Non-Financial Federal Sponsor Reporting and eRPM Manage Deliverables
November 1, 2023
Webinar Q&A

How does ORSP recommend marking up the other support to show differences? It used to be a recommendation that any changes be indicated in some way.

The current NIH RPPR guidelines do not include instructions to describe the differences if there has been a change(s) in other support. We have had very rare requests recently from the NIH grants management specialist (GMS) for this specifically. If the GMS asks for this information, you could highlight the differences or we can ask the GMS what they prefer.

Other helpful tips:

- In eRA Commons, if you mark that there have been changes in other support, you need to upload a document before the system will allow you to save or leave that page. So if you are preparing this as a draft, leave the box unmarked until you have the new other support document ready.

- NIH only accepts digital signatures on other support documentation. Typed or ink signatures are not accepted. See NIH Frequently Asked Questions.

It would be helpful if there were a better alert system for Interim RPPRs. ORSP is often unaware because NIH does not appear to send out specific communications about them.

That's correct. NIH does not send out specific communications about the interim RPPR, which is a limitation in the eRA Commons system. Reports and email reminders with interim RPPR due dates or multi-year funded award due dates are not available in eRA Commons. If it is a term of the award, the sponsor is going to require it and so you should keep it on your radar to ensure those deadlines are met.

If your unit approves project team use of eRPM Manage Deliverables, you can create your own deliverable due dates to send automatic reminder emails for RPPRs. ***Check first with your unit before creating deliverables in eRPM!***

I've used Manage Deliverables and attached the report, but once complete, I get another email asking me to post a comment that I logged the deliverable which is already there. Is there a reason that would happen?

ORSP Project Representatives (PRs) are not notified when a deliverable is completed. The current ORSP Closeout process necessitates us checking to see if the Deliverable has already been marked as Complete, but it is possible that in this case the PR missed it. We will refresh ORSP staff on the process.

Do we need to consider equipment purchased from a foreign supplier when reporting on foreign components?

No. Only consultant arrangements with foreign individuals and first-tier subawards to foreign organizations should be considered foreign expenditures; no other category.

Where in the NIH RPPR should I enter the budget for a diversity supplement on an award?

For eRA Commons issues such as dealing with RPPR forms, contact the eRA Help Desk: https://www.era.nih.gov/need-help.

The sections of the NIH RPPR where the PI explains why budget spending is under 25% is limited in characters. If we can't use an attachment, should we create an ACR to ask ORSP to send additional materials for the RPPR?

When space is limited, do the best you can to provide a concise response within the RPPR form. Provide additional information **only if** the sponsor requests it (by routing an Other Action ACR). We do not recommend providing unsolicited follow-up information separately from the RPPR.

Occasionally an RPPR email reminder isn't received from ORSP. Where do we find the ORSP person to route the RPPR to?

If it's for an annual RPPR, please post a comment to the ORSP Administrative Staff on the award record and they will connect you with the correct person. If it's for an interim or final RPPR, you would use the *Other Action* Award Change Request to route it to the PR on the award record.