



Office of the Vice President for Research (OVPR) Cost Share Request Form

- 1. Contact PI Name: Dept. ID:
2. Contact PI Unique Name:
3. Project Title:
4. PAF Number:
5. Sponsor / agency to which the proposal will be submitted:
6. Project Start Date:
7. Total Project duration (number of years):
8. Target submission date:
9. Total budget request (Sponsor Only):
10. Total amount of cost-sharing being requested (total U-M only):
11. Is cost-sharing explicitly required by the sponsor?

Select all that apply:

- Proposals that support multidisciplinary, cross-unit research from more than one school, college or unit.
Proposals that will provide research equipment or facility renovation and will benefit multiple investigators from multiple schools/colleges/units.
Certain proposals that would be considered to be prestigious in nature for the institution.
Proposals from a single school will be considered only when it is part of a larger strategic initiative or has the potential to enhance institutional reputation or status.

- 12. Brief description of why the Office of the Vice President for Research should cost-share this proposal? (500 words or less)

Large empty rectangular box for providing a brief description of why the Office of the Vice President for Research should cost-share this proposal.

13. Indicate in the table the breakdown of cost-sharing requested and what it will be used for. Add further details as needed (equipment, etc., list specific items). NOTE: GSRA support will not be considered except in the case of major centers.

List Name (and source if required)		Dollar Amount (use one column per year plus one for total as needed)						Budget Category (i.e., equipment, supplies, travel)
		Year 1	Year 2	Year 3	Year 4	Year 5	Total	
<b>DIRECT COST ONLY</b>								
OVPR	OVPR							
	Dept.							
	PI							
	College							

List Other Departments / Schools / Colleges (please specify each commitment individually)								
<b>TOTAL</b>								
<b>IMPUTED IDC</b>								
<b>TOTAL</b>								

List participating departments, principal investigator (PI), co-PI(s), and other participating faculty:

**Send this form and the following documents (a single file for each) to your Research Dean for official submission through InfoReady:**

1. A brief description of the proposal or abstract.
2. The proposed sponsor budget, and table of the proposed cost-share budget. Indicate amounts by year and source.
3. Documentation of Cost Share commitments from each source.
4. RFP if cost-share is required by sponsor.
5. If required, draft Word document of a Letter of Support should OVPR approve this Cost Share.
6. If this is a limited submission, upload approval obtained from OVPR.

This cost sharing form and appropriate documents must be submitted through InfoReady **AT LEAST THREE WEEKS** before the Department's proposal submission deadline to: <https://umich.infoready4.com/>

Additional information can be found: <https://orsp.umich.edu/route-submit-proposal/umor-cost-sharing>

For questions concerning this form, contact: [umor.costsharing@umich.edu](mailto:umor.costsharing@umich.edu)