update

- Reminder: Continue using existing thresholds until U-M has a new federally negotiated F&A rate agreement
  - Subcontracts ($25K)
  - Equipment ($5K)

On the Home Front

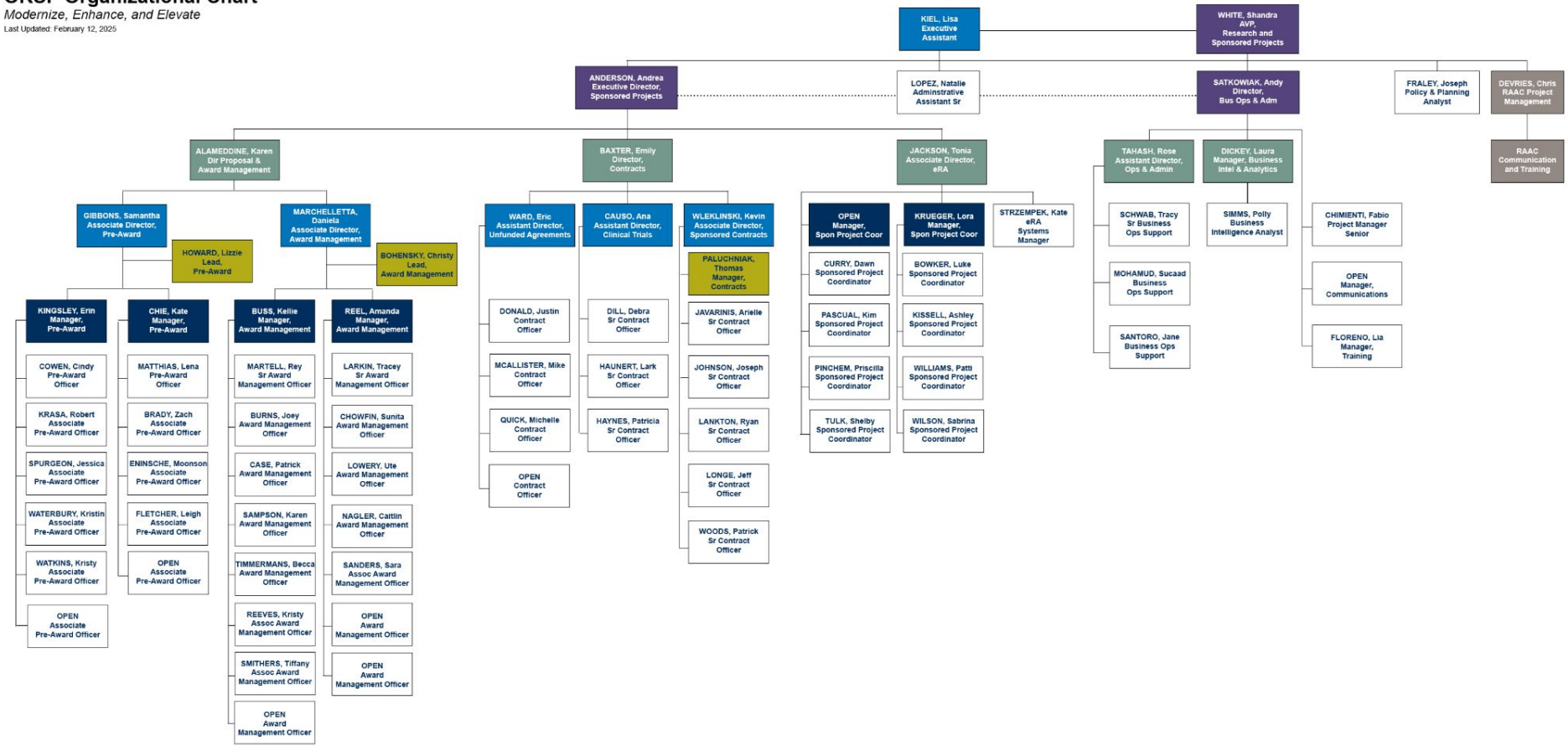
ORSP Realignment Roadmap



ORSP Organizational Chart

Modernize, Enhance, and Elevate

Last Updated: February 12, 2025



PROPOSALS & AWARD MGMT.

Karen Alameddine
Director,
Proposals and Award Management

Sam Gibbons
Assoc. Director, Pre-Award

- **Erin Kingsley**
  - Cindy Cowen
  - Rob Krasa
  - Jessica Spurgeon
  - Kristin Waterbury
  - Kristy Watkins
  - Open
- **Kate Chie**
  - Lena Mattias
  - Zach Brady
  - Moonson Eninsche
  - Leigh Fletcher
  - Open
- **Lizzie Howard**

Daniela Marchelletta
Assoc. Director, Award Management

- **Kellie Buss**
  - Reynaldo Martell
  - Joey Burns
  - Patrick Case
  - Karen Sampson
  - Becca Timmermans
  - Kristy Reeves
  - Tiffany Smithers
  - Open
- **Amanda Reel**
  - Tracey Larkin
  - Sunita Chowfin
  - Ute Lowery
  - Caitlin Nagler
  - Sara Sanders
  - Open
  - Open
- **Christy Bohensky**

RESEARCH AND SPONSORED PROJECTS
UNIVERSITY OF MICHIGAN

Pre-Award

The Pre-Award Team oversees the **accurate and timely submission** of University wide sponsored research grant proposals; and oversees the **review, negotiation and acceptance of sponsored project awards** for the University of Michigan.

Key Responsibilities:

- Proposal Review
- Proposal Submission
- Just-in-Time
- Competitive Supplements
- Proposal Withdraw/Resubmit

Award Management

The Award Management team oversees the **accurate and timely review, negotiation and acceptance of sponsored project awards** for the University of Michigan and delivery of administrative oversight for those awards.

Key Responsibilities:

- Hardships
- Award Setup
- Award Acceptance
- Award Change Requests
- Award amendments/modifications (including record setup)
- Annual, interim, and final progress reports
- Closeout

CONTRACTS TEAM

Emily Baxter
Director, Contracts

Kevin Wleklinski
Assoc Director, Sponsored Contracts

- T. Paluchniak, Manager, Contracts
- Arielle Javarinis
- Joe Johnson
- Ryan Lankton
- Jeff Longe
- Patrick Woods

Ana Causo
Assistant Director, Clinical Trials

- Debra Dill
- Lark Haunert
- Tricia Haynes

Eric Ward
Asst Director, Unfunded Agreements

- Justin Donald
- Mike McAllister
- Michele Quick
- Open

Unfunded Agreements

The Unfunded Agreements team **reviews, negotiates, and accepts unfunded agreements** for the University of Michigan.

Key Responsibilities:

- Confidentiality
- Data Use
- Business Associate
- Teaming
- Collaboration
- MOU
- MTA
- Master Agreements for UFA types
- Associated Amendments
- **CLM record initiation and management**
- **Signature routing via CLM**

Clinical Trials

The Clinical Trials team **reviews, negotiates, and accepts clinical trial agreements** for the University of Michigan.

Key Responsibilities:

- Investigator initiated
- Sponsor initiated
- Master CTAs
- Compassionate Use
- Associated amendments
- **CLM record initiation and management**
- **Signature routing in CLM**

Sponsored Contracts

The Sponsored Contracts team **reviews, negotiates, and accepts sponsored project contracts** and related agreements for the University of Michigan.

Key Responsibilities:

- All other agreements and associated Masters both government and non-government sponsors
- Associated amendments
- **CLM record initiation and management**
- **Signature routing via CLM**

eRA TEAM

Tonia Jackson
Assoc. Director, eRA Systems

Lora Kruger
Manager, Sponsored Project Coordination

- Ashley Kissel
- Patti Williams
- Luke Bowker
- Sabrina Wilson

TBA
Manager, Sponsored Project Coordination

- Dawn Curry
- Kim Pascual
- Priscilla Pinchem
- Shelby Tulk

Kate Strzempek
Sr. Project Mgr - eRA Systems

Sponsored Project Coordinators

Sponsored Project Coordinators are responsible for the **efficient and accurate intake** and processing of sponsored proposals and awards; **management of data** and administrative information related to sponsored projects; and **record management and retention** related to sponsored projects.

Key Responsibilities:

- Triage
- Administrative check
- Sponsor code setup
- Award record initiation
- Data management
- Record retention management
- Sponsor systems administration (NIH & NSF accounts)

System Changes and Process Impacts

- Reminder to please use request ORSP action when appropriate instead of posting a comment.
  - This puts an activity into the Officer's work queue for action
  - Ensures coverage when an Officer is out of the office

- Starting 2/24, Coordinators will not be listed as options for email recipients in post a comment.

- Campus can use Mcommunity to see whether their assigned officer is out of the office.

System Changes and Process Impacts

- New ACR type for ‘Technical / Progress / Invention Report’
  - Available in April 2025

- Streamlining the process for NIH Annual RPPRs
  - Implementation in April 2025

Questions?

Sponsored Programs Update

February 25, 2025
Research Administrators' Network (RAN) Meeting
Debbie Talley / Assistant Vice President for Finance –
Sponsored Programs

Reports and
More Reports!

Thank YOU!

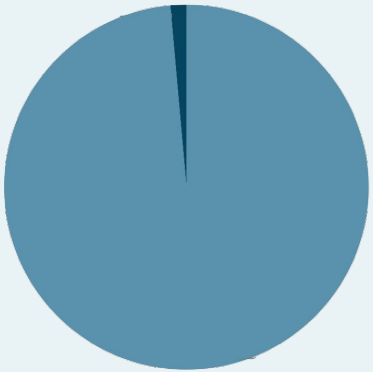
Peak Season Statistics

98%

of Reports Completed!

Reports to Complete Goal: 1,923

Reports Completed: 1,890



Spring Cleaning!

Teamwork makes the DREAMWORK!

Closeouts - we need your help

Current Active: 1,492

Current Late: 570

Partnership and collaboration go a long way.
There is almost nothing we can't accomplish together!

Audit updates

- FY24 Single audit - no findings
- FY25 Equipment Inventory

Personnel Updates

- New Reporting area staff
  - Cassie Hanley
  - Seth Harper
- Staff transition
  - https://finance.umich.edu/programs/customer-service

Thank you!

M-Reports Modernization Update

February 25, 2025
RAN Meeting
Mandie Chapman / Data Coordination Manager, ITS

Project Status

- Modernizing MReports back end technology
  - Moved research report logic out of application and into data warehouse
  - Moved financial report logic out of application and into data warehouse
  - Moved security logic out of application and into data warehouse
  - Replicated Research Reports using Tableau as front end tool for PoC
- Partnered with RAAC Executive Committee
  - Developed working group of volunteer research administrators to advise and test updated research reports
  - Worked with a few selected faculty to review reports and gather and feedback

Research reports

Goal: Have a repeatable process that can be used for each report group, while remaining flexible to support the unique needs of the business that these reports support.

Develop change management and communications plan

- How to guides for “what’s changed”
- Office hours
- Targeted Communications
- Webinars
- Video guides (future add)
- Adoption tracking on old vs new reports
- Project website for all resources
- Survey to ask about report functionality, communication, and training effectiveness

Research soft launch approach

Phase 1 - Grant access to users who have already had some preview of new reports (January, 2025). This is approximately 100 to 200 users.

Phase 2 - Grant access to remaining user who have access to research reports (April, 2025). This is approximately 4000 users.

All existing reports will remain in place while new reports are rolled out.

Support Questions

Project website: https://its.umich.edu/data/analytics/m-reports/modernization

Project group email mreportsmodernization@umich.edu

Key Dates: **March 12th** 11:00-12:00 pm Webinar, **April 2nd** 1:00-2:00 pm Webinar

One on one office hours: Sign Up for Office Hours

INFORMATION AND
TECHNOLOGY SERVICES
UNIVERSITY OF MICHIGAN

Questions

Closing Remarks

February 25, 2025
Research Administrators' Network (RAN) Meeting

Quick Poll – Meeting Relevance

This poll is anonymous.

Please tell us how relevant you found today's meeting content to your work, on a 5-point scale:

- 1 – Not Relevant
- 2 – Slightly Relevant
- 3 – Moderately Relevant
- 4 – Relevant
- 5 – Highly Relevant

Thank You for Attending RAN!

Thank you to our guest emcee and presenters, the RAAC Communications subcommittee, and to you for joining us today.

Stay connected on the Research Administrators' Forum on Slack, and Virtual Networking sessions.

Have ideas for a future RAN Meeting? Email us at ran-plans@umich.edu.

RAN 2025! Next RAN meeting will be held on Wednesday, May 14, 2025.

Professional Development Updates

February 25, 2025
Research Administrators' Network (RAN) Meeting

National Council of University Research Administrators (NCURA)

NCURA
Supporting Research...*together*™
National Council of University Research Administrators

NCURA Region IV

- Annual meeting will be held **May 4-7, 2025** in Chicago, IL.
- **Keynote Speaker**: Ericka Boone, Ph.D. , Director, Division of Biomedical Research Workforce (DBRW), Office of Extramural Research, National Institutes of Health (NIH)
- More information may be found at https://www.ncuraregioniv.com/spring-meeting

Visit ncuraregioniv.com for more information

National Council of University Research Administrators (NCURA)

NCURA
Supporting Research...*together*™
National Council of University Research Administrators

NCURA Region IV

- The Research Administration Certification Council (RACC) will hold an in-person Body of Knowledge review session ahead of the Annual Meeting on May 3rd and registration for that session is currently open.
    - Note that you will need to have an account with RACC to register.
- If you're planning to take the CRA in the near future, this is a great opportunity!

Visit ncuraregioniv.com for more information

Society of Research Administrators International (SRAI)

SRAI Western/Midwest Section

- Conference to be held **March 26-28, 2025** in **Colorado Springs, CO**.
- Regular Registration ends on March 12, 2025.
- https://www.srainternational.org/2025-western-midwest-section-meeting/home

National Organization of Research Development Professionals (NORDP)

National Organization of Research Development Professionals

NORDP National

- The 16th annual Research Development Virtual Conference will be held **April 28-May 1, 2025**.
- Early-bird registration ends on March 15, 2025.
- More information may be found at https://myumi.ch/G4XX1

Go to nordp.org or nordpnews.org for more information.

Additional Announcements

February 25, 2025
Research Administrators' Network (RAN) Meeting

Navigate Training Information

Registration is Open!

Virtual Instructor-Led Courses

- Advanced Budgeting: Task-Based/Hourly Budgets (**apply by February 26, 2025**)
- Fundamentals (**apply by March 3, 2025**)
- Budgeting Basics for Sponsored Projects (**register by March 31, 2025**)

Registration is Open!

Webinars

- Seamless Transitions: The Research Administrator's Guide to Faculty Transfers
  - February 26, 2025; 11 am to 12 pm
  - **Register TODAY!**
- M-Reports Modernization Effort
  - April 2, 2025; 1 to 2 pm
  - **Register by April 1, 2025**

Navigate Training Information

Additional Training Resources

- Explore Navigate self-paced eLearning modules in My LINC.
- Explore recorded webinar sessions (including supplemental materials), and videos on the Navigate MiVideo channel.
- Discover a range of job aid documents covering various research administration topics. New documents are frequently added, so make sure to visit the page regularly.

Questions, comments, or want to assist with training delivery/development?

Contact the Navigate Team at: navigate-research@umich.edu

Kudos and Thanks!

February 25, 2025
Research Administrators' Network (RAN) Meeting

Kudos and Thanks!

Thank you to **Kim Mann**; she took me in as a fledgling RA and saw me through the process of flying the coop.

Thank you also to **Donelle Goerlitz**; she has been an amazing RAMP ↑ mentor for me and has helped/coached me through professional transitions.

– *Sylvia Galaty*

I'd like to recognize **Kris Owens**, Senior Research Administrator, from Mechanical Engineering for her undying professionalism, work ethic, and ability to provide stellar and above and beyond support to her faculty members. Since I've known her, she continues to grow and learn with humility, humor, and kindness. She is one of your best!

– *Anonymous*

Kudos and Thanks!

Kudos to the **LSA Research Administrators** for supporting research and fostering a collaborative environment is at the heart of everything they do. The impact of their hard work is immeasurable, and I can honestly say that our success wouldn't be possible without each of them. I appreciate their commitment and unwavering dedication, we are so fortunate to have such an amazing team!

– *Heather Kraus*

I'd like to recognize **all research administrators** I have worked with over the years. It has been a privilege and honor to work with such dedicated individuals who provide outstanding support and expertise to their faculty and everyone they interact with. Their ability to extend humor and grace to so many complex situations is admirable.

– *Beth Jakubowski*

Kudos and Thanks!

Kudos to **Kate Strzempek** for her incredible work on one million things to support ORSP during the Realignment.

Big thanks to **the front line teams at ORSP** for navigating so much change with the Realignment, during an incredibly busy and challenging time. I have enjoyed the moments of collaboration, grace, problem-solving, training, and emotional/moral support I've gotten to witness. It has not been easy. Thanks to everyone on the front lines trying their best to stay above water and serve the project teams/research community!

Kudos to **Christy Bohensky**, **Thomas Paluchniak**, and **Lizzie Howard** for being such great Leads for each team and contributing SO much to our new processes and training during the Realignment.

– *Amanda Reel*

Kudos and Thanks!

Thanks to the **School of Public Health Research Administration community**; I'm grateful to the School of Public Health Research Administration community for their warm welcome and continued collaboration. From day one, you've made me feel like part of the team, and it's truly a privilege to work with such an amazing group!

– *Julie Olivero*

Thank you to the OVPR Research Admin team – **Kathy Devereux**, **Angie Skellie**, **Ellen Han**, and **Jessica FunNell** for all they do to help the OVPR research centers and institutes. You reduce the administrative burden where possible and are effective business partners with all of OVPR. Keep up the great work!

– *Melissa Karby*

Kudos and Thanks!

Special kudos to **Melissa Milligan**, Manager in LSA Finance. We had an NSF Fellowship proposal submission in January that was running into some complications and pushing a limited review timeline for ORSP routing. As our school submits these proposals less frequently, we utilized the "phone a fellow RA friend" method and Melissa was the first on our list who sees these types of submissions often.

Melissa graciously offered to assist our office and within a few hours of sending our PAF information, provided back a detailed list of suggested changes she recommended this proposal needed which was beyond helpful and truly appreciated!!!

This kudos example was important to submit and share because during a time where RA's might be feeling overwhelmed, helping fellow RA's outside your unit/school/department is a testament to how we support one another for the greater good of the UM-Research Community.

– *The School of Social Work Research Office (SSW-RO)*