

**University of Michigan  
Office of Research & Sponsored Projects**

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**Standard Operating Procedures & Policies**

Category:	Miscellaneous
Policy No.:	900.02
Title:	Human Research Contracts Checklist

**I. Purpose & Overview**

To outline the process by which ORSP ensures that externally-funded human research contracts comply with external and internal policies.

**II. Procedure / Policy**

ORSP will also ensure the following elements are addressed in each written sponsored research agreement (which may include the applicable Protocol incorporated into the agreement by reference) involving human subjects:

- Medical care for participants with a research-related injury, where appropriate
- Sponsor's duty to report findings that could affect the safety of participants or influence the conduct of the study, where applicable, in studies where Sponsors conduct site visits or site monitoring
- Sponsor's duty to report and monitor data and safety reports, where applicable, in studies where Sponsor is responsible for conducting data and safety monitoring
- Plans for disseminating research findings and publication or disclosure of results, where applicable
- Sponsor's ongoing duty to notify the University of results which could directly affect patient safety after the study ends, where applicable

**III. Frequently Asked Questions**

Not applicable.

**IV. Resources**

<http://orsp.umich.edu/>

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