

Research Administrators' Network Meeting

AGENDA

October 27, 2022

2:00-3:30 p.m.

Zoom Webinar

Welcome & Introductions [2:00-2:10]

Cathy Liebowitz, RAAC Communications Subcommittee Chair

Pat Turnbull, Assistant Director for Research Administration, U-M Dearborn, Guest Emcee

NIH Data Management and Sharing Policy [2:10-2:30]

Sara Samuel, Associate Librarian, Health Sciences

Institute for Firearm Injury Prevention [2:30-2:50]

Jessica Roche, Managing Director, Institute for Firearm Injury Prevention

Melissa Karby, CRA, Associate Director for Research Administration, OVPR

Updates [2:50-3:25]

Sponsored Programs - Debbie Talley, Director, Sponsored Programs [2:50-3:00]

Office of Research & Sponsored Projects - Andrea Anderson, Assoc. Director, ORSP [3:00-3:10]

Information and Technology Services - Carolyn Pappas, ERP Business Systems Analyst Lead,
ITS [3:10-3:20]

RAAC DEI Workgroup – Chris DeVries, RAAC Project Manager [3:20-3:25]

Closing Remarks [3:25-3:30]

RAN schedule for the rest of this Calendar Year:

<http://orsp.umich.edu/ran>

Ideas for a future meeting?

Contact ran-plans@umich.edu

Brought to you by the Research Administration Advisory Council (RAAC) Communications Subcommittee.



Welcome to RAN!

October 27, 2022

Research Administrators' Network (RAN) Meeting

Welcome!

RAAC Communications Subcommittee

- Jodi Caviani (Social Work)
- Kara Cristian (LSA)
- Constance Colthorp (ORSP/Spon Progs)
- Cindy Dames (ORSP)
- Lori Deromedi (UMOR)
- Kathy Devereux (UMOR)
- Chris DeVries (ORSP/Spon Progs)
- Dan Green (LSA)
- Prentiss Laich (Spon Progs)
- Melissa Li (Med School)
- Cathy Liebowitz (ISR)
- Amy Lingle (Engineering)
- Daniela Marchelletta (ORSP)
- Sarena Nuttall (Engineering)
- Becky O'Brien (UMSI)
- Thomas Paluchniak (ORSP)
- Sally Sivrais (Med School)
- Ashley Tyler (Spon Progs/OCA)

Meeting Notes & Details

- This event is being recorded. The presentation and slides will be posted to the RAN webpage.
- Zoom webinar - watch mode. Chat is disabled.
- You can submit questions via the Q&A function.
- Live captioning is turned on (you can disable this using your settings).
- We acknowledge that the University of Michigan is located on the territory of the Anishinaabe people.

Our Agenda

What we have planned for you today

- **Presentations:**
 - NIH Data Management and Sharing Policy
 - Institute for Firearm Injury Prevention
- **Updates:**
 - ORSP, Sponsored Programs, ITS, and DEI

“We make a living by what we get. We make a life by what we give.”
~ Winston Churchill

RA Community Kudos

Shout out! to the topic discussants and volunteers who made the Virtual Networking Pilot Sessions a success.

Stephanie Blackmore, Amy Brooks, Corinna Burghardt, Laura Coddington, Kara Cristian, Kathy Devereaux, Chris DeVries, Lyn Fyfe, Donelle Goerlitz, Jennifer Huntington, Melissa Karby, Patrick Lagua, Melissa Li, Amy Lingle, Marina Lukyanchuk, Sarena Nuttall, Julie Olivero, Susan Powell, Nick Prieur, Craig Reynolds, Erin Semmens, Raquel Silvius, Debbie Talley, Ann Thomson, Pat Turnbull, Ashley Tyler

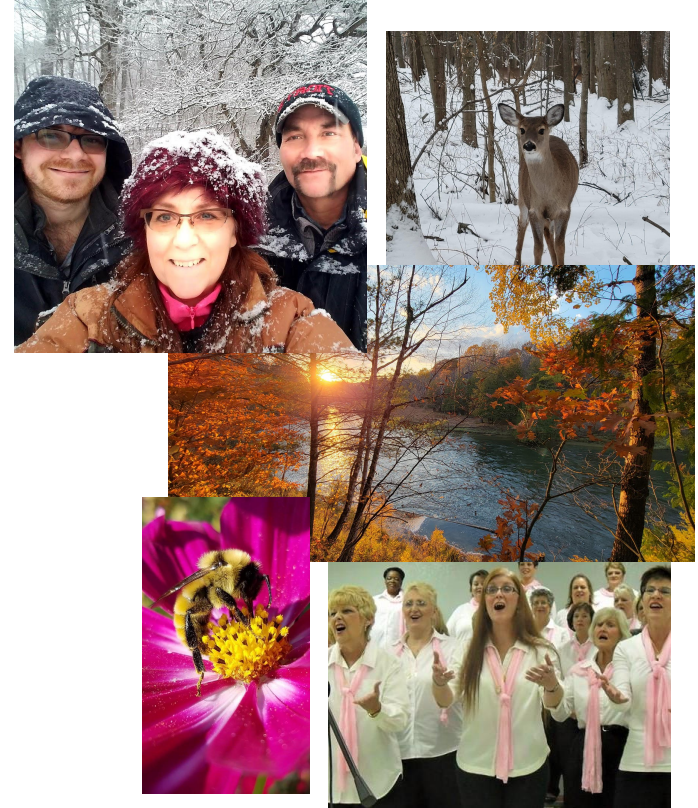
Coming Soon

- **Virtual Networking Sessions**
 - New sessions to be announced in November
- **RAAC Subcommittee Survey**
 - Short questionnaire; 10-15 minutes of your time
 - Invaluable information for the RAAC Subcommittees

“The ear of the leader must ring with the voices of the people.”
~Woodrow Wilson

Our Emcee - Pat Turnbull, U-M Dearborn

- Assistant Director for Research Administration, UM-Dearborn
- 26+ years at U-M, on both Ann Arbor and Dearborn campuses
- CRA in 2011; Master's of Research Administration in 2017; RAAC Subcommittee service since 2012
- Active member of SRAI and NCURA
- Wife, mother, animal lover, member of local chapter of Sweet Adelines International, and gardening, nature and photography lover





Guest Emcee

October 27, 2022

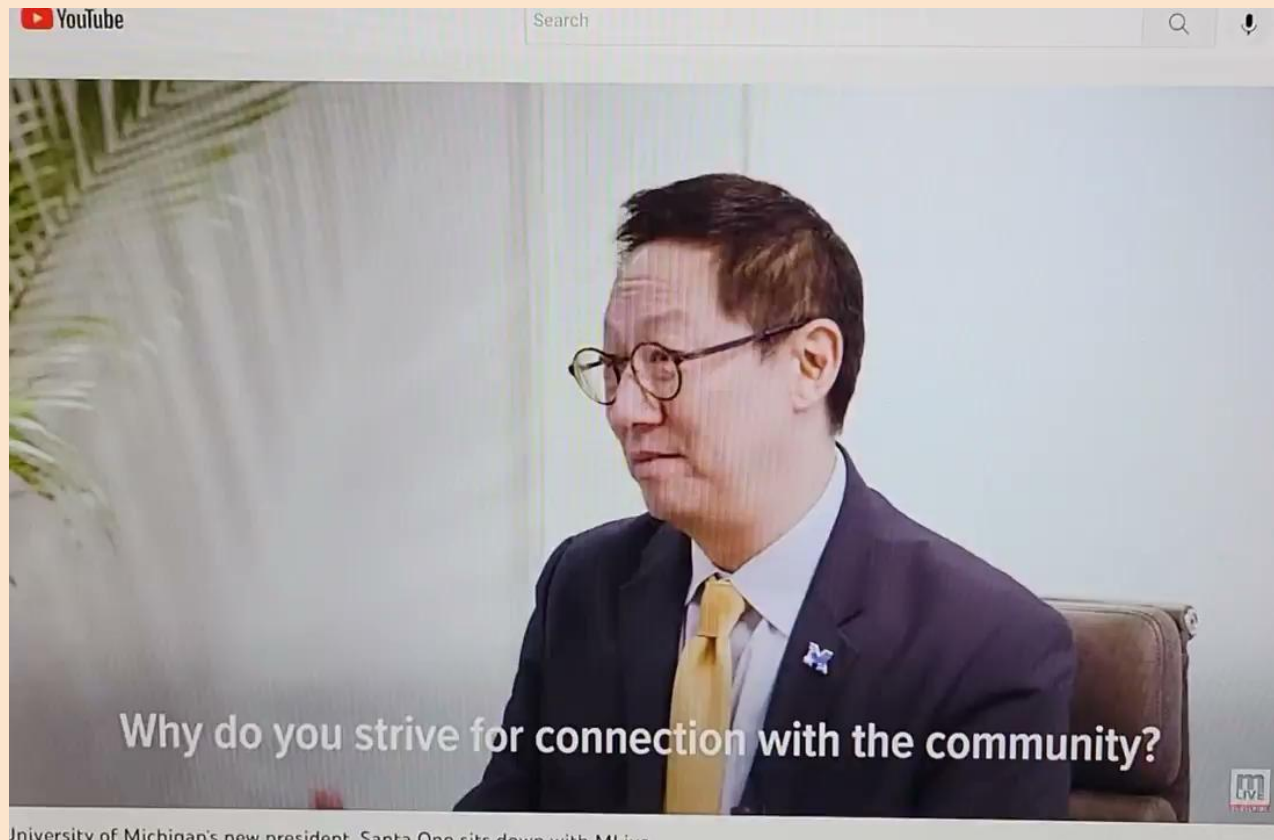
RAN Meeting

Pat Turnbull, Assistant Director for Research Administration

U-M Dearborn



Servant-Leadership for Research Administrators



Servant-Leadership for Research Administrators

- Servant leaders focus on helping people develop and perform at their best
- The highest levels of leadership are positioned to serve others
- Junior positions can also serve as leaders
- By serving, we lead and by leading, we serve





NIH Data Management & Sharing Policy

October 27, 2022

RAN Meeting

Sara Samuel, Informationist

Taubman Health Sciences Library

New NIH Data Management & Sharing Policy

- Goals:
 - Advance rigorous and reproducible research
 - Promote public trust in research
 - Promote data stewardship
- Developed with public input, released in 2020.
- Takes effect January 25, 2023.

New NIH Data Management & Sharing Policy

- All NIH-supported research generating scientific data is required to have a **Data Management and Sharing Plan**.
- Plans are submitted with **application**.
- Researchers should **maximize** appropriate data sharing.
- **Compliance** is expected and is **monitored** at regular reporting intervals.
- Encourages the use of **established data repositories**.
- Data shared no later than the **time of an associated publication** or the end of the performance period.

Make a Plan.

Follow the Plan.

Applies **only** to NIH-funded research that will produce scientific data

“The DMS Policy does not apply to research and other activities that do not generate scientific data, including training, infrastructure development, and non-research activities.”

[Research Covered Under the Data Management & Sharing Policy](#)

Elements of a DMS Plan

- Data Type
- Related Tools, Software and/or Code
- Standards
- Data Preservation, Access, and Associated Timelines
- Access, Distribution, or Reuse Considerations
- Oversight of Data Management and Sharing

**Recommended to be 2
pages or less**

*NOT-OD-21-014: Supplemental Information to the NIH Policy for Data Management and Sharing
Writing a Data Management & Sharing Plan*

What's different?

- Applies to ALL projects that will produce scientific data, not just those research proposals seeking \$500,000 or more in direct costs.
- Provides more guidance regarding the contents of the plan.
- Recommends depositing the data into an established repository if choosing to share the data.
- Explicitly states that there are allowable costs which should be written into the budget.
- Compliance will likely be more rigorously monitored.

Data = valuable research product

What does this mean for researchers?

- Plan for sharing data **before** starting project
 - Informed consent
 - Study design
 - Connect with repository
- Add data management and sharing costs to budget
 - [Supplemental Information: Allowable Costs](#)
- Thoroughly document research
 - Share data = also share context
 - Accurate and detailed descriptions

How can I advise researchers on their DMS Plans?

1. Recommend that they review the resources provided directly from NIH on [Writing a Data Management & Sharing Plan](#)

Applications for Receipt Dates ON/AFTER Jan 25 2023

ON THIS PAGE:

- [🔗 Writing a Data Management and Sharing Plan](#)
- [🔗 Submitting Data Management and Sharing Plans](#)
- [🔗 Data Management and Sharing Plan Format](#)
- [🔗 Elements to Include in a Data Management and Sharing Plan](#)
- [🔗 Assessment of Data Management and Sharing Plans](#)
- [🔗 Revising Data Management and Sharing Plans](#)
- [🔗 Additional Considerations](#)

FAQs

Writing a Data Management and Sharing Plan

Under the [2023 Data Management and Sharing \(DMS\) Policy](#), NIH expects researchers to maximize the appropriate sharing of scientific data, taking into account factors such as legal, ethical, or technical issues that may limit the extent of data sharing and preservation.

NIH requires all applicants planning to generate scientific data to prepare a DMS Plan that describes how the scientific data will be managed and shared. For more on what constitutes scientific data, see [Research Covered Under the Data Management & Sharing Policy](#).

Applications subject to NIH's Genomic Data Sharing (GDS) Policy should also address GDS-specific considerations within the elements of a DMS Plan (see [NOT-OD-22-189](#) and details below).

[Writing a Data Management & Sharing Plan](#)

How can I advise researchers on their DMS Plans?

1. Recommend that they review the resources provided directly from NIH on [Writing a Data Management & Sharing Plan](#)
2. Point them toward the [NIH DMSP page](#) on the Research Data Management guide from the library

Tips for managing data and creating a data management/sharing plan.

Overview

Data Management/Sharing Plan

NIH Data Management & Sharing Plan

NSF Data Management Plan

ClinicalTrials.gov IPD Sharing Plan

Other Funder Requirements

Find Data

Describe Data

National Institutes of Health - Data Management & Sharing Plan

Beginning January 25, 2023

Current

NIH requires researchers to submit a Data Management and Sharing Plan (DMS Plan). This policy applies to all research, funded or conducted in whole or in part by NIH, that results in the generation of scientific data. A DMS Plan will be submitted with a grant application, and should include the following elements:

- Data Type
- Related Tools, Software and/or Code
- Standards
- Data Preservation, Access, and Associated Timelines
- Access, Distribution, or Reuse Considerations
- Oversight of Data Management and Sharing

NIH strongly encourages the use of established repositories to the extent possible for preserving and sharing scientific data.

NEW!

**NIH Data Management
and Sharing Policy**

Effective: January 25, 2023

*Capture the full value of your
data - plan for it!*

sharing.nih.gov

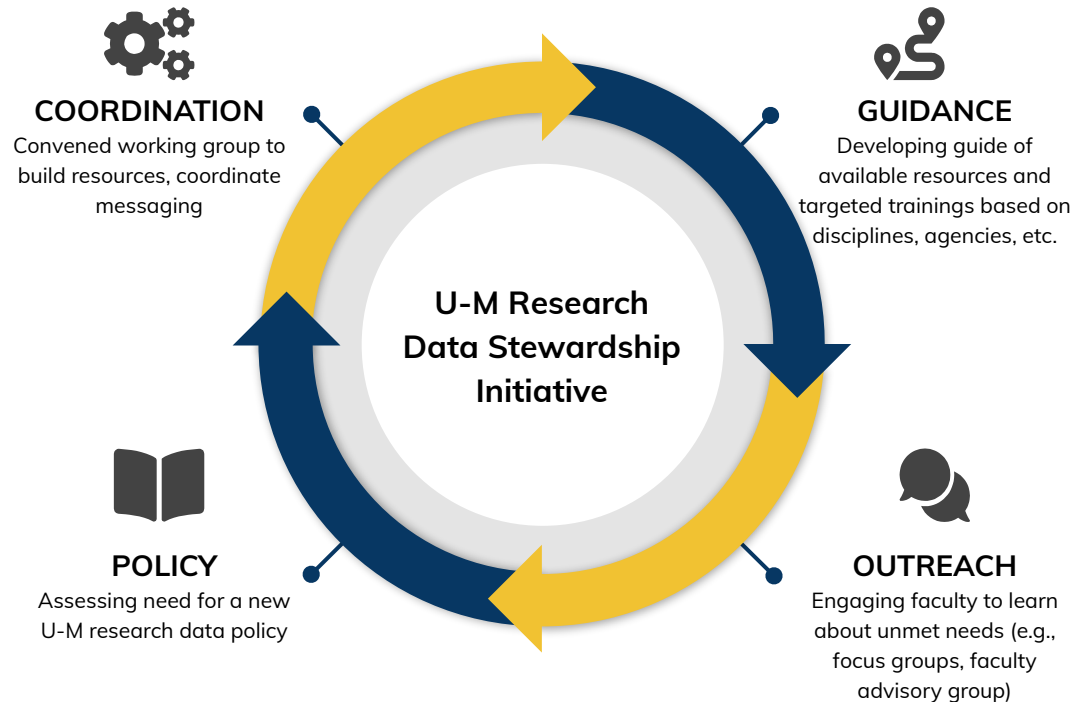
How can I advise researchers on their DMS Plans?

1. Recommend that they review the resources provided directly from NIH on [Writing a Data Management & Sharing Plan](#)
2. Point them toward the [NIH DMSP page](#) on the Research Data Management guide from the library
3. Encourage them to:
 - a. Start early! Don't wait until the last minute to start writing a DMS Plan
 - b. Connect with the repository they want to use for sharing their data
 - c. Reach out for a consultation to THLResearchDataCore@umich.edu or researchdataservices@umich.edu

**Data management and
sharing is hard**

...and so is writing a plan

Research Data Stewardship Initiative (RDSI)



Upcoming workshops

New NIH Data Management & Sharing Policy

Navigate webinar for RAs

November 1, 2022

11:00 am - 12:00 pm

[Register](#) to attend by 12:00 pm on
Monday, October 31, 2022



WEBINARS

NAVIGATING RESEARCH ADMINISTRATION AT THE UNIVERSITY OF MICHIGAN

The new NIH Data Management and Sharing Policy: what does it mean for me?

November 16, 2022

12:00 pm-1:00 pm

[Register](#)



Key takeaways

- NIH Data Management & Sharing Policy goes into effect January 25, 2023
- Researchers must submit a Data Management & Sharing Plan with NIH grant applications
- NIH and U-M have resources to help with understanding the policy and writing a DMS Plan

Resources

- Resources from NIH
 - [Overview of the policy](#)
 - [FAQ page](#)
 - [Writing a DMS Plan](#)
 - [Preview/Draft of DMS Plan format page](#) (PDF)
- Resources from U-M
 - Library guide: [NIH DMS Plan](#)
 - [RDSI Website](#)
 - U-M Library expertise
 - [Data Services](#)
 - [Research Data Management \(Health Sciences\) Guide](#)

Thanks!

Sara Samuel, henrysm@umich.edu





Guest Emcee

October 27, 2022

RAN Meeting

Pat Turnbull, Assistant Director for Research Administration

U-M Dearborn



Servant-Leadership for Research Administrators

- Not a “servant”, but someone who is **of service to others** (looking out for them, assisting them, guiding them)
- *Research Administrators focus on supporting researchers so researchers can focus on good science*
- Not just “on demand” support, but knowing what they need (even if they don’t)
- **Lead them down the path of success**





Institute for Firearm Injury Prevention

October 27, 2022

RAN Meeting

Jessica Roche, Managing Director, Institute for Firearm Injury
Prevention

Melissa Karby, CRA, Associate Director for Research
Administration, OVPR

PREVENTING FIREARM INJURY:

the Role of Evidenced-Based Research

Jessica Roche MPH

Managing Director, Institute for Firearm Injury Prevention
University of Michigan

Melissa Karby, CRA

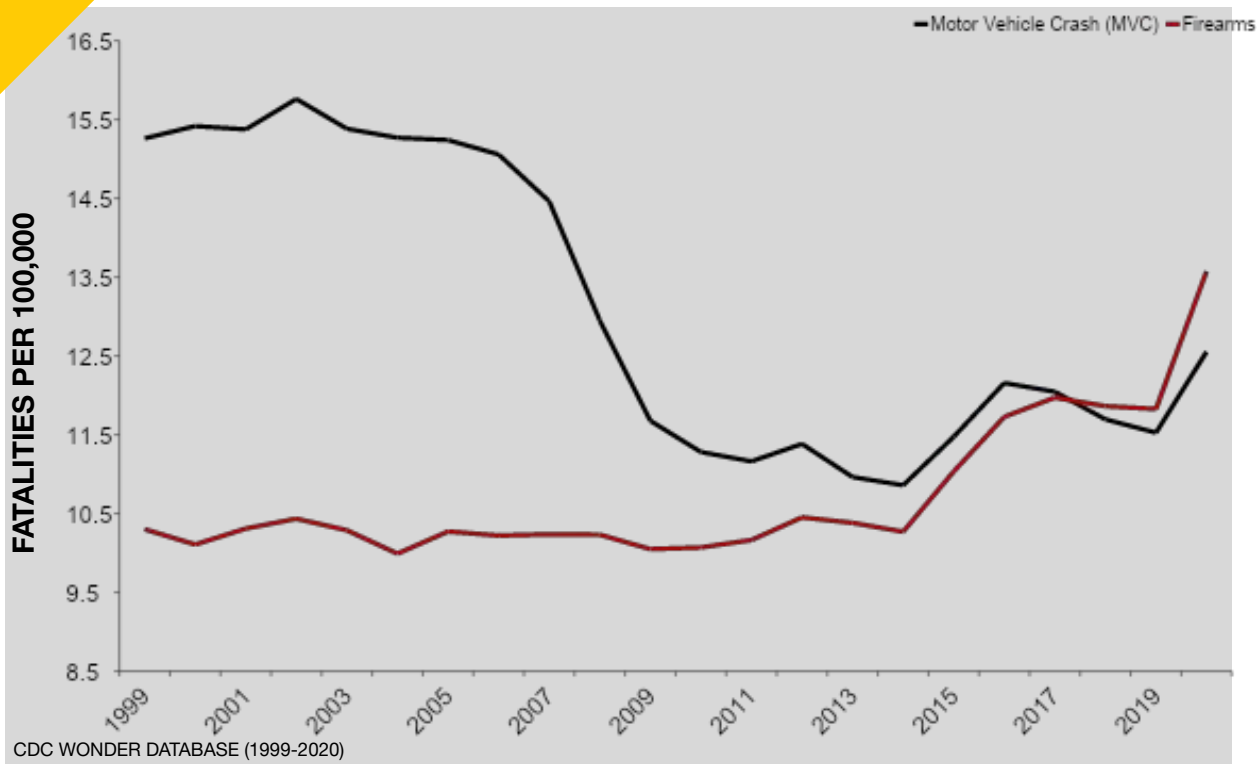
Associate Director for Research Administration
University of Michigan Office of the Vice President for Research

WHAT IS FIREARM INJURY?



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A NATIONAL PUBLIC HEALTH PROBLEM



45,222 U.S. fatalities in 2020

54% Suicide / 43% Homicide

↑ 30% since 2014

2017: Firearms > MVC

Leading cause of death for Children/Teens

70% of Older Adult (65+) Suicides

65-70% of suicides among active-duty military / veterans (50% higher overall suicide rate)

Active Shooter Incidents (e.g., mass shootings)

2000 – 2009: 8.6 incidents/year (mean)

2010 – 2019: 21.9 incidents/year (mean)

Increasing fatalities per incident

\$229 Billion Societal Cost/Annually

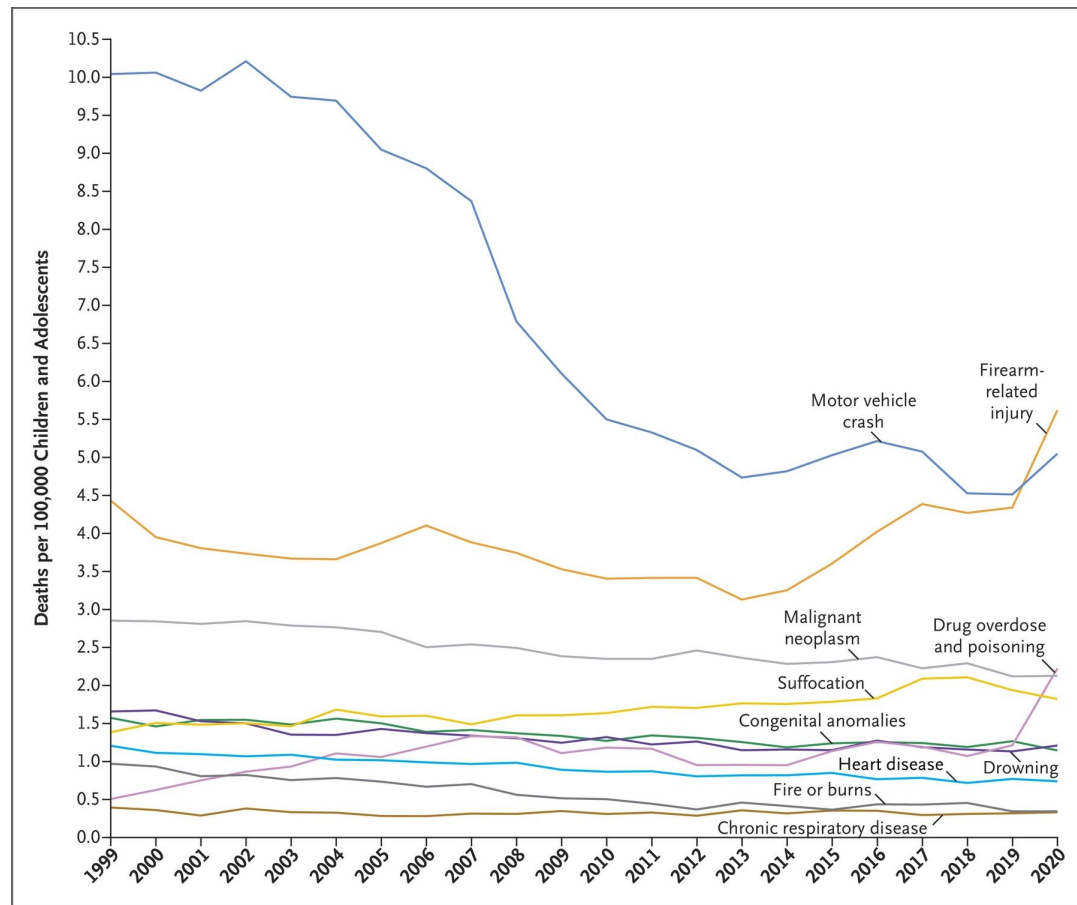
\$8.6 Billion/annually direct medical costs



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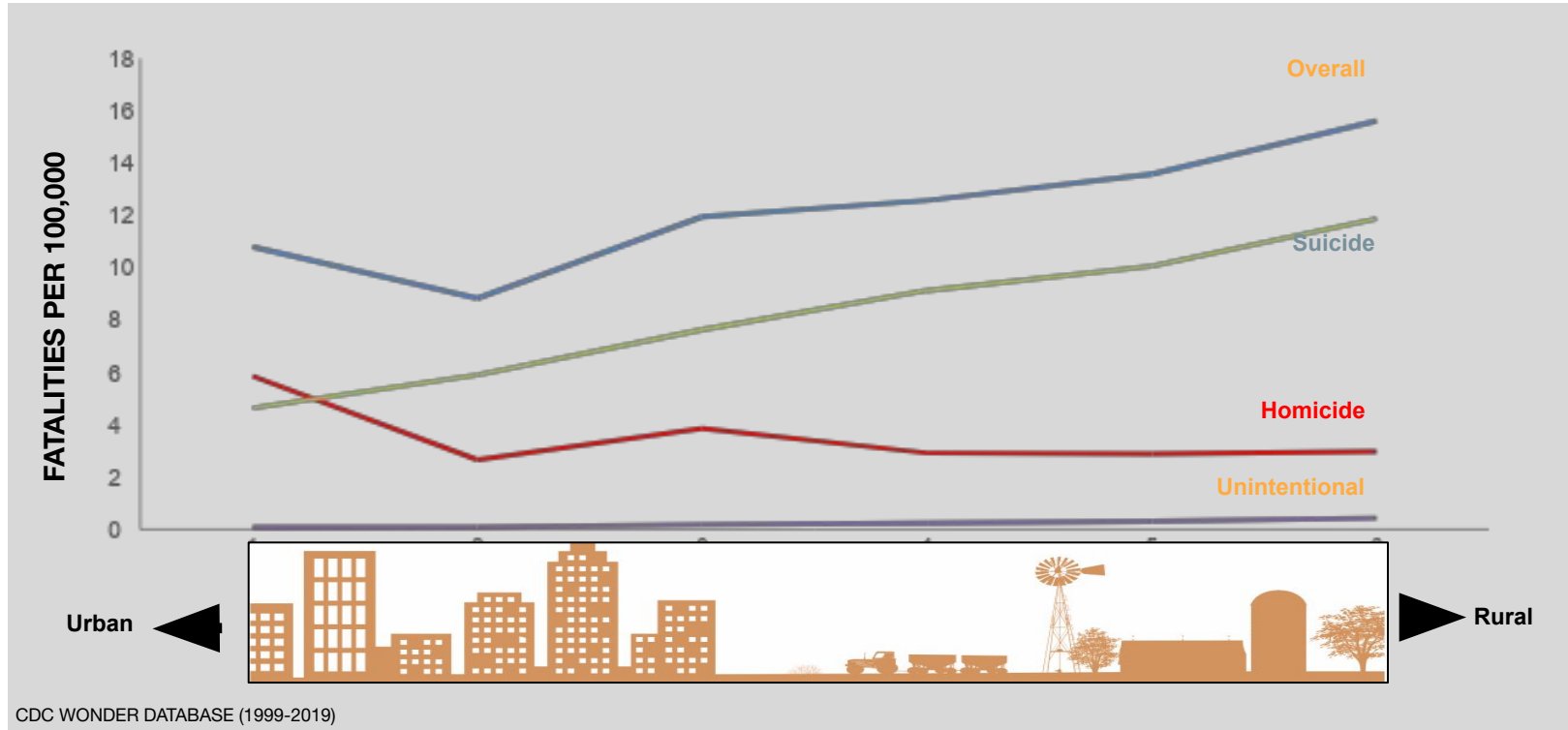
Leading Causes of Death among Children and Adolescents in the United States, 1999 through 2020.

CDC Wonder, Goldstick, Cunningham, Carter, 2022



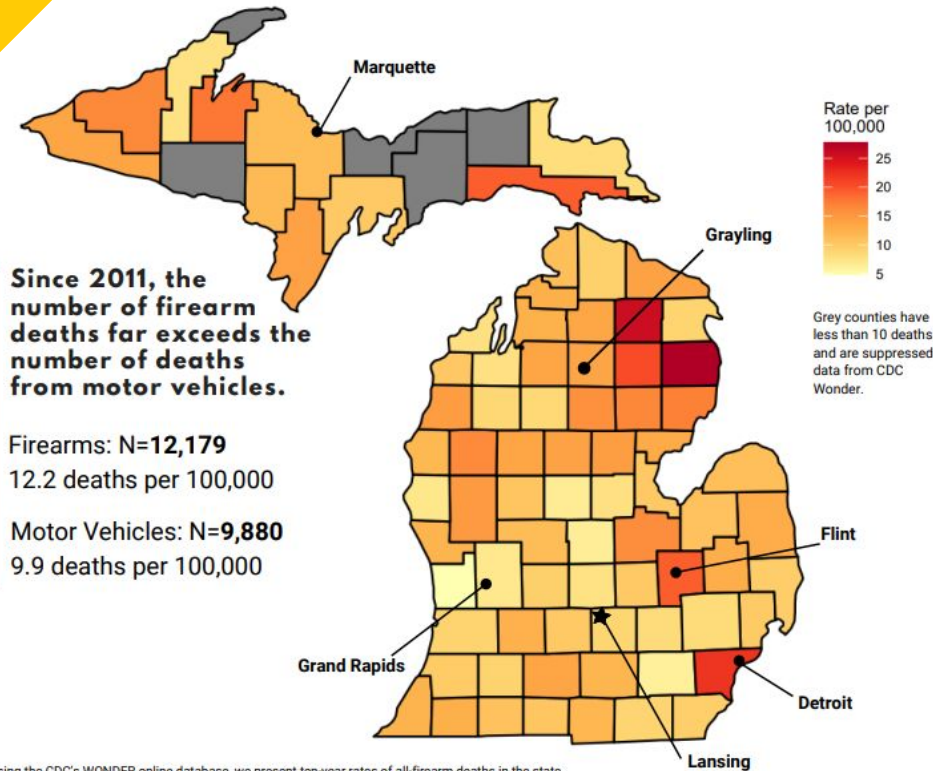
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RURAL / URBAN DIFFERENCES



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RATE OF FIREARM MORTALITY IN MI, 2011-2020



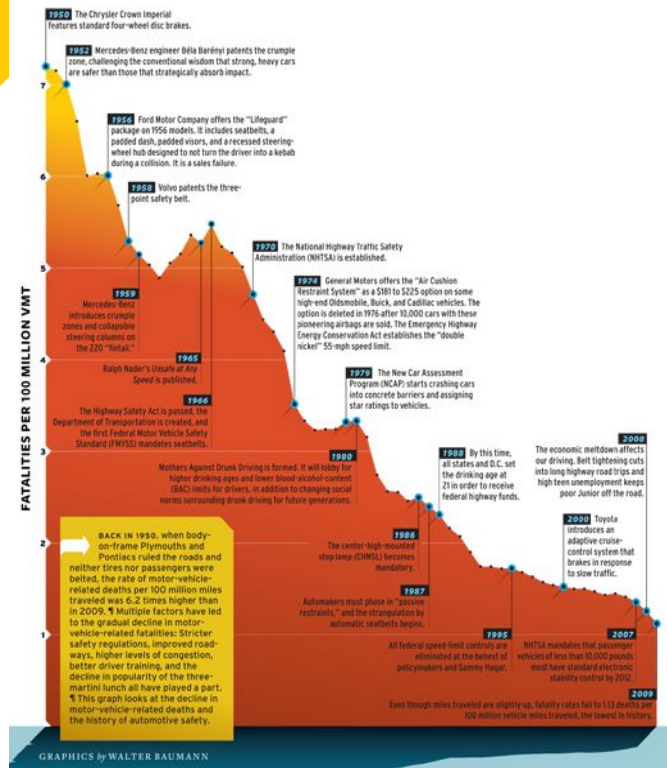
- In 2020, firearms were responsible for 1,454 deaths in Michigan (14.6 fatalities per 100,000).
- Over half (53%) of these were due to suicides, 46% due to homicides, and 1.5% due to unintentional or undetermined causes.
- 2020 rates for firearm fatalities in Michigan increased 20.7% from those in 2019, driven by a 46% increase in firearm homicides that occurred during the past year.

Using the CDC's WONDER online database, we present ten-year rates of all-firearm deaths in the state of Michigan at a county level.



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MVC: INJURY PREVENTION SUCCESS STORY



- **Crash Avoidance** = Adaptive Headlamps, Reflectors, Signals, Mirrors, Anti-lock brakes, Lane departure warning systems, Electronic Stability Control
- **Crashworthiness Improvements** = Seatbelts, Airbags, Tempered Glass, Crumple Zones, Collapsible Steering Columns, Instrument Panel padding
- **Behavioral Modifications** = Alcohol Impaired Driving
 - Per Se Laws (i.e. .08 BAC Limit) / Alcohol Interlocks
 - Min Drinking Age Laws (18 □ 21)
 - Zero Tolerance Laws
- **Road Safety Interventions**
 - Divided Roadways, Signs, Streetlights, Reflective barriers, Curved rails
- **Trauma System Development**
- **Increased Measures for High-risk Populations**
 - Children = Car Seats, Graduated Drivers Licensing Laws
 - Elderly = Physician Review/Intervention for Elderly Drivers



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GENERATING NEW KNOWLEDGE AND ADVANCING
INNOVATIVE SOLUTIONS TO REDUCE FIREARM DEATH AND
INJURY ACROSS THE UNITED STATES

MISSION / VISION / STRUCTURE

To engage the breadth of expertise across the University of Michigan, with input from nonacademic stakeholders, to generate knowledge and advance solutions that will decrease firearm injury in the United States



Research and
Scholarship



Education and
Training



Community and
Engagement



Data and
Methods



Policy



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AREAS OF FOCUS

The institute has six main domains of interest and focuses across the translational research spectrum (basic science to translation / implementation), as well as across socio-ecological levels (individual, family, community, or policy).



Suicide



Community
Violence



School and
Mass Shootings



Intimate Partner
Violence



Unintentional/
Accidental Injuries

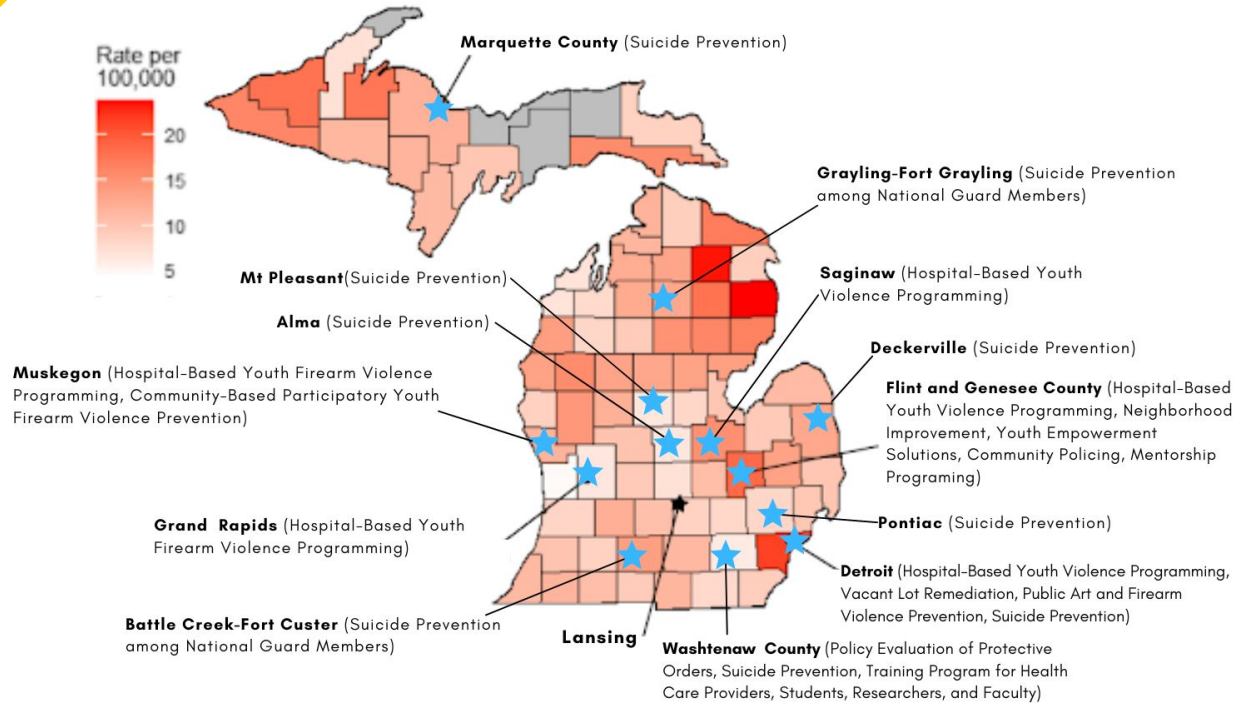


Lethal Police
Force



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INITIAL INSTITUTE ACTIVITIES



RESEARCH / DATA / METHODS
BI-ANNUAL NATIONAL SURVEY
RESEARCH PROJECTS
DATA INFRASTRUCTURE / REPOSITORY
COLLABORATIVE IDEAS TO DRIVE NEW SOLUTIONS
NEW FACULTY

TRAINING AND EDUCATION

- **NIH T32 POSTDOCTORAL PROGRAM**
- **MASSIVE OPEN ONLINE COURSE (MOOC) IN DEVELOPMENT**
- **INTERN PROGRAM**

COMMUNITY ENGAGEMENT / DISSEMINATION

- **STATE OF THE SCIENCE CONFERENCE**



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Highlighting Some of Our Programs

SAFERTEENS




SAFER
TEENS 2.0

[Home](#) [About Us](#) [Training Materials](#) [Resources](#) [Research](#) [Contact Us](#)

SafERteens 2.0

SafERteens 2.0 is a translation of an evidence-based brief intervention to prevent youth violence into routine Emergency Department clinical practice. This 30 minute single therapy session also addresses alcohol and drug use in relation to violence and occurs one-on-one with the teen during the Emergency Department visit... [Read More >](#)



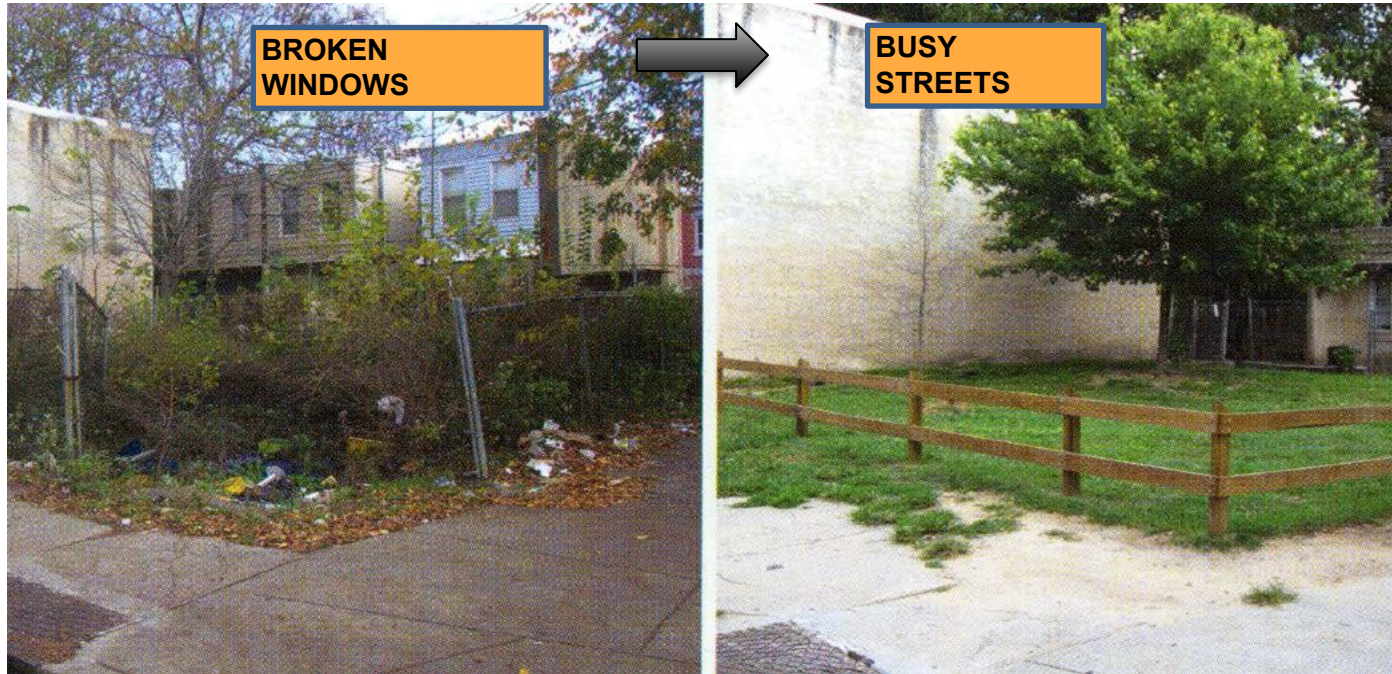
[Login](#) [Training Materials](#) [How to use the site](#)

www.saferteens.org



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VACANT LOT AND COMMUNITY GREENING



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YOUTH EMPOWERMENT SOLUTIONS

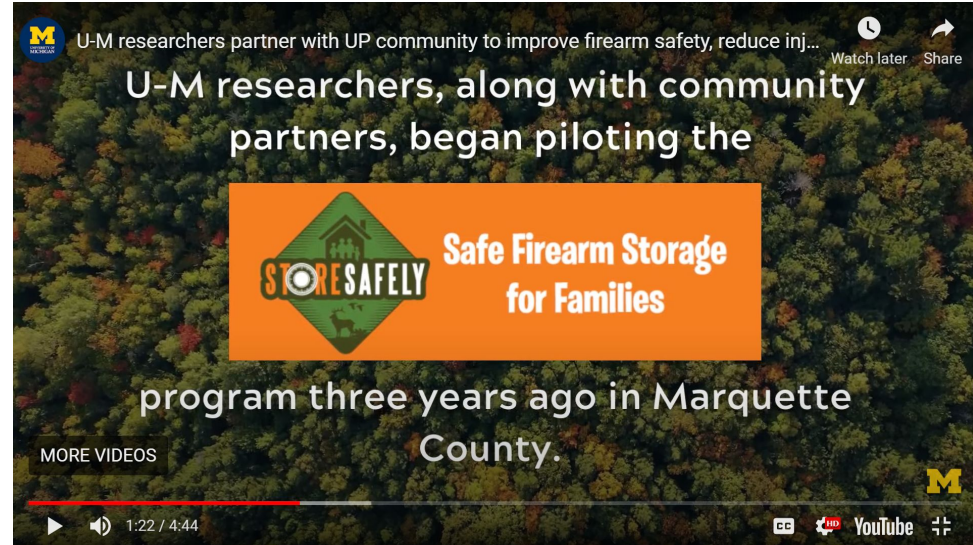


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LOCKED STORAGE COUNSELING



Approach to Firearm Safety Counseling



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NATIONAL CENTER FOR SCHOOL SAFETY



Returning to School After a Crisis

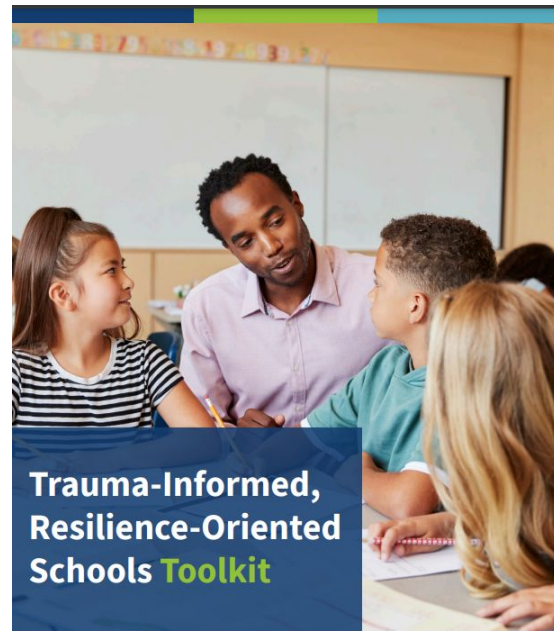
A Guide to Addressing Traumatic Events at School



Public Health Approach to Evaluating School Safety Initiatives

Self-paced Course

[Sign in to Enroll](#)



Trauma-Informed, Resilience-Oriented Schools Toolkit



NATIONAL COUNCIL
for Mental Wellbeing



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Research Administration and Institute Partnership

What Research Administration does for Institute

- OVPR Research administration is full lifecycle support (aka pre-award through closeout)
- We handle all effort appointments, projections, budgets, proposals as well as work through complicated funding mechanisms
- RA helps liaison the Institute with the schools/colleges for appointments, grant proposals and awards
 - Since this is an Institute there are many touchpoints with the Academic Units because of the various rules regarding academic proposals vs Institute proposals. Communication is key with this aspect of working with the Institute
- RA team also helps liaison with the central offices like ORSP
- We have an eye for service and work to provide first time quality whenever possible (Servant Leadership anyone?)
- Since the Institute started the OVPR RA team has managed 8 proposals (~\$16million) and 6 new awards (~\$4million).
 - In addition, many new subaccounts in the Institute have been opened for grants out of academic units where the Institute is a player



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Working Together

- The new Institute is very busy with a lot of press, new projects and various other tasks. This makes communication between RA and the Institute very important
- Communication is early and often between the RA team and the Institute. Often times RA will key in other individuals/groups that the Institute may need to work with
- One example of working together is effort tracking. We have developed a spreadsheet that will project 3 years which is updated regularly by the RA team. We then make this available to the Institute so at any point in time it can be easily seen how effort for individuals ebbs and flows
- Another example of great teamwork is the T32 that was awarded in May 2022. This brand new T32 (first T32 exclusively for Firearms training) gave the project team and RA team a chance to discuss the management of a T32
- Line of sight is important. Working with an institute with such an important mission, it is beneficial for the RA to see the line of sight. It can be hard to have that as an RA. If you can, take the time to talk with your customers about their research. This will help you get to know them, their research, and the impact you have on helping the research happen.



Research and
Scholarship



Education and
Training



Community and
Engagement



Data and
Methods



Policy



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THANK YOU / DISCUSSION

WEB

firearminjury.umich.edu

EMAIL

firearminjuryprevention@umich.edu



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Guest Emcee

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Pat Turnbull, Assistant Director for Research Administration

U-M Dearborn



Servant-Leadership for Research Administrators

- Research Administrators have an influential role
- The RA's role can involve recommending, guiding, informing, cautioning, counseling, persuading
- In **leading** your researchers through the maze of requirements, you help protect the integrity of their work
- **Leading by serving is at the heart of our profession**





Sponsored Programs Update

October 27, 2022

Research Administrators' Network (RAN) Meeting

Debbie Talley, Director, Finance-Sponsored Programs

Audits



- UG audit update
 - FY22 ongoing

Equipment Inventory



- Wrap-up inventory by 10/31 and reconciliation phase
- Affix RFID property tags to equipment

Financial Status Reports



**2,504 reports due
by December 31**

We need your help.

Review and return reports as
soon as possible.

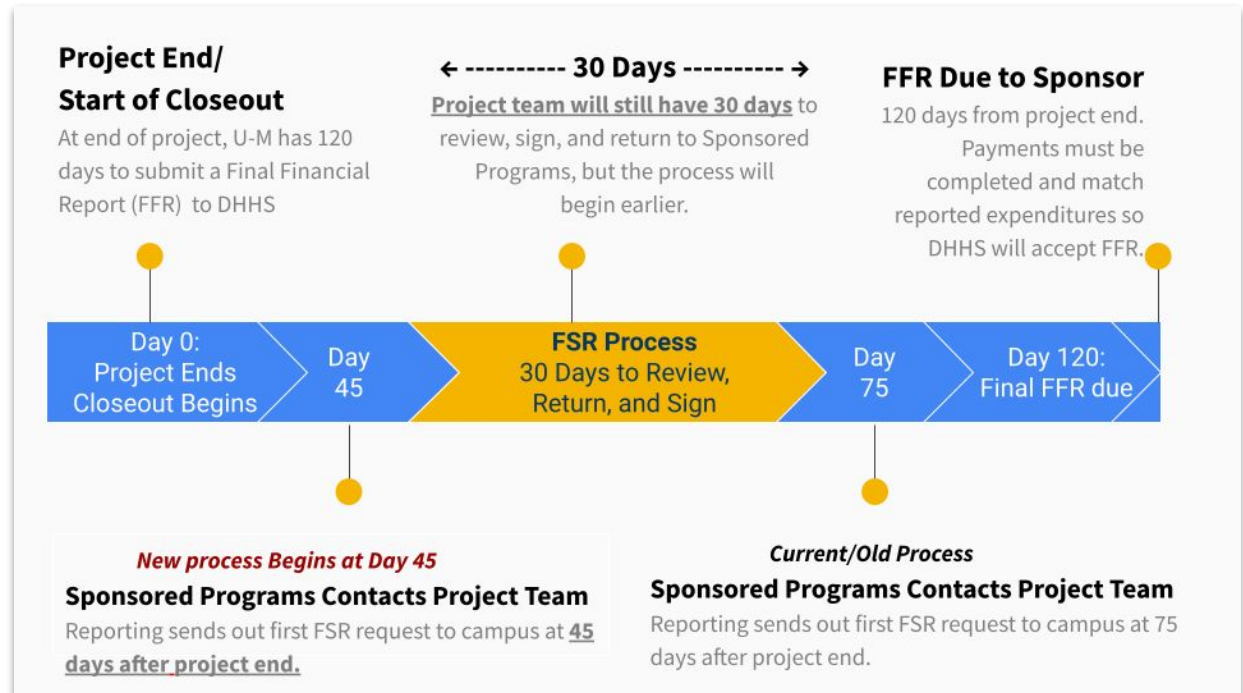
Keep track of your reports
coming due.

Roughly 1,600 to go

Adding to the Challenge of FSRs....

- Requests for FSRs will come earlier and be due earlier.
- You'll still have 30 days to review, sign, and return.

Begins in December but earlier responsiveness is appreciated!



Personnel updates

- New CSG staff
 - Connor Gilliken
 - Alice LoPiano
- Staff on the move
 - Shelby Springer



Connor Gilliken



Alice LoPiano



ORSP Update

October 27, 2022

Research Administrators' Network (RAN) Meeting

Andrea Anderson, Associate Director, ORSP

Agency Updates

Photo Credit:

Image of César Milstein on Argentine coin - Ginés90, CC BY-SA 4.0 via Wikimedia Commons



César Milstein - an Argentine biochemist who won a Nobel Prize in 1984 for his development of the hybridoma technique for production of monoclonal antibodies.

Sponsor Updates - Delinquent Reports



In recent letters, research funding officers have repeated previous warnings.

Final reports need to be submitted by the due date,

Not only can research funding be withheld from another principal investigator for delays, but timely reporting has a direct correlation to budget renewals.

NSF Updates



- NSF has delayed requirement of SciENCv until October 2023
- PAPPG - New updates released this week! -
<https://beta.nsf.gov/policies/pappg/23-1> - Effective for proposals submitted on or after Jan. 30, 2023
- NSF Virtual Grants Conference- Nov 14 - 17
NSF will present information about PAPPG changes on Nov 17.
<https://nsfpolicyoutreach.com/22-grants-conference/>

NIH Loan Repayment Program

Last call for the Loan Repayment Program (LRP) Application program! The cycle is Open until **November 17, 2022.**

The ORSP Institutional Business Official is Amanda Reel, ORSP Project Representative.

She must be listed on the application with her Commons ID (REELA1).

See the ORSP website for more information.



On the Home Front



Photo Credit: © Corey Seeman,
Univ. of Mich. Squirrels, [Flickr](#)

A record \$1.71B - annual research volume!

- U-M reported a record \$1.71 billion in research expenditures for FY 2022.
- **Visit** the FY 22 research portal at research.umich.edu
- For ORSP and the U-M research community in FY 2022 this means:
 - **7,531** - Proposals reviewed and submitted
 - **2,763**- Awards processed through ORSP
 - **2,004** - UFAs executed by ORSP (NDAs, etc.)

Roles & Responsibilities

With thanks to the RAAC Process Subcommittee, the Roles & Responsibilities content is updated on the ORSP website.

The Roles & Responsibilities documents serve to identify "who does what" during each phase of the research project lifecycle.

Roles & Responsibilities

This page contains the essential information on "Who Does What" in each phase of the research project lifecycle, in a collection of "Roles and Responsibilities" documents. Thanks to the RAAC Process subcommittee for their work with this.

"Who Does What" in the U-M Research Project Lifecycle?

The Research Administration Advisory Council ([RAAC](#)) [Process Subcommittee](#) has defined the following Roles and Responsibilities documents according to the research project lifecycle. The Roles and Responsibilities documents serve to identify "who does what" during each phase of the research project lifecycle.

| Roles and Responsibilities (Full Document) | |
|--|--|
| Develop Proposal | Proposal Development |
| Route & Submit | Proposal Review, Approval & Processing |
| Set Up Project | Award Negotiation and Acceptance |
| Manage Project | Financial Management of Awards Non-Financial Management |
| Close-Out Project | Award Close-Out |
| Research Ethics & Compliance | Research Ethics & Compliance |

Training Resources

- Selected ITS eResearch Job Aids:
orsp.umich.edu/eresearch-job-aids
- On-demand Video/Webinars
orsp.umich.edu/video-resources
- Navigate Instructor-Led Courses:
orsp.umich.edu/navigate
- Navigate E-ssentials:
Lots of great, on-demand content
orsp.umich.edu/essentials



E-SSENTIALS eLEARNING
MODULES

NAVIGATING RESEARCH ADMINISTRATION AT THE UNIVERSITY OF MICHIGAN

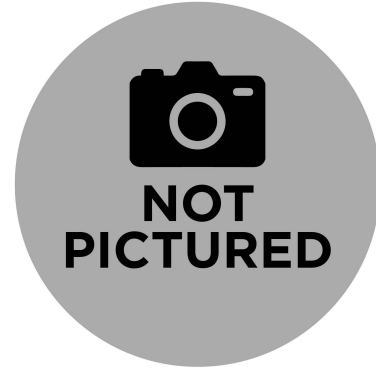
Welcome New Staff!



Shannon Lester-Pelham
Assistant Project Representative



Caitlin Nagler
Assistant Project Representative



Polly Simms
Business Intelligence Analyst

Search for ORSP AVP

- OVPR selected Isaacson Miller to help facilitate a national search.
- A U-M search advisory committee to identify a talented and diverse pool of candidates.
- Andrea Anderson, Associate Director of ORSP, is serving as Acting Director.
- Use Andrea's name and title on forms, in the interim where needed.

Other updates

- ORSP is currently recruiting for 1 Project Representative on the Government Team and 1 Project Representative on the Private Team.
- Communication Best Practices
 - Request Action - if you need ORSP to take an action
 - Posted Comments - if you are following up on an existing requested action
 - Urgent? Call. We have zoom phones. Voicemails will reach us if we can't answer.



ITS Update

October 27, 2022

Research Administrators' Network (RAN) Meeting

Carolyn Pappas / ERP Business Systems Supervisor, ITS

Upcoming System Updates



- eRPM 6.8 - November 21, 2022
- SF424 10.5 (Grants.gov) - Nov/Dec. date TBD

eRPM - November Updates



- PAF updates for November 21
 - PAF Help style
 - New Sponsor Date on Request ORSP Action activity
 - Manage Departments for Unit Liaisons and Reviewers/Approvers

What's Changing?

- Help text at the top of the page
- Reformat questions to simplify the display
- Replace right-hand side help in blue boxes with click-style help

Why?

- Improve Accessibility
 - Screen reader technology works better with newer style
- Consistency
 - Match help in other recent projects like Award, ACR, and UFAs

eRPM - Current style of Help on PAF



Current style

1. General Information

Complete all 6 sections of the PAF. Each section contains a series of pages. After all required questions are completed, the PI or Primary Administrative Contact will route the PAF for approval.

Required questions are noted with either:

* **Required to Save** = Question must be completed before you can save and leave the page.

* = Question must be completed before a proposal can be routed for approval.

Introduction

1.1 Project Title (Displays in eRPM system) * **Required to Save**

? HELP

Change the default Project Title to match the proposal title.

Limited to 256 characters.

Identifies the proposal in the system (e.g., listed in PAF Workspace, Home Workspace).

[Additional Help](#)

eRPM - New style of Help on PAF



New style

1. General Information

Complete all 6 sections of the PAF. Each section contains a series of pages. After all required questions are completed, the PI or Primary Administrative Contact will route the PAF for approval.

Required questions are noted with either:

* **Required to Save** = Question must be completed before you can save and leave the page.

* = Question must be completed before a proposal can be routed for approval.

PAF Help has changed, click here for more information



Introduction

1.1 * Required to Save

Project Title (Displays in eRPM system) ?

Test

1.1.2

Long Title (Displays in Reporting and PAN/PACs) ?

Test

Help



Additional Help text will appear

Bold Question Number Help Text, as previously appeared on the page

Additional Help External Links such as to ITS Documentation, Unit Websites or University Tools may also be included

PAF Activity: Project Team Request ORSP Action

Request ORSP Action

Indicate if there's a sponsor deadline for this request.
Enter comments in the text box to indicate what ORSP action is required.
Add documents (required if a sponsor deadline is entered - must provide document showing the sponsor deadline entered).
If you wish to send an email to others on the project team, select recipients below (optional).
The PAF will show up in ORSP's inbox, so it is not necessary to email them.
Click OK to send to ORSP for processing.
Click CANCEL to cancel this activity and close this window.

Examples of the appropriate use of this activity are to:

- submit JIT information
- return the PAF so project team can edit
- upload award document for processing
- turn down the PAF (project will not be funded)

Do not use this activity to indicate finalization of proposal documents or communicate submission instructions to ORSP.

* Is there a Sponsor Deadline for this request? ☒ Yes ☐ No [Clear](#)

* Due Date: 

* Comments:

+ Add

Documents:

| Name | Version |
|------|---------|
|------|---------|

There are no items to display

- New, required question appears if PAF has already been submitted to the sponsor:
“Is there a sponsor deadline for this request?”
 - If “yes”, must provide date.
- The Due Date will display in ORSP's inbox.

eRPM - Manage Departments (ULs)



Unit Liaisons

- Separates active from inactive departments
- Active departments can be more effectively managed
- ULs can either ignore the Inactive Departments tab or, if no longer used in research, then remove people from sets. (Contact [ITS Service Center](#) to remove ULs.)

InboxInactive Departments

Departments that are no longer effective in M-Pathways Financials, but you are still listed as Unit Liaison. If the department is no longer used in research, request ITS remove you as UL, and the dept will disappear from these lists.

Inactive Department Information in need of Review

No data to display.

◀ page 1 no results ▶

Manage Inactive Department Information

Filter by ? Name ▼ Enter text to search for 🔍 + Add Filter ✕ Clear All

| Name | ID | Edit |
|----------------------------|--------|-------------------|
| MM Clinical Transformation | 230001 | Manage Department |

eRPM - Manage Departments (Reviewer)



Reviewers/Approvers

Split into two lists:

- **Active Departments**
 - Sets of people that should be actively maintained
- **Inactive Departments**
 - Options are to not manage it *or*, clean up and edit the sets, if no longer used in eResearch. **Note:** If you remove yourself, the Dept ID drops off the list.

The screenshot displays the 'Manage Departments' interface for a reviewer. It features a top navigation bar with tabs: PAFs, ACRs, SUBKs, UFAs, Agreement Acceptance, Upcoming, Approved, Manage Departments (selected), and More... Below the navigation bar, there are two main sections: 'Active Departments' and 'Inactive Departments'. Each section includes a search filter (Name) and a search input field. The 'Active Departments' section shows a table with 5 items, listing departments like 'ROSS SCH Doctoral Programs' and 'Sch for Environ and Sustain'. The 'Inactive Departments' section shows a table with 1 item, listing 'CEHI-Children's Evn Hlth In'. Both sections have pagination controls at the bottom, showing 'page 1 of 1' and '25 / page'.

| Name | ID | Edit |
|-----------------------------|--------|-------------------|
| ROSS SCH Doctoral Programs | 380240 | Manage Department |
| Sch for Environ and Sustain | 435000 | Manage Department |
| SEAS Michigan Sea Grant | 435111 | Manage Department |
| SEAS CIGLR | 435112 | Manage Department |
| SEAS NERRS | 435116 | Manage Department |

| Name | ID | Edit |
|-----------------------------|--------|-------------------|
| CEHI-Children's Evn Hlth In | 435115 | Manage Department |

eRPM - SF424 Updates



- Support for New Forms
 - NIH Forms-H
 - [NIH "FORMS-H" Grant Application Forms and Instructions Coming for Due Dates on or after January 25, 2023](#)
 - PHS Career Development Award Supplemental Form, PHS 398 Research Plan, PHS 398 Research Training Program Plan, PHS Fellowship Supplemental Form
 - Other Agency Forms: Dept of Education, EPA, and other Grants.gov forms
- Bug Fixes
 - Resolve erroneous [Subaward validation warning](#)



RAAC DEI Workgroup Update

October 27, 2022

RAN Meeting

Chris DeVries, RAAC Project Manager

Membership

Andrea Anderson
(ORSP)

Kristie Beckon
(Sponsored Programs)

Linda Chadwick
(ORSP)

Constance Colthorp
(ORSP)

Molly Dahlgren
(Medical School)

Chris DeVries
(RAAC)

Jennifer Huntington
(Ross School)

Melissa Li
(Medical School)

Cathy Liebowitz
(ISR)

Becky O'Brien
(School of Information)

Ayana Richardson
(UMOR)

Mission

Mission:

- Develop, foster, and guide a diverse and inclusive research environment at the University of Michigan.

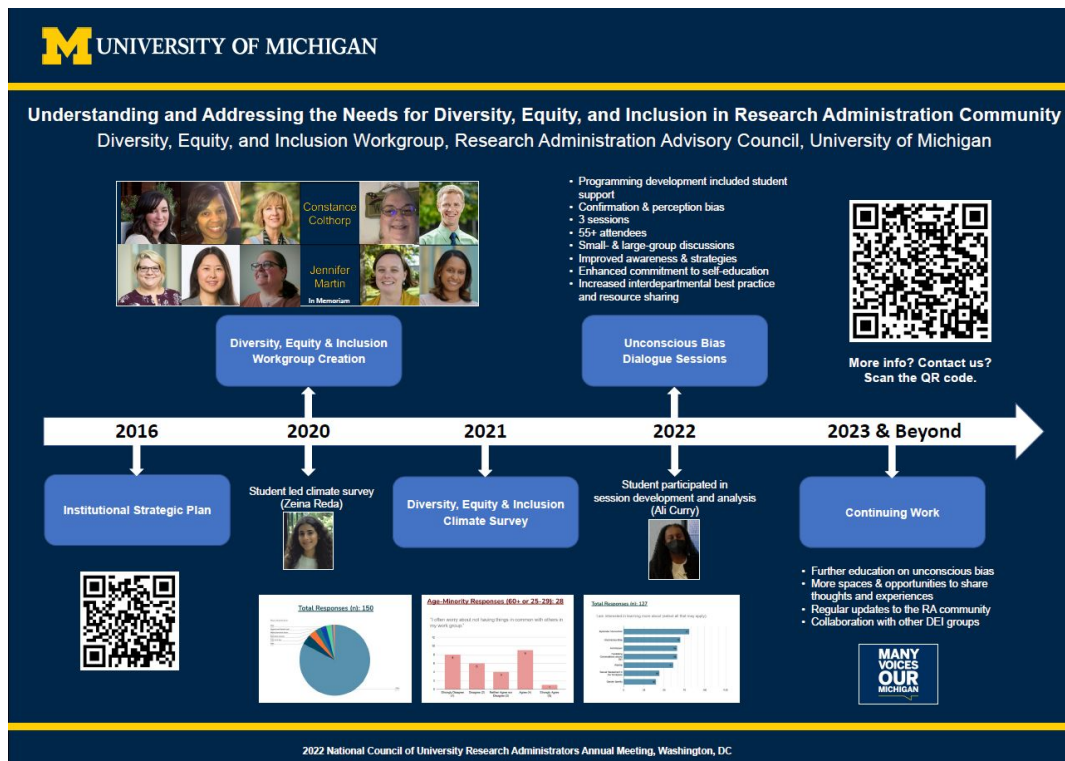


Updates

Since the last RAN meeting, we:

- Compiled our work into a poster presentation for the NCURA National Meeting in August 2022.
- Won first prize in the poster competition during the NCURA National Meeting.
- Were asked to submit an article for the December NCURA Magazine, based on the poster presentation.

NCURA Poster Presentation



Looking Forward

In the coming weeks and months:

- We will analyze the data from our dialogue sessions and discuss lessons learned.
- We will share with the research community what will come next in terms of events and programming.

We're always looking for help!

If you have colleagues who would be interested in joining the RAAC DEI Workgroup, please contact Chris DeVries (cdevrie@umich.edu) for more information.





Guest Emcee

October 27, 2022

RAN Meeting

Pat Turnbull, Assistant Director for Research Administration

U-M Dearborn



Servant-Leadership for Research Administrators

Articles on Servant-Leadership in Research Administration:

- [The research administrator as servant-leader](#)
Pamela A. Vargas and Jim Hanlon, Journal of Research Administration
- [Celebrating a profession: the servant leadership perspective](#)
Pamela A. Krauser, Journal of Research Administration
- [Research administrators as servant leaders](#)
Jane Waite, Journal of Research Administration



Closing Remarks

October 27, 2022

Research Administrators' Network (RAN) Meeting

Quick Poll –

This poll is anonymous.

Please tell us how relevant you found today's meeting content, on a 5-point scale:

1. Not relevant
2. Slightly relevant
3. Moderately relevant
4. Relevant, or
5. Highly relevant, I will use this information right away.

Thank You for Attending RAN

Thank you to our Emcee, presenters, the RAAC Communications subcommittee, and to you for joining us today.

Stay connected on the Research Administrators' Forum on Slack, and the upcoming Virtual Networking sessions.

Share your thoughts by sending feedback to ran-plans@umich.edu and by completing the RAAC Survey!

RAN 2023! Next RAN meeting is scheduled for February 28 - save the date!

“If you want to lift yourself up, lift up someone else.”

~Booker Washington