Research Administrators’ Network Meeting

AGENDA
October 27, 2022
2:00-3:30 p.m.
Zoom Webinar

Welcome & Introductions [2:00-2:10]
Cathy Liebowitz, RAAC Communications Subcommittee Chair
Pat Turnbull, Assistant Director for Research Administration, U-M Dearborn, Guest Emcee

NIH Data Management and Sharing Policy [2:10-2:30]
Sara Samuel, Associate Librarian, Health Sciences

Institute for Firearm Injury Prevention [2:30-2:50]
Jessica Roche, Managing Director, Institute for Firearm Injury Prevention
Melissa Karby, CRA, Associate Director for Research Administration, OVPR

Updates [2:50-3:25]
Sponsored Programs - Debbie Talley, Director, Sponsored Programs [2:50-3:00]
Office of Research & Sponsored Projects - Andrea Anderson, Assoc. Director, ORSP [3:00-3:10]
Information and Technology Services - Carolyn Pappas, ERP Business Systems Analyst Lead, ITS [3:10-3:20]
RAAC DEI Workgroup – Chris DeVries, RAAC Project Manager [3:20-3:25]

Closing Remarks [3:25-3:30]

RAN schedule for the rest of this Calendar Year:
http://orsp.umich.edu/ran

Ideas for a future meeting?
Contact ran-plans@umich.edu

Brought to you by the Research Administration Advisory Council (RAAC) Communications Subcommittee.
Welcome to RAN!

October 27, 2022
Research Administrators’ Network (RAN) Meeting
Welcome!

RAAC Communications Subcommittee

- Jodi Caviani (Social Work)
- Kara Cristian (LSA)
- Constance Colthorp (ORSP/Spon Prgs)
- Cindy Dames (ORSP)
- Lori Deromedi (UMOR)
- Kathy Devereux (UMOR)
- Chris DeVries (ORSP/Spon Prgs)
- Dan Green (LSA)
- Prentiss Laich (Spon Prgs)
- Melissa Li (Med School)
- Cathy Liebowitz (ISR)
- Amy Lingle (Engineering)
- Daniela Marchelletta (ORSP)
- Sarena Nuttal (Engineering)
- Becky O’Brien (UMSI)
- Thomas Paluchniak (ORSP)
- Sally Sivrais (Med School)
- Ashley Tyler (Spon Prgs/OCA)
Meeting Notes & Details

- This event is being recorded. The presentation and slides will be posted to the RAN webpage.
- Zoom webinar - watch mode. Chat is disabled.
- You can submit questions via the Q&A function.
- Live captioning is turned on (you can disable this using your settings).
- We acknowledge that the University of Michigan is located on the territory of the Anishinaabe people.
Our Agenda

What we have planned for you today

- **Presentations:**
  - NIH Data Management and Sharing Policy
  - Institute for Firearm Injury Prevention

- **Updates:**
  - ORSP, Sponsored Programs, ITS, and DEI

“We make a living by what we get. We make a life by what we give.”
~ Winston Churchill
RA Community Kudos

Shout out! to the topic discussants and volunteers who made the Virtual Networking Pilot Sessions a success.

Stephanie Blackmore, Amy Brooks, Corinna Burghardt, Laura Coddington, Kara Cristian, Kathy Devereaux, Chris DeVries, Lyn Fyfe, Donelle Goerlitz, Jennifer Huntington, Melissa Karby, Patrick Lagua, Melissa Li, Amy Lingle, Marina Lukyanchuk, Sarena Nuttall, Julie Olivero, Susan Powell, Nick Prieur, Craig Reynolds, Erin Semmens, Raquel Silvius, Debbie Talley, Ann Thomson, Pat Turnbull, Ashley Tyler
Coming Soon

- **Virtual Networking Sessions**
  - New sessions to be announced in November

- **RAAC Subcommittee Survey**
  - Short questionnaire; 10-15 minutes of your time
  - Invaluable information for the RAAC Subcommittees

“The ear of the leader must ring with the voices of the people.”
~Woodrow Wilson
Our Emcee - Pat Turnbull, U-M Dearborn

- Assistant Director for Research Administration, UM-Dearborn
- 26+ years at U-M, on both Ann Arbor and Dearborn campuses
- CRA in 2011; Master’s of Research Administration in 2017; RAAC Subcommittee service since 2012
- Active member of SRAI and NCURA
- Wife, mother, animal lover, member of local chapter of Sweet Adelines International, and gardening, nature and photography lover
Guest Emcee

October 27, 2022
RAN Meeting
Pat Turnbull, Assistant Director for Research Administration
U-M Dearborn
Servant-Leadership for Research Administrators

Why do you strive for connection with the community?

University of Michigan's new president, Santa Ono, sits down with MLive.
Servant-Leadership for Research Administrators

- Servant leaders focus on helping people develop and perform at their best
- The highest levels of leadership are positioned to serve others
- Junior positions can also serve as leaders
- By serving, we lead and by leading, we serve
NIH Data Management & Sharing Policy

October 27, 2022
RAN Meeting
Sara Samuel, Informationist
Taubman Health Sciences Library
New NIH Data Management & Sharing Policy

- Goals:
  - Advance rigorous and reproducible research
  - Promote public trust in research
  - Promote data stewardship

- Developed with public input, released in 2020.
New NIH Data Management & Sharing Policy

- All NIH-supported research generating scientific data is required to have a Data Management and Sharing Plan.
- Plans are submitted with application.
- Researchers should maximize appropriate data sharing.
- Compliance is expected and is monitored at regular reporting intervals.
- Encourages the use of established data repositories.
- Data shared no later than the time of an associated publication or the end of the performance period.
Make a Plan.

Follow the Plan.
Applies only to NIH-funded research that will produce scientific data.

“The DMS Policy does not apply to research and other activities that do not generate scientific data, including training, infrastructure development, and non-research activities.”

Research Covered Under the Data Management & Sharing Policy
Elements of a DMS Plan

- Data Type
- Related Tools, Software and/or Code
- Standards
- Data Preservation, Access, and Associated Timelines
- Access, Distribution, or Reuse Considerations
- Oversight of Data Management and Sharing

Recommended to be 2 pages or less
What’s different?

- Applies to ALL projects that will produce scientific data, not just those research proposals seeking $500,000 or more in direct costs.
- Provides more guidance regarding the contents of the plan.
- Recommends depositing the data into an established repository if choosing to share the data.
- Explicitly states that there are allowable costs which should be written into the budget.
- Compliance will likely be more rigorously monitored.

**Data = valuable research product**
What does this mean for researchers?

- Plan for sharing data **before** starting project
  - Informed consent
  - Study design
  - Connect with repository

- Add data management and sharing costs to budget
  - [Supplemental Information: Allowable Costs](#)

- Thoroughly document research
  - Share data = also share context
  - Accurate and detailed descriptions
How can I advise researchers on their DMS Plans?

1. Recommend that they review the resources provided directly from NIH on Writing a Data Management & Sharing Plan
Applications for Receipt Dates **ON/AFTER** Jan 25 2023

ON THIS PAGE:

- Writing a Data Management and Sharing Plan
- Submitting Data Management and Sharing Plans
- Data Management and Sharing Plan Format
- Elements to Include in a Data Management and Sharing Plan
- Assessment of Data Management and Sharing Plans
- Revising Data Management and Sharing Plans
- Additional Considerations

Writing a Data Management and Sharing Plan

Under the [2023 Data Management and Sharing (DMS) Policy](#), NIH expects researchers to maximize the appropriate sharing of scientific data, taking into account factors such as legal, ethical, or technical issues that may limit the extent of data sharing and preservation.

NIH requires all applicants planning to generate scientific data to prepare a DMS Plan that describes how the scientific data will be managed and shared. For more on what constitutes scientific data, see [Research Covered Under the Data Management & Sharing Policy](#).

Applications subject to NIH's Genomic Data Sharing (GDS) Policy should also address GDS-specific considerations within the elements of a DMS Plan (see [NOT-OD-22-189](#) and details below).
How can I advise researchers on their DMS Plans?

1. Recommend that they review the resources provided directly from NIH on [Writing a Data Management & Sharing Plan](https://nih.gov)
2. Point them toward the [NIH DMSP page](https://nih.gov) on the Research Data Management guide from the library
Research Data Management (Health Sciences)

Tips for managing data and creating a data management/sharing plan.

National Institutes of Health - Data Management & Sharing Plan

Beginning January 25, 2023

NIH requires researchers to submit a Data Management and Sharing Plan (DMS Plan). This policy applies to all research, funded or conducted in whole or in part by NIH, that results in the generation of scientific data. A DMS Plan will be submitted with a grant application, and should include the following elements:

- Data Type
- Related Tools, Software and/or Code
- Standards
- Data Preservation, Access, and Associated Timelines
- Access, Distribution, or Reuse Considerations
- Oversight of Data Management and Sharing

NIH strongly encourages the use of established repositories to the extent possible for preserving and sharing scientific data.

https://guides.lib.umich.edu/datamanagement/nihpolicy
How can I advise researchers on their DMS Plans?

1. Recommend that they review the resources provided directly from NIH on [Writing a Data Management & Sharing Plan](#).

2. Point them toward the [NIH DMSP page](#) on the Research Data Management guide from the library.

3. Encourage them to:
   a. Start early! Don’t wait until the last minute to start writing a DMS Plan.
   b. Connect with the repository they want to use for sharing their data.
   c. Reach out for a consultation to [THLResearchDataCore@umich.edu](mailto:THLResearchDataCore@umich.edu) or [researchdataservices@umich.edu](mailto:researchdataservices@umich.edu).
Data management and sharing is hard

...and so is writing a plan
Research Data Stewardship Initiative (RDSI)

COORDINATION
Convened working group to build resources, coordinate messaging

POLICY
Assessing need for a new U-M research data policy

GUIDANCE
Developing guide of available resources and targeted trainings based on disciplines, agencies, etc.

OUTREACH
Engaging faculty to learn about unmet needs (e.g., focus groups, faculty advisory group)

https://research.umich.edu/research-data-stewardship/
Upcoming workshops

New NIH Data Management & Sharing Policy
Navigate webinar for RAs
November 1, 2022
11:00 am - 12:00 pm

Register to attend by 12:00 pm on Monday, October 31, 2022

The new NIH Data Management and Sharing Policy: what does it mean for me?
November 16, 2022
12:00 pm-1:00 pm

Register
Key takeaways

- NIH Data Management & Sharing Policy goes into effect January 25, 2023
- Researchers must submit a Data Management & Sharing Plan with NIH grant applications
- NIH and U-M have resources to help with understanding the policy and writing a DMS Plan
Resources

- Resources from NIH
  - Overview of the policy
  - FAQ page
  - Writing a DMS Plan
  - Preview/Draft of DMS Plan format page (PDF)

- Resources from U-M
  - Library guide: NIH DMS Plan
  - RDSI Website
  - U-M Library expertise
    - Data Services
    - Research Data Management (Health Sciences) Guide
Thanks!

Sara Samuel, henrysm@umich.edu
Guest Emcee

October 27, 2022
RAN Meeting
Pat Turnbull, Assistant Director for Research Administration
U-M Dearborn
Servant-Leadership for Research Administrators

● Not a “servant”, but someone who is **of service to others** (looking out for them, assisting them, guiding them)

● *Research Administrators focus on supporting researchers so researchers can focus on good science*

● Not just “on demand” support, but knowing what they need (even if they don’t)

● **Lead them down the path of success**
Institute for Firearm Injury Prevention

October 27, 2022
RAN Meeting
Jessica Roche, Managing Director, Institute for Firearm Injury Prevention
Melissa Karby, CRA, Associate Director for Research Administration, OVPR
PREVENTING FIREARM INJURY:  
the Role of Evidenced-Based Research  

Jessica Roche MPH  
Managing Director, Institute for Firearm Injury Prevention  
University of Michigan  

Melissa Karby, CRA  
Associate Director for Research Administration  
University of Michigan Office of the Vice President for Research
WHAT IS FIREARM INJURY?
A NATIONAL PUBLIC HEALTH PROBLEM

45,222 U.S. fatalities in 2020
54% Suicide / 43% Homicide
↑ 30% since 2014
2017: Firearms > MVC

Leading cause of death for Children/Teens

70% of Older Adult (65+) Suicides

65-70% of suicides among active-duty military / veterans (50% higher overall suicide rate)

Active Shooter Incidents (e.g., mass shootings)
2000 – 2009: 8.6 incidents/year (mean)
2010 – 2019: 21.9 incidents/year (mean)
Increasing fatalities per incident

$229 Billion Societal Cost/Annually
$8.6 Billion/annually direct medical costs

CDC Wonder, Goldstick, Cunningham, Carter, 2022
RURAL / URBAN DIFFERENCES

CDC WONDER DATABASE (1999-2019)

INSTITUTE FOR FIREARM INJURY PREVENTION
UNIVERSITY OF MICHIGAN
In 2020, firearms were responsible for 1,454 deaths in Michigan (14.6 fatalities per 100,000).

Over half (53%) of these were due to suicides, 46% due to homicides, and 1.5% due to unintentional or undetermined causes.

2020 rates for firearm fatalities in Michigan increased 20.7% from those in 2019, driven by a 46% increase in firearm homicides that occurred during the past year.
MVC: INJURY PREVENTION SUCCESS STORY

- **Crash Avoidance** = Adaptive Headlamps, Reflectors, Signals, Mirrors, Anti-lock brakes, Lane departure warning systems, Electronic Stability Control

- **Crashworthiness Improvements** = Seatbelts, Airbags, Tempered Glass, Crumple Zones, Collapsible Steering Columns, Instrument Panel padding

- **Behavioral Modifications** = Alcohol Impaired Driving
  - Per Se Laws (i.e. .08 BAC Limit) / Alcohol Interlocks
  - Min Drinking Age Laws (18 → 21)
  - Zero Tolerance Laws

- **Road Safety Interventions**
  - Divided Roadways, Signs, Streetlights, Reflective barriers, Curved rails

- **Trauma System Development**

- **Increased Measures for High-risk Populations**
  - Children = Car Seats, Graduated Drivers Licensing Laws
  - Elderly = Physician Review/Intervention for Elderly Drivers
GENERATING NEW KNOWLEDGE AND ADVANCING INNOVATIVE SOLUTIONS TO REDUCE FIREARM DEATH AND INJURY ACROSS THE UNITED STATES
To engage the breadth of expertise across the University of Michigan, with input from nonacademic stakeholders, to generate knowledge and advance solutions that will decrease firearm injury in the United States.
The institute has six main domains of interest and focuses across the translational research spectrum (basic science to translation / implementation), as well as across socio-ecological levels (individual, family, community, or policy).
INITIAL INSTITUTE ACTIVITIES

RESEARCH / DATA / METHODS
BI-ANNUAL NATIONAL SURVEY
RESEARCH PROJECTS
DATA INFRASTRUCTURE / REPOSITORY
COLLABORATIVE IDEAS TO DRIVE NEW SOLUTIONS
NEW FACULTY

TRAINING AND EDUCATION
• NIH T32 POSTDOCTORAL PROGRAM
• MASSIVE OPEN ONLINE COURSE (MOOC) IN DEVELOPMENT
• INTERN PROGRAM

COMMUNITY ENGAGEMENT / DISSEMINATION
• STATE OF THE SCIENCE CONFERENCE
Highlighting Some of Our Programs
SAFERTEENS

SafERteens 2.0

SafERteens 2.0 is a translation of an evidence-based brief intervention to prevent youth violence into routine Emergency Department clinical practice. This 30 minute single therapy session also addresses alcohol and drug use in relation to violence and occurs one-on-one with the teen during the Emergency Department visit. Read More →

www.saferteens.org
VACANT LOT AND COMMUNITY GREENING

BROKEN WINDOWS

BUSY STREETS
YOUTH EMPOWERMENT SOLUTIONS

INSTITUTE FOR FIREARM INJURY PREVENTION
UNIVERSITY OF MICHIGAN
LOCKED STORAGE COUNSELING

U-M researchers, along with community partners, began piloting the program three years ago in Marquette County.

MORE VIDEOS
Research Administration and Institute Partnership
What Research Administration does for Institute

- OVPR Research administration is full lifecycle support (aka pre-award through closeout)
- We handle all effort appointments, projections, budgets, proposals as well as work through complicated funding mechanisms
- RA helps liaison the Institute with the schools/colleges for appointments, grant proposals and awards
  - Since this is an Institute there are many touchpoints with the Academic Units because of the various rules regarding academic proposals vs Institute proposals. Communication is key with this aspect of working with the Institute
- RA team also helps liaison with the central offices like ORSP
- We have an eye for service and work to provide first time quality whenever possible (Servant Leadership anyone?)
- Since the Institute started the OVPR RA team has managed 8 proposals (~$16million) and 6 new awards (~$4million).
  - In addition, many new subaccounts in the Institute have been opened for grants out of academic units where the Institute is a player
The new Institute is very busy with a lot of press, new projects and various other tasks. This makes communication between RA and the Institute very important. Communication is early and often between the RA team and the Institute. Often times RA will key in other individuals/groups that the Institute may need to work with. One example of working together is effort tracking. We have developed a spreadsheet that will project 3 years which is updated regularly by the RA team. We then make this available to the Institute so at any point in time it can be easily seen how effort for individuals ebbs and flows. Another example of great teamwork is the T32 that was awarded in May 2022. This brand new T32 (first T32 exclusively for Firearms training) gave the project team and RA team a chance to discuss the management of the T32. Line of sight is important. Working with an institute with such an important mission, it is beneficial for the RA to see the line of sight. It can be hard to have that as an RA. If you can, take the time to talk with your customers about their research. This will help you get to know them, their research, and the impact you have on helping the research happen.
THANK YOU / DISCUSSION

WEB
firearminjury.umich.edu

EMAIL
firearminjuryprevention@umich.edu
October 27, 2022
RAN Meeting
Pat Turnbull, Assistant Director for Research Administration
U-M Dearborn
Servant-Leadership for Research Administrators

- Research Administrators have an influential role
- The RA’s role can involve recommending, guiding, informing, cautioning, counseling, persuading
- In leading your researchers through the maze of requirements, you help protect the integrity of their work
- Leading by serving is at the heart of our profession
Sponsored Programs Update

October 27, 2022
Research Administrators’ Network (RAN) Meeting
Debbie Talley, Director, Finance-Sponsored Programs
Audits

- UG audit update
  - FY22 ongoing
Equipment Inventory

- Wrap-up inventory by 10/31 and reconciliation phase
- Affix RFID property tags to equipment
Financial Status Reports

2,504 reports due by December 31

We need your help.

Review and return reports as soon as possible.

Keep track of your reports coming due.

Roughly 1,600 to go
Adding to the Challenge of FSRs...

- Requests for FSRs will come earlier and be due earlier.
- You’ll still have 30 days to review, sign, and return.

Begins in December but earlier responsiveness is appreciated!
Personnel updates

- **New CSG staff**
  - Connor Gilliken
  - Alice LoPiano

- **Staff on the move**
  - Shelby Springer
ORSP Update

October 27, 2022
Research Administrators’ Network (RAN) Meeting
Andrea Anderson, Associate Director, ORSP
César Milstein - an Argentine biochemist who won a Nobel Prize in 1984 for his development of the hybridoma technique for production of monoclonal antibodies.
In recent letters, research funding officers have repeated previous warnings.

Final reports need to be submitted by the due date,

Not only can research funding be withheld from another principal investigator for delays, but timely reporting has a direct correlation to budget renewals.
NSF Updates

- NSF has delayed requirement of SciENcv until October 2023

- PAPPG - New updates released this week! -

- NSF Virtual Grants Conference- Nov 14 - 17
  NSF will present information about PAPPG changes on Nov 17.
  https://nsfpolicyoutreach.com/22-grants-conference/
NIH Loan Repayment Program

Last call for the Loan Repayment Program (LRP) Application program! The cycle is Open until **November 17, 2022**.

The ORSP Institutional Business Official is Amanda Reel, ORSP Project Representative.

She must be listed on the application with her Commons ID (REELA1).

See the ORSP website for more information.
On the Home Front

Photo Credit: © Corey Seeman, Univ. of Mich. Squirrels, Flickr
A record $1.71B - annual research volume!

- U-M reported a record $1.71 billion in research expenditures for FY 2022.
- Visit the FY 22 research portal at research.umich.edu
- For ORSP and the U-M research community in FY 2022 this means:
  - 7,531 - Proposals reviewed and submitted
  - 2,763 - Awards processed through ORSP
  - 2,004 - UFAs executed by ORSP (NDAs, etc.)
Roles & Responsibilities

With thanks to the RAAC Process Subcommittee, the Roles & Responsibilities content is updated on the ORSP website.

The Roles & Responsibilities documents serve to identify "who does what" during each phase of the research project lifecycle.

Roles & Responsibilities

This page contains the essential information on "Who Does What" in each phase of the research project lifecycle, in a collection of "Roles and Responsibilities" documents. Thanks to the RAAC Process subcommittee for their work with this.

"Who Does What" in the U-M Research Project Lifecycle?

The Research Administration Advisory Council (RAAC) Process Subcommittee has defined the following Roles and Responsibilities documents according to the research project lifecycle.

The Roles and Responsibilities documents serve to identify "who does what" during each phase of the research project lifecycle.

<table>
<thead>
<tr>
<th>Roles and Responsibilities (Full Document)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Develop Proposal</td>
</tr>
<tr>
<td>Route &amp; Submit</td>
</tr>
<tr>
<td>Set Up Project</td>
</tr>
<tr>
<td>Manage Project</td>
</tr>
<tr>
<td>Close-Out Project</td>
</tr>
<tr>
<td>Research Ethics &amp; Compliance</td>
</tr>
</tbody>
</table>
Training Resources

- Selected ITS eResearch Job Aids: orsp.umich.edu/eresearch-job-aids

- On-demand Video/Webinars orsp.umich.edu/video-resources

- Navigate Instructor-Led Courses: orsp.umich.edu/navigate

- Navigate E-ssentials: Lots of great, on-demand content orsp.umich.edu/essentials
Welcome New Staff!

Shannon Lester-Pelham  
Assistant Project Representative

Caitlin Nagler  
Assistant Project Representative

Polly Simms  
Business Intelligence Analyst
Search for ORSP AVP

- OVPR selected Isaacson Miller to help facilitate a national search.
- A U-M search advisory committee to identify a talented and diverse pool of candidates.
- Andrea Anderson, Associate Director of ORSP, is serving as Acting Director.
- Use Andrea’s name and title on forms, in the interim where needed.
Other updates

- ORSP is currently recruiting for 1 Project Representative on the Government Team and 1 Project Representative on the Private Team.

- Communication Best Practices
  - Request Action - if you need ORSP to take an action
  - Posted Comments - if you are following up on an existing requested action
  - Urgent? Call. We have zoom phones. Voicemails will reach us if we can’t answer.
ITS Update

October 27, 2022
Research Administrators’ Network (RAN) Meeting
Carolyn Pappas / ERP Business Systems Supervisor, ITS
Upcoming System Updates

- eRPM 6.8 - November 21, 2022
- SF424 10.5 (Grants.gov) - Nov/Dec. date TBD
eRPM - November Updates

- PAF updates for November 21
  - PAF Help style
  - New Sponsor Date on Request ORSP Action activity
  - Manage Departments for Unit Liaisons and Reviewers/Approvers
**What’s Changing?**

- Help text at the top of the page
- Reformat questions to simplify the display
- Replace right-hand side help in blue boxes with click-style help

**Why?**

- Improve Accessibility
  - Screen reader technology works better with newer style
- Consistency
  - Match help in other recent projects like Award, ACR, and UFAs
Current style

1. General Information

Complete all 6 sections of the PAF. Each section contains a series of pages. After all required questions are completed, the PI or Primary Administrative Contact will route the PAF for approval.

Required questions are noted with either:
* Required to Save = Question must be completed before you can save and leave the page.
* = Question must be completed before a proposal can be routed for approval.

Introduction

1.1 Project Title (Displays in eRPM system) * Required to Save

Test

HELP

Change the default Project Title to match the proposal title.

Limited to 256 characters.
Identifies the proposal in the system (e.g., listed in PAF Workspace, Home Workspace).

Additional Help
1. General Information

Complete all 6 sections of the PAF. Each section contains a series of pages. After all required questions are completed, the PI or Primary Administrative Contact will route the PAF for approval.

Required questions are noted with either:

* Required to Save = Question must be completed before you can save and leave the page.
* = Question must be completed before a proposal can be routed for approval.

PAF Help has changed, click here for more information.

**Introduction**

1.1 * Required to Save

**Project Title (Displays in eRPM system)**

Test

1.1.2

**Long Title (Displays in Reporting and PAN/PACs)**

Test

[Help]

Additional Help text will appear

**Bold Question Number** Help Text, as previously appeared on the page

**Additional Help External Links** such as to ITS Documentation, Unit Websites or University Tools may also be included
New, required question appears if PAF has already been submitted to the sponsor:
“Is there a sponsor deadline for this request?”
  ○ If “yes”, must provide date.

The Due Date will display in ORSP’s inbox.
Unit Liaisons

- Separates active from inactive departments

- Active departments can be more effectively managed

- ULs can either ignore the Inactive Departments tab or, if no longer used in research, then remove people from sets. (Contact [ITS Service Center](#) to remove ULs.)
Reviewers/Approvers

Split into two lists:

- **Active Departments**
  - Sets of people that should be actively maintained

- **Inactive Departments**
  - Options are to not manage it or, clean up and edit the sets, if no longer used in eResearch. **Note:** If you remove yourself, the Dept ID drops off the list.
eRPM - SF424 Updates

● Support for New Forms
  ○ NIH Forms-H
    ■ NIH "FORMS-H" Grant Application Forms and Instructions Coming for Due Dates on or after January 25, 2023
    ■ PHS Career Development Award Supplemental Form, PHS 398 Research Plan, PHS 398 Research Training Program Plan, PHS Fellowship Supplemental Form
  ○ Other Agency Forms: Dept of Education, EPA, and other Grants.gov forms

● Bug Fixes
  ○ Resolve erroneous Subaward validation warning
RAAC DEI Workgroup Update

October 27, 2022
RAN Meeting
Chris DeVries, RAAC Project Manager
Membership

Andrea Anderson (ORSP)
Kristie Beckon (Sponsored Programs)
Linda Chadwick (ORSP)
Constance Colthorp (ORSP)
Molly Dahlgren (Medical School)
Chris DeVries (RAAC)

Jennifer Huntington (Ross School)
Melissa Li (Medical School)
Cathy Liebowitz (ISR)
Becky O’Brien (School of Information)
Ayana Richardson (UMOR)
Mission

Mission:

- Develop, foster, and guide a diverse and inclusive research environment at the University of Michigan.
Updates

Since the last RAN meeting, we:

- Compiled our work into a poster presentation for the NCURA National Meeting in August 2022.
- Won first prize in the poster competition during the NCURA National Meeting.
- Were asked to submit an article for the December NCURA Magazine, based on the poster presentation.
Understanding and Addressing the Needs for Diversity, Equity, and Inclusion in Research Administration Community

- Diversity, Equity & Inclusion Workgroup Creation
- Unconscious Rites Dialogue Sessions
- Institutional Strategic Plan
- Student led climate survey (Zoon illicit)
- Diversity, Equity, Inclusion Climate Survey
- Student participated in sessions development and analysis (Du Chery)
- Continuing Work

2016:
- Institutional Strategic Plan

2020:
- Student led climate survey (Zoon illicit)

2021:
- Diversity, Equity, Inclusion Climate Survey

2022:
- Student participated in sessions development and analysis (Du Chery)

2023 & Beyond:
- Continuing Work

- Further education on unconscious bias
- More spaces & opportunities to share thoughts and experiences
- Regular updates to the RA community
- Collaboration with other E&I groups
In the coming weeks and months:

- We will analyze the data from our dialogue sessions and discuss lessons learned.
- We will share with the research community what will come next in terms of events and programming.
We’re always looking for help!

If you have colleagues who would be interested in joining the RAAC DEI Workgroup, please contact Chris DeVries (cdevrie@umich.edu) for more information.
Guest Emcee

October 27, 2022
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Pat Turnbull, Assistant Director for Research Administration
U-M Dearborn
Servant-Leadership for Research Administrators

Articles on Servant-Leadership in Research Administration:

- The research administrator as servant-leader
  Pamela A. Vargas and Jim Hanlon, Journal of Research Administration

- Celebrating a profession: the servant leadership perspective
  Pamela A. Krauser, Journal of Research Administration

- Research administrators as servant leaders
  Jane Waite, Journal of Research Administration
Quick Poll –

This poll is anonymous.

Please tell us how relevant you found today’s meeting content, on a 5-point scale:

1. Not relevant
2. Slightly relevant
3. Moderately relevant
4. Relevant, or
5. Highly relevant, I will use this information right away.
Thank You for Attending RAN

Thank you to our Emcee, presenters, the RAAC Communications subcommittee, and to you for joining us today.

Stay connected on the Research Administrators’ Forum on Slack, and the upcoming Virtual Networking sessions.

Share your thoughts by sending feedback to ran-plans@umich.edu and by completing the RAAC Survey!

RAN 2023! Next RAN meeting is scheduled for February 28 - save the date!

“If you want to lift yourself up, lift up someone else.”
~Booker Washington