



January 19, 2018

Dear Financial Assistance Recipient,

This is to advise the Department of Health and Human Services (HHS) financial assistance recipient community of the HHS plans regarding actions that may be necessary in the event financial assistance award funding is affected by a lapse in appropriations.

Based on the prospect of a lapse of funding and the lack of a continuing resolution, HHS is acting in a prudent manner and notifying recipients of a potential lapse in the funds designated for your award. As a consequence of the lapse, certain planned awards may be cancelled or postponed, and certain existing awards may be stopped, reduced in scope, terminated, or partially terminated.

Notices will contain the direction necessary to comply. Should HHS determine that any of these actions are necessary, the financial assistance officer for each of the affected programs (or awards) will provide prompt appropriate notice to the recipient in accordance with the terms and conditions of the award.

If an award will not be affected by the lapse in appropriations, HHS does not plan to provide any separate notifications or communications of that fact. Unless a recipient is provided a formal notification to the contrary, all HHS recipients must continue to comply with all terms, conditions, requirements, and performance goals specified in their financial assistance award.

Thank you for your continued partnership with HHS, and for your cooperation as we work together to manage a potential lapse in appropriations.

Sincerely,

A handwritten signature in blue ink, appearing to read "Terrance W. Perry", written over a horizontal line.

Terrance W. Perry
Director
Office of Grants Services (OGS)
Office of Financial Resources (OFR)
Office of the Chief Operating Officer (OCOO)