

♥ Research Administrators' Network Meeting ♥

AGENDA

February 2, 2016

2:00-4:00 p.m.

Michigan League Ballroom

Webcast - <http://univofmichigan.adobeconnect.com/raac/>

Welcome & Introductions [2:00-2:10]

Pat Turnbull, RAAC Communications Subcommittee Chair

Cathy Handyside, Guest Emcee

Updates [2:10-2:40]

Office of Research & Sponsored Projects, Craig Reynolds, Director, ORSP [2:10-2:20]

Sponsored Programs, Debbie Talley, Director, Sponsored Programs [2:20-2:30]

ITS, Cathy Handyside, Product Manager, ITS [2:30-2:40]

Professional Development Spotlight [2:40-2:50]

Announcement: Certified Research Administrator (CRA) Study Group

Navigate: Fundamentals update, Amanda Coulter, Training Manager, ORSP and Sponsored Programs

Break [2:50-3:00]

Special Event / Featured Presentation(s) [3:00-3:35]

OSEH, Jonah Lee, Laboratory Safety Project Manager [3:00-3:15]

Library Funding Site, Judy Smith, Informationist, Research & Informatics [3:15-3:25]

Public Access Compliance, Jean Song, Assistant Director, Research & Informatics [3:25-3:35]

Networking Activity [3:35-3:55]

Closing remarks [3:55-4:00]

RAN schedule for the rest of this Academic Year:

<http://orsp.umich.edu/tools-resources/research-administrators-network-ran>

Ideas for a future meeting? Contact ran-plans@umich.edu

If you would like to attend RAN virtually, you can participate via live webcast as follows:

1. Click this webcast link: <http://univofmichigan.adobeconnect.com/raac/>
2. Select the "Enter as a Guest" option.
3. Type your unique name, then click "Enter Room."
4. Type questions in the chat pod

Sent on behalf of the Research Administration Advisory Council (RAAC) Communications Subcommittee.

Note: Your meeting to-do list is on the back ➡

Participant Checklist



Please complete these items and leave them on the table:

- ☐ RAN Featured Presentation Ideas Survey (yellow)
- ☐ RAAC Training Focus Group Sign-up Sheet (peach)
- ☐ Research Funding & Grants Guide Survey (white w/M Library header)



Items to take with you:

- ☐ This stapled packet including:
 - ✓ Agenda
 - ✓ CRA Study Group handout
 - ✓ Library Finding Funding handout
 - ✓ AAHRPP Re-accreditation Site Visit handout



☐ **Meet a new colleague!**



Welcome!

Research Administrators' Network

February 2, 2016

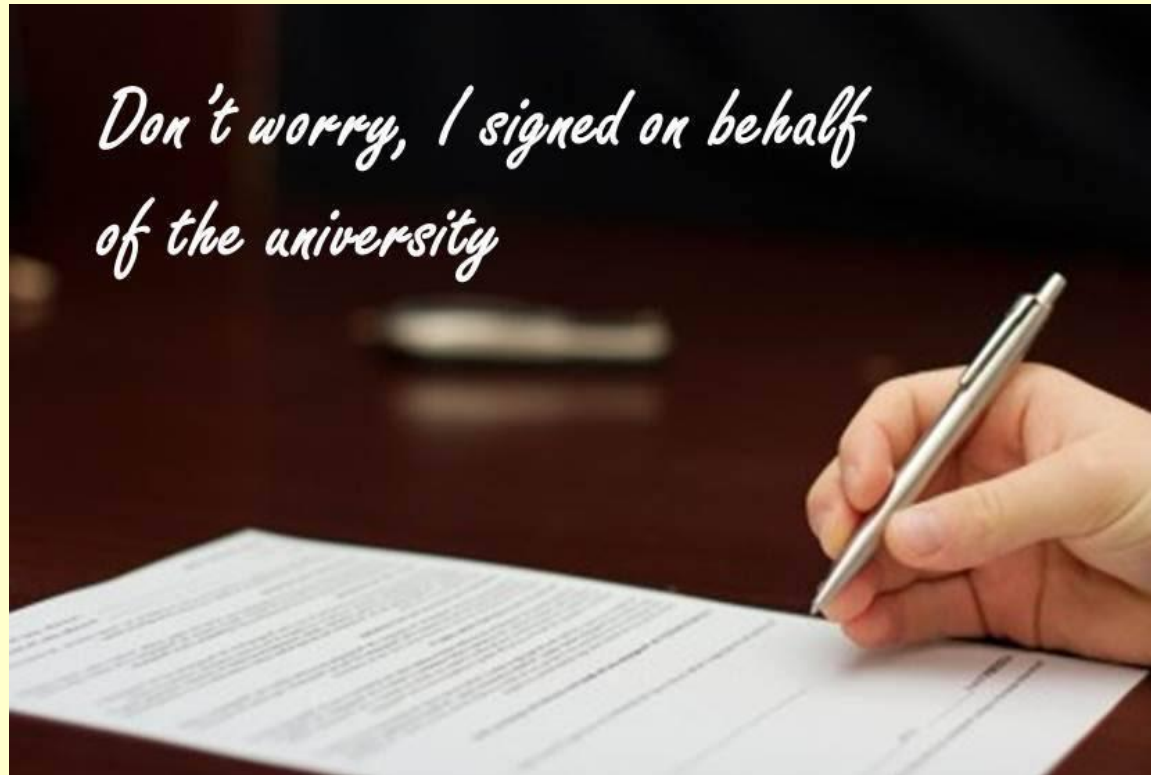
Research Administrators' Network (RAN)

Introducing....

*Research Administration Memes
(RAM)*



**When your PI is trying to
smooth things over with you...**



When PIs try to be pro-active...



**When you're working on
a collaborative proposal....**



When the project is in close-out...



**When you go to the
Super Heroes conference....**



When you're dreaming...

This is Jill.

Jill is a researcher.

Jill submits complete proposals to her office of sponsored programs in a timely manner. Jill appreciates the advice, suggestions, and support of her research administrator. She even sends her research administrator gifts.

Jill is smart.

Be like Jill.



When it's Groundhog Day!!

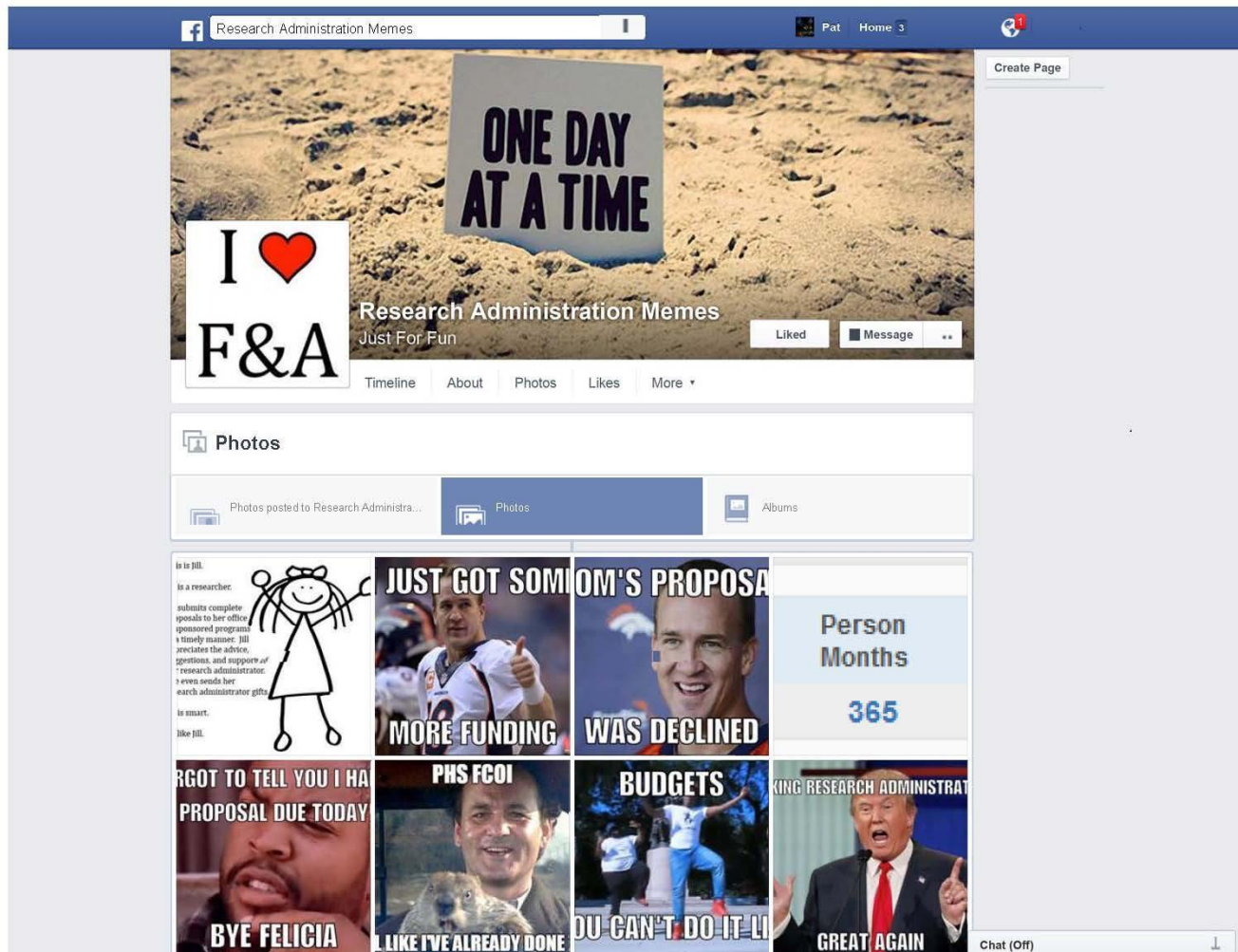


UNIVERSITY OF
MICHIGAN

More RA memes...

(1) Research Administration Memes

https://www.facebook.com/ResearchAdministrationMemes/photos_stream?tab=photos_stream



Agenda

Updates [2:10-2:40]

10 min Office of Research & Sponsored Projects (ORSP) (*Craig Reynolds*)

10 min Sponsored Programs Office (*Debbie Talley*)

10 min Information Technology Services (ITS) (*Cathy Handyside*)

Professional Development Spotlight Panel Activity [2:40-2:50]

Announcement: Certified Research Administrator (CRA) Study Group

Navigate: Fundamentals update (*Amanda Coulter*)

Break [2:50-3:00]

Special Event / Featured Presentations [3:00-3:35]

OSEH presentation (*Jonah Lee*) [3:00-3:15]

Library Funding Site (*Judy Smith*) [3:15-3:25]

Public Access Compliance (*Jean Song*) [3:25-3:35]

Networking Activity [3:35-3:55]

Closing remarks [3:55-4:00]



Office of Research and Sponsored Projects Update

Craig Reynolds

Director of the Office of Research and Sponsored Projects

Research Administrators' Network

February 2, 2016



ORSP Update

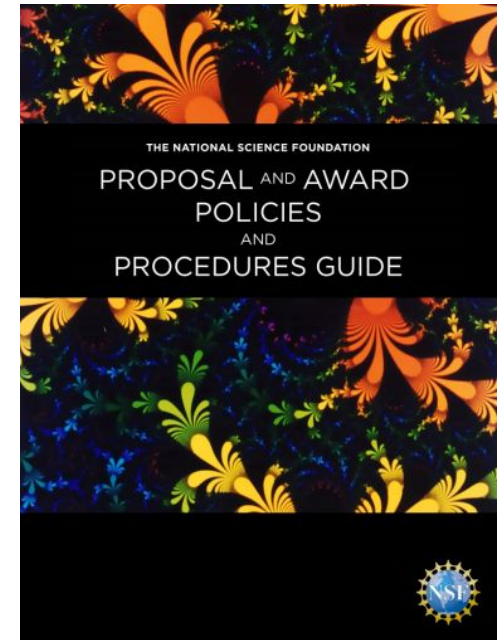
- AVP for Research – Business Operations
 - ✓ Daryl Weinert
- New Assistant Project Representatives!
 - ✓ Karen Alameddine
 - ✓ Mike McAllister
 - ✓ Naomi Fink
- New Award Management Project Manager
 - ✓ Kate Strzempek
- New Assistant Director Posting
- Roles and Responsibilities
 - ✓ <http://orsp.umich.edu/roles-and-responsibilities>





Sponsor Updates

- National Science Foundation
 - ✓ New PAPPG, effective January 25
 - New Public Access Policy
 - Collaborators list no longer part of Biosketch
 - Separate Biosketch and Current & Pending
 - New Dual Use Research of Concern Section
 - ✓ ORSP NSF Proposal Review Checklist - <http://orsp.umich.edu/nsf>



NSF Proposal Checklist

Provided a finalized proposal is received within ORSP's internal deadline and SRO Access has been granted in FastLane, ORSP will check the following items on a standard unsolicited proposal to one of the National Science Foundation's standing scientific programs (i.e., proposals to which the only application guideline is NSF's Proposal & Award Policies & Procedures Guide):

Proposal Approval Form (PAF)

- ☐ Title corresponds to title on proposal
- ☐ Deadline is correct.
- ☐ Class code is correct.
- ☐ Faculty named on PAF listed in proposal (and vice versa).
- ☐ Compliance factors (e.g. animal research, human subjects) are correctly identified and correspond to proposal.
- ☐ Start/end dates correspond to proposal.
- ☐ Budget corresponds to funding requested in proposal.
- ☐ Cost sharing corresponds to cost sharing provided in proposal.
- ☐ Indirect cost rate does not exceed rate appropriate to class code.
- ☐ Indirect cost rate corresponds to indirect cost rate used proposal.
- ☐ Subcontractors have provided letters of commitment to participate, if applicable.

Single Copy Documents

- ☐ Current or previous Federal research support correctly identified on Information about Principal Investigators/Project Directors.

Cover Page

- ☐ Ann Arbor campus correctly listed.
- ☐ Compliance factors (e.g. animal research, human subjects) properly disclosed.
- ☐ All Appropriate Boxes checked as needed (e.g. animal research, human subjects, international travel, collaborative proposal).
- ☐ Debarment/Suspension checkbox completed correctly.

Table of Contents (automatically generated)

- ☐ Required proposal components present.
- ☐ Page length limits observed.

Project Summary

- ☐ Does not exceed one page.

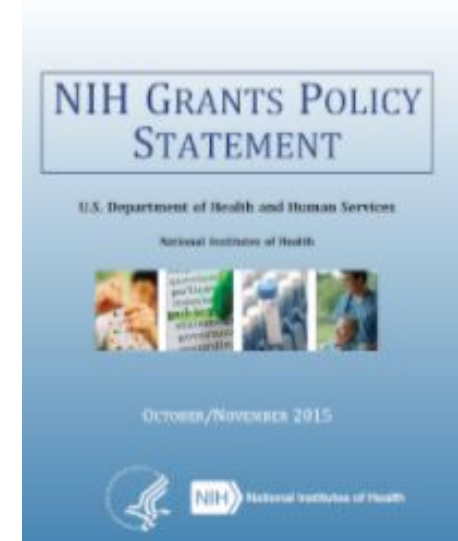


Sponsor Updates

• National Institutes of Health

- ✓ New Grants Policy Statement
For awards with budgets starting on or after 10/1/15
 - PI may reduce effort during no-cost time extension without prior NIH approval
- ✓ Rigor and transparency requirements
- ✓ New Exec. Level II Salary Cap of \$185,100
- ✓ Revisions to Vertebrate Animals Section
- ✓ ORSP NIH Proposal Review Checklist

<http://orsp.umich.edu/nih>



NIH Standard R01 Proposal Checklist

Provided a finalized proposal is received within ORSP's internal deadline, ORSP will check the following items on a standard unsolicited proposal under the National Institutes of Health's parent R01 announcement when prepared as a Grants.gov application in the eRPM system. The numbering below corresponds to the numbering used on various Grants.gov pages in eRPM, not the number on the forms in the *PHS SF424 R&R Application Guide*.

Proposal Approval Form (PAF)

- ☐ Title corresponds to title on proposal
- ☐ Deadline is correct.
- ☐ Correct sponsor code assigned (an ORSP-only function).
- ☐ Class code is correct.
- ☐ Faculty named on PAF listed in proposal (and vice versa).
- ☐ Compliance factors (e.g. animal research, human subjects) are correctly identified and correspond to proposal.
- ☐ Start/end dates correspond to proposal.
- ☐ Budget corresponds to funding requested in proposal.
- ☐ Cost sharing corresponds to cost sharing provided in proposal.

Sponsor Updates

- **Federal Research Terms and Conditions**
 - ✓ Coming yet this Federal Fiscal Year???
- **Uniform Guidance Procurement Standards**
 - ✓ Still on target for July 1, 2017



Sponsored Programs Update

Debbie Talley
Director of Sponsored Programs
Research Administrators' Network
February 2, 2016


Staff Changes

- **Customer Service**
 - Lisa Wintergerst and Mary Swatek switched positions
 - Aaron Campbell promoted to supervisor in Reporting
 - Diane Nothaft moved to Customer Service, replacing Aaron
- **Reporting**
 - Kaleigh Lykins moved back to Sponsored Programs as a Reporting area supervisor
 - 3 new accountants
- **Office of Contract Administration (OCA)**
 - Filled accountant positions responsible for Uniform Guidance compliance

Transition to NIH subaccounts

For the period 12/1/15 - 2/1/16

- 39 awards have transitioned
- 127 total project grants (parent and subs)

**SPONSORED PROGRAMS**
UNIVERSITY OF MICHIGAN

**NIH Transition of Awards in
Payment Management System
Quick Reference Guide**

Beginning October 1, 2015, NIH began transitioning awards to a new account in the Payment Management System. Your Award is one of the 243 parent project grants (P/G) affected at U-M, and it will be transitioned to a new parent P/G. **Your action is needed.**

Here is a plan of what you will need at each step relative to the next budget period.

6 weeks prior to the next budget period	Your Action: If there are sub P/Gs that you don't want replicated, then reply to our email within five business days of email receipt.
5 weeks prior to the next budget period	Our Action: Sponsored Programs creates parents and subs P/Gs and adds to Proposal Approval Form (PAF) in eResearch. Your Action: No action needed on your part! :-)
4 weeks prior to the next budget period	Our Action: Sponsored Programs provides all affected SAPOCs with the new shortcodes and P/Gs in a follow-up email. Your Action: Begin changing HR appointments, procurement transactions, and recurring charges to new shortcode(s), effective next Budget Period Start Date. See Closeout Checklist: finance.umich.edu/programs/forms/SPPGCC .
Budget Period Begins!	
1-4 weeks after the next budget period (auto carry-forward awards)	Our Action: Sponsored Programs will contact SAPOC to closeout old P/Gs. Your Actions: 1. Begin Budget Reallocation Process: finance.umich.edu/programs/forms/Budget-Reallocation-Functionality move money to new sub P/Gs, or to distribute carryforward amounts. 2. Work with Sponsored Programs to inactivate old P/G(s).
12+ weeks after budget period (non-autocarry-forward awards)	Our Action: Sponsored Programs will contact SAPOC to close out old P/Gs. Your Action: Standard. Closeout process begins. See P/G Closeout Checklist: finance.umich.edu/programs/forms/SPPGCC .

Please note that any new competing segments/awards issued by NIH since October 1, 2013, have already been issued under the new account in the Payment Management System. If an award is affected, we will contact you for action. For background: <http://grants.nih.gov/grants/guide/notice-files/NOT-OD-13-105.html>

Contact your Sponsored Programs Customer Service Coordinator with questions.
<http://www.finance.umich.edu/programs/forms/CoordbyDept>

**FINANCE
SPONSORED PROGRAMS**
UNIVERSITY OF MICHIGAN

Audits Update

- **Single audit**
(Uniform Guidance Subpart F)
- **NSF audit**
 - 3 cluster tests
 - 2 month salary
 - U year salary
 - Letter of credit draws
 - 25 more specific transactions to be tested





ITS Update

Cathy Handyside

Product Manager - eRPM & M-Inform

Research Administrators' Network

February 2, 2016



INFORMATION AND
TECHNOLOGY SERVICES
UNIVERSITY OF MICHIGAN

Upcoming eRPM Enhancements

- **SF424 (Grants.gov) Update**
 - Current Issue with SF424 Subaward Budget
 - NIH FORMS-D (late March/early April)
- **eRPM Enhancement**
 - Admin Personnel Change Process
- **eRPM Training Materials**

SF424 (Grants.gov) Update

- **Current Issue with SF424 Subaward Budget**
 - **Validation error on Subaward if the Subrecipient Lead Investigator Role is not PD/PI**
 - If you do *not* intend for the subrecipient investigator to have the PI role:
 - Enter the role you wish to use (e.g., Co-Investigator)
 - Clear all *other* validation errors
 - Contact Med School Grants Office or ITS Service Center to run the bypass validation activity
- **NIH FORMS-D (late March/early April)**
 - **Will start transitioning in with proposal deadlines starting on May 25, 2016 and later.**



INFORMATION AND
TECHNOLOGY SERVICES
UNIVERSITY OF MICHIGAN

eRPM Enhancement – Feb 2016

- **Admin Personnel Change Process**
 - RAAC Process Subcommittee Project
 - New option available on eRPM Home Workspace
 - Automated form to request admin personnel changes on a group of PAFs or UFAs
 - Available for changes to more than twenty PAFs or UFAs

Admin Personnel Change Process

eRPM Home Workspace Option

eResearchM

Proposal Management
Test

Search All PAFs All UFAs All SUBKs

Folder for Ryan Vis

Announcement
eRPM was updated on 10/26/15. [Learn more...](#)

Roles
PI & Project Team
[Create New PAF](#)
[Create New UFA](#)

[Create New User](#)

[Create New Clinical Trial Routing Form \(CTRF\)](#)

Support Links
[Blue Pages](#)
[Request Admin Personnel Change](#)
[eRPM Tips](#)
[Need Training?](#)
[Share Feedback](#)
[M-Inform](#)

PAFs SUBKs UFAs In Progress Finalized Proposals Submitted to Sponsor Award Received

PAFs with Required Action
Filter by ID Go Clear Advanced

ID	Name
10-PAF01196	Measuring the impact of training on new Research Administrators
09-PAF03562	MAIS Test PAF II
10-PAF04947	ryanvis - 1.7.04 test
10-PAF04832	ryanvis - New PAF - Thu Feb 11 10:33:13 EST 2010
10-PAF02905	Test PAF
09-PRE00043	calebs - Pre to Full test
0900043	calebs - pre to full clone test

7 items

Hardships with Required Action
Filter by ID Go Clear Advanced

ID	Name
HAR0000082	09-PAF00026_Hardship - Wed Jul 29 13:34:41 EDT 2009

1 items

PAFs Not Yet Signed by PI
Filter by ID Go Clear Advanced

ID	Name
10-PAF01196	Measuring the impact of training on new Research Administrators

Announcement
eRPM was updated on 10/26/15. [Learn more...](#)

Roles
PI & Project Team
[Create New PAF](#)
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INFORMATION AND
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NAVIGATE
UNIVERSITY OF MICHIGAN



FUNDAMENTALS
NAVIGATING RESEARCH ADMINISTRATION AT THE UNIVERSITY OF MICHIGAN

Training Update

Amanda Coulter


Training Manager

ORSP and Sponsored Programs

Research Administrators' Network Meeting

February 2, 2016

Next Steps for “Fundamentals” in 2016 and 2017

Navigate Training Plan											
Fiscal Year 2016						Fiscal Year 2017					
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Design Team Meetings											
Content Development						<div>Reserved for</div>  <div>ADVANCED</div> <div>NAVIGATING RESEARCH ADMINISTRATION AT THE UNIVERSITY OF MICHIGAN</div> <div>Courses</div>					
Train the Trainer											
	Demo Sessions										
	Deliver Pilot Training (Winter Modules 6-8)										
		Pilot Program Evaluation									
			Update Pilot Materials								
				Communications for Fall 2016 Cohort							
					Applications and Fall Cohort Selection						
								Deliver Fall 2016 Fundamentals			

Pilot Cohort Participant List

Participant Roster available on the ORSP website



Go to: <http://orsp.umich.edu/navigate-fundamentals-course>

Mid-Pilot Evaluation Results

	Participants (89 %)	Supervisors (88 %)
Response Rate		
Improved self-confidence	86 %	77 %
Increased efficiency in performing tasks	59 %	45 %
Expanded professional network	82 %	82 %
Increased personal productivity	32 %	41 %
Improved service delivery to the PI	41 %	41 %
Developed better project budgets	55 %	36 %
Improved quality of proposals	41 %	32 %

Mid-Pilot Evaluation Feedback

Participants said ...

*“Learning about costs, effort and budgets was extremely helpful for me because of my lack of experience in this area. It helps me to be a more well-rounded research admin. [It] also was **directly relevant to the work that I was currently doing at the time.**”*

*Being a new RA, this course has been very educational. The curriculum was very resourceful and organized. **I learned how to** reach out and network with my peers; **build budgets** from very little given information; what type of go-to resources to use to **find information**; **manage my time** to meet submission deadline; and **build my first budget justification.**”*

Mid-Pilot Evaluation Feedback

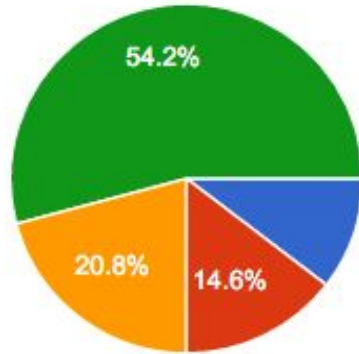
Supervisors said ...

*“[My staff person] is getting **better at processing [PAFs] with fewer mistakes**... learning more about working with the PI on building a budget... [and] the forms brought back are helpful to all in [our] office.”*

*“We had two grant administrators out at the same time and [my staff person] was able to **successfully apply the knowledge... to cover** for them. Thankfully, your program was so thorough... [my staff person] was able to confidently tackle the items needed for the PAF all the way through to submission to the sponsor.”*

RAN Training Topics Survey: 147 Responses

How long have you been working as a Research Administrator (U-M or other institutions)?



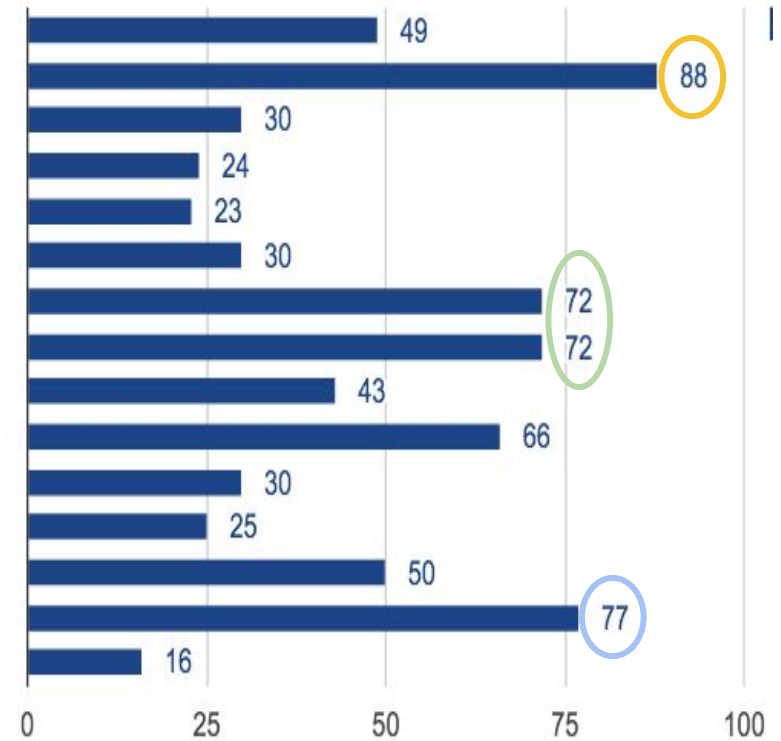
0 - 12 months	15	10.4%
1 - 3 years	21	14.6%
4 - 7 years	30	20.8%
More than 7 years	78	54.2%

No response: 3

RAN Survey Results: Prioritized Future Training

Solicitations, RFPs, and Sponsor Guidelines	49	34.50%
Budgets, Budgeting, and Justifications	88	62%
Personnel in Research	30	21.10%
Processing the PAF and other eRPM tasks	24	16.90%
Project Grant Set Up	23	16.20%
Human Resources Management	30	21.10%
Project Management for RAs	72	50.70%
Financial Reconciliation, Reporting and Analysis	72	50.70%
Project Grant Close Out	43	30.30%
Sponsor Specifics (e.g. NSF, NIH, etc.)	66	46.50%
Clinical Research Administration	30	21.10%
Ethics & Compliance in Research	25	17.60%
Pre-Award Administration, generally	50	35.20%
Post- Award Administration, generally	77	54.20%
Other	16	11.30%

RA Training Priorities Ranked



Next Steps for 2016

Navigate Training Plan											
Fiscal Year 2016					Fiscal Year 2017						
Jan	Feb			Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Design Team Meetings		<div>New Training for Continuing Education and Special Topics</div>									
Content Development						“Advanced Budgeting” (“AB”) Design and Demonstrate		“AB” Delivery			
Train the Trainer											
	Demo Sessions						“Advanced Sponsored Project Management” (“ASPM”) Design and Demonstrate		“ASPM” Delivery		
	Deliver Pilot Training (Winter Modules 6-8)										
		Pilot Program Evaluation				“Uniform Guidance Cost Principles” (“UG”) Design and Demonstrate		“UG” Delivery			
			Update Pilot Materials								
				Communications for Fall 2016 Cohort							
				Applications and Fall Cohort Selection							
							Deliver Fall 2016 Fundamentals				

New Training for Continuing Education and Special Topics

"Advanced Budgeting" ("AB")
Design and Demonstrate

"AB"
Delivery

"Advanced Sponsored Project Management" ("ASPM")
Design and Demonstrate

"ASPM"
Delivery

"Uniform Guidance Cost Principles" ("UG")
Design and Demonstrate

"UG"
Delivery

Questions?

Amanda Coulter

acoulter@umich.edu

734-936-1281

Research Administration Advisory Council (RAAC) Training Subcommittee

Focus Group Sign-up Sheet

Please find the
peach color sign-up
sheet at your seat

Research Administration Advisory Council (RAAC) Training Subcommittee

Focus Group Sign-up Sheet

February 2, 2016

Purpose: The Research Administration Advisory Council (RAAC) Training Subcommittee is seeking focus group members to help with development of learning objectives for the following new training courses:

- 1) Uniform Guidance Cost Principles
- 2) Advanced Sponsored Project Management
- 3) Advanced (or "Complex") Budgeting

Schedule: The focus groups will meet for a maximum of two, 90 minute meetings, with one homework assignment in between the meeting dates. We will poll the group to find the best dates and schedule the meetings in the next couple of weeks.

We need you! All input is valuable to this process. You do not need to be an expert in these areas. In fact, a mix of experience is valuable to the focus group process.

Thank you very much contributing to the development of training for research administration!

Print First and Last Name	Unique Name	Department

Please select the focus group(s) you would like to join:

Focus Group 1 <input type="checkbox"/> Uniform Guidance	Uniform Guidance Experience: <input type="checkbox"/> Pre-award <input type="checkbox"/> Post-award <input type="checkbox"/> Both
Focus Group 2 <input type="checkbox"/> Advanced Sponsored Project Management	Advanced Sponsored Project Management Experience: <input type="checkbox"/> Pre-award <input type="checkbox"/> Post-award <input type="checkbox"/> Both
Focus Group 3 <input type="checkbox"/> Complex Budgeting	Complex Budgeting Experience: <input type="checkbox"/> Pre-award <input type="checkbox"/> Post-award <input type="checkbox"/> Both



Laboratory Safety Culture

Jonah Lee, PhD

Occupational Safety & Environmental Health
U-M Office of Research

RAN Meeting
February 2, 2016



Enhancing the Culture of Safety in the U-M Research Community

“Safe research is the responsibility of everyone in the laboratory – how we think, how we act, and most of all understanding that making sure no one gets hurt in the process is paramount. When planning a project we must understand the hazards, protective measures, and controls.”

-President Schlissel



Academic and Research Laboratory Safety Initiative

Occupational Safety & Environmental Health (OSEH)

U-M Office of Research (UMOR)

Office of the Provost



Benchmarks

Community Assessment

Communication

Oversight





Community Assessment

Surveys

Interviews

Awareness



Communication



Infrastructure

- SPG

- Policies

- Committee Network

Key Points of Contact

Education/Training

Resource/Information
Sharing

Marketing



Oversight

Multi-level Internal
Laboratory Research Safety Committee



Involvement



Pre-award

Compliance/Oversight

Multi-level partnerships

Post-award

SPG/Policies/Resources
-OSEH.umich.edu

jonahlee@umich.edu

Research Funding and Grants Guide

Judy Smith
Informationist, Research and Informatics Unit
Research Administrators' Network
February 2, 2016

What I'll Cover...

- Development of guide
- Guide's purpose
- Overview of resources and services

Guide Development

- Medical School Office of Research survey (2015)
- Challenges identified:
 - ☐ Time needed to find funding
 - ☐ Lack of awareness of internal resources
 - ☐ Inability to find relevant resources

Guide Purpose

- Centralized portal for internal and external opportunities
- Serve all faculty regardless of discipline
- Consultation service

Home Find Funding ▾ Grant Writing Preparation & Training ▾ Research Collaboration

Individual or Group Consultations



Quick Links

- [COS / Pivot](#)
- [Foundation Directory Online](#)
- [Grants.gov](#)
- [Medical School Research Project Route Map](#)
- [Michigan Experts](#)
- [SPIN \(Sponsored Programs Information Network\)](#)
- [Sponsored Awards on the Web \(SAW\)](#)
- [U-M Office of Research](#)

Contact Us



Starting Points



Find Funding

Whether you're looking for internal funding for a pilot or feasibility study, or just need recommendations on external funding resources like federal agencies or industry — start your funding search here! Search funding databases, set up email alerts to stay informed of new opportunities, and focus your search with these easy to use *Find Funding Tools*.



Funding Search Consultation

Looking to fund your next big idea but overwhelmed with where and how to start your search? Connect with the Informationists of the U-M Library, who offer personalized, expert funding and grant search consultation to University of Michigan faculty and staff.

Upcoming Research Seminars, Events, & Trainings



Medical School Office of Research Events

Whether you're looking for a workshop on grant proposal preparation or just want to learn more about how to take your project from bench to bedside, visit the Medical School Office of Research's *Events* page to learn about the latest biomedical research training and events being offered throughout the Medical School, U-M Health System, and the U-M.

Home

Find Funding ▾

Grant Writing Preparation & Training ▾

Research Collaboration

Individual or Group Consultations



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Contact Us



Research Funding Search Consultation

Are you a researcher or staff member at U-M confused about how to find information on the web about the latest funding opportunities? Or maybe you've found a promising funding possibility, but you could use help understanding what kind of grant proposal writing resources are available on campus?

We invite you to connect with the U-M Library's grants specialists, who offer personalized, expert funding and grant search consultation to University of Michigan research faculty and staff.

You can meet one-on-one with a grants specialist, where you'll tell them about your research and objectives, and they can...

- **Point you to [funding resources on the web](#)**, both internal and external, that are most appropriate to your research.
- **Show you how to [set up email alerts and help you subscribe](#)** to appropriate email lists for major organizations that are specific to your research needs, keeping you on top of the latest funding information in your discipline.
- **Show you how to use [University resources](#) to [find potential U-M mentors](#)** who have successfully won grants in your discipline.
- **Connect you with U-M departments that offer [pilot feasibility or bridge funding](#).**
- **Connect you with U-M units that specialize in [industry and charitable funding opportunities](#).**
- **Help you find [proposal writing training](#).**

Take advantage of this opportunity for a tailored consultation with an information expert who can help you tap into the many funding search and grant writing resources available on campus, and beyond.

Simply complete the form below, submit, and we will follow up shortly to schedule a consultation. **Submit your inquiry now!**

First Name: *



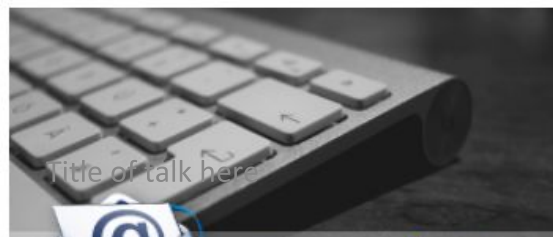
Individual or Group Consultations



Quick Links

- [COS / Pivot](#)
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- [Sponsored Awards on the Web \(SAW\)](#)
- [U-M Office of Research](#)

Contact Us



Find Funding

Focus your funding search with the tools below.



Internal Funding

Use this page to find:

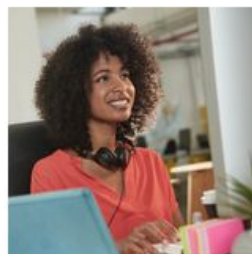
- Limited Submission Opportunities
- Feasibility Funding
- Faculty & Staff Funding Awards



External Funding

Use this page to find:

- Foundations, Public Charities, and other Non-Profit Organizations
- State & Federal Government Agencies
- Commercial, Business, & Industry Sponsors
- Crowd Source Funding



Search Funding Databases

Use this page to search for funding opportunities in these databases:

- COS/Pivot
- Grants.gov
- SPIN



Stay Informed

Use this page to sign up for funding announcements, newsletters, and email alerts from across campus and beyond.

Individual or Group Consultations

Not sure where to start?

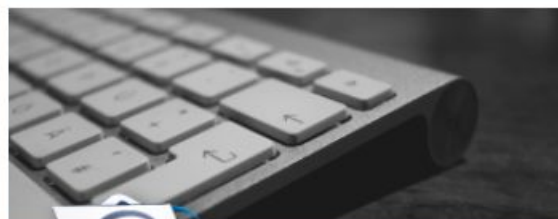


Connect with the U-M Library

Quick Links

- [COS / Pivot](#)
- [Foundation Directory Online](#)
- [Grants.gov](#)
- [Medical School Research Project Route Map](#)
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- [SPIN \(Sponsored Programs Information Network\)](#)
- [Sponsored Awards on the Web \(SAW\)](#)
- [U-M Office of Research](#)

Contact Us



Internal Funding

Start your funding search by reviewing the many internal funding opportunities offered by the University of Michigan.

Limited Submission Opportunities

Faculty & Staff Funding Awards

Pilot & Feasibility Funding

Depending on what your funding needs are, departments and units across campus offer a variety of funding programs and awards for researchers throughout every step of their career.



Limited Submission Opportunities



Sponsors sometimes limit the number of applications that may be submitted from a single institution. In that case, U-M will announce an internal competition, and reviewers determine which proposal may go forward.

[Check here](#) to see if a funding opportunity you're interested in is limited.

- [Medical School Competition Space](#)
Limited submissions managed by the U-M Medical School.
- [U-M Office of Research Limited Submissions](#)
Limited submissions managed by the central U-M Office of Research (UMOR).

Faculty & Staff Funding Awards



These awards, offered by several offices across campus, are designed specifically for faculty and staff who are seeking support for areas of research and scholarship where external funds are scarce or unavailable.

If your department offers a funding program for faculty and staff that is not listed here, [email us](#) and we'll add it to the guide!

Contact Us



Enter your e-mail address and your information need below to be contacted.

Faculty & Staff Funding Awards



These awards, offered by several offices across campus, are designed specifically for faculty and staff who are seeking support for areas of research and scholarship where external funds are scarce or unavailable.

If your department offers a funding program for faculty and staff that is not listed here, [email us](#) and we'll add it to the guide!

- **U-M Office of Research Bridging Support Program**
Temporary salary and fringe benefit support for research faculty who experience a loss of external funding.
- **Literature, Science, & the Arts Funding Sources**
Funding for research, fellowship, subvention, or conference-related projects from the College of Literature, Science, & the Arts (LSA).
- **LSA Instructional Support Services Grants**
Grants for LSA faculty to support the integration of instructional technology into teaching and learning.
- **MCubed**
Distributes seed funding to multi-disciplinary faculty teams focused on complex social problems. Funds are intended to support innovative, experimental, or unconventional approaches.
- **Rackham Graduate School**
Awards and funding from Rackham Graduate School.
- **Research Maintenance for Sponsored Projects**
Short-term funding to help sustain essential activities of a research program experiencing a temporary hiatus in external funding.
- **Faculty Grants and Awards**
Funding opportunities offered by the Office of Research for research, scholarship, and creative activities in all fields.
- **Coulter Translational Research Partnership**
The proceeds of an endowment from the Wallace H. Coulter Foundation is used to support collaborative translational research projects that involve co-investigators from any engineering department and a clinical department.
- **MTRAC Mid-Stage Funding**
Provides resources to support translational U-M Medical School projects in the life sciences with high commercial potential.
- **U-M Office of Research Funds For Research & Scholarship**
These awards are designed specifically for Instructional and Research Faculty, Librarians, Curators, and Archivists.
- **Small Grants to Support Major Conferences**
UMOR will award up to 20 awards to support conferences at U-M, particularly those that engage students. Maximum award will be by \$2,500.
- **ADVANCE Faculty Summer Writing Grants**
The competitive award from ADVANCE provides up to \$1500 to support academic writing pursuits. All tenure-track faculty are welcome to apply.
- **Institute for the Humanities Fellowship**
Fellowships are available for both faculty and doctoral students. See website for this year's areas of interest.

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Pilot & Feasibility Funding



Pilot and feasibility awards provide funding either to new investigators who have not yet received significant other support, or to more established investigators who are doing work in these areas for the first time. They allow for research to assess the feasibility of conducting a larger investigation or undertaking a larger project.

We encourage you to reach out to your department administrator for information about additional pilot funding specific to your research interests.

- **Center for the Discovery of New Medicines**
Provides both financial support and mentorship for drug research and discovery.
- **Institute for Research on Women and Gender, Faculty Seed Grants**
Supports faculty research on women and gender.
- **Kickstart Awards, MTRAC Early-stage Funding**
Enables Medical School research faculty to develop proof of concept for innovative technologies. Aimed to enhance the commercial potential of a technology to the point of translation and possible inclusion in MTRAC or other research funding programs.
- **Michigan Institute for Clinical & Health Research (MICHR), Pilot Grant Program**
Offers grants to basic, clinical, and social scientists for the development of new research and concepts.
- **Weiser Faculty Grants**
Supports faculty research engaging European and Eurasian contextual expertise, emerging democracies, or Islamic studies.
- **Medical School Competition Space**
All U-M Medical School administered pilot programs, including those offered by centers and institutes affiliated with the Medical School, can be found here.

[Home](#)
[Find Funding ▾](#)
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[Research Collaboration](#)

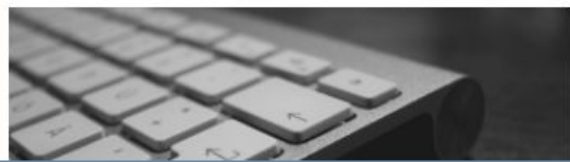
Individual or Group Consultations



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Contact Us



External Funding

External research funding is available from a variety of sources, including government agencies, non-profit organizations, and corporations.

[Foundations & Public Charities](#)
[State & Federal Government Agencies](#)
[Crowd Source Funding](#)
[Commercial, Business & Industry](#)


Typically, external funding can best be broken down into a few sponsor types.

Foundations, Public Charities, & Non-Profit Organizations



There exists a wide range of non-profit organizations that sponsor a broad array of research -- from high-profile foundations that tackle comprehensive, international challenges to small family foundations that focus their resources on a single important issue. Before submitting queries or proposals, find out as much as possible about these organizations' missions -- they fund research according to programmatic priorities.

• [Coordinating with U-M Foundation Relations](#)

We recommend starting with the U-M Foundation Funding for Faculty website maintained by U-M's Foundations Relations Office, which contains current RFPs (sign in with level 1 password) and web resources to help you identify foundation prospects, proposal writing tips and tricks, and a database of which foundations have previously funded U-M researchers.

• [UMHS Corporate and Foundation Relations](#)

If you are part of the U-M Health System (UMHS), be sure to get in touch with the UMHS Corporate and Foundation Relations Team before starting your search. The team works with UMHS faculty, staff, and administrators to identify and promote opportunities for engagement with professional and private foundations, and corporate foundations. Services include: identifying and qualifying foundations; planning, developing, and coordinating solicitations; arranging site visits, and reporting and stewardship.

• [Foundation Center](#)

Visit the Foundation Center for help with locating a funder by geographic area (including global funders), review funder statistics to determine what their funding priorities are, and sign up for professional training to advance your knowledge of the philanthropic sector. Please note: this website does NOT list specific award opportunities.

• [Foundation Directory Online](#)

Email address

Briefly describe your information need

Submit

Commercial, Business, & Industry Sponsors



Industry funding and partnerships offer the potential to accelerate innovations at the U-M, and move research to market where it can benefit the economy and society.

- **U-M Business Engagement Center (BEC)**

Provides companies a front door to the University of Michigan. The BEC creates and grows partnerships with companies by linking business needs with University resources in research, technology, student talent, and strategic philanthropy on the Ann Arbor, Flint, and Dearborn campuses.

- **Fast Forward Medical Innovation**

This team at the Medical School connects potential industry partners with biomedical researchers across campus, and offers commercialization and entrepreneurship education for faculty.

- **Foundation Directory Online**

This tool is best used for prospecting the grantmakers most likely to fund your project(s). It includes grantmaker information and funding history -- NOT specific funding opportunities.

State & Federal Government Agencies



Every year, the federal government grants billions of dollars in research funding to academic institutions to drive knowledge and innovation in numerous fields, including biomedical science, engineering, social sciences, and the humanities. Though highly competitive, these grants are essential to the university research enterprise. The 26 federal agencies that award research funding -- NIH, NSF, NEH, and DOD, among them -- post open opportunities at the central Grants.gov site.

- **Department of Defense**

Search for Department of Defense grants through this Grants.gov search.

- **Grants.gov**

Search Grants.gov for federal grants by keywords or more specific criteria. All discretionary grants offered by the 26 federal grant-making agencies can be found on Grants.gov.

- **FedBizOpps**

View a listing of all opportunities for private contracting work over \$25,000 that are available and published by the Federal Government.

- **Michigan Grants Opportunities Online**

A one-stop shop for finding all available state-wide grant opportunities offered by over 250 grant-making agencies in the State of Michigan.

- **National Endowment for the Humanities (NEH)**

Individual or Group Consultations



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Contact Us



Search Funding Databases

The University of Michigan invests a significant amount of resources in subscriptions to several third-party funding databases that allow faculty and staff to easily search for available global funding opportunities using their existing U-M login (*Level 1*) credentials. On this page you'll find:

COS / Pivot

SPIN

Grants.gov

Foundation Directory Online



Interested in learning more about how funding databases can help with your next funding search? [Visit our Database Tutorials page.](#)

COS / Pivot



- [Click here to search COS / Pivot](#)
- Conduct a comprehensive search of grant opportunities from a variety of global resources, including: government sources, foundations, and professional associations.
- Search for opportunities using a variety of parameters such as keyword, text, funder deadline, citizenship or residency, and funding amount.
- Setup and receive a customized weekly email alert tailored to your research interests to be notified of new funding opportunities.

SPIN



- [Click here to search SPIN](#)

[Home](#)[Find Funding ▾](#)[Grant Writing Preparation & Training ▾](#)[Research Collaboration](#)

Individual or Group Consultations

Not sure where to start?



Connect with the U-M Library

Stay Informed

The University of Michigan is one of the largest public research institutions in the country. Stay connected to all of the information and news affecting research across the university with the resources below.

[Internal U-M Email Lists & Groups](#)[External Email Lists & Groups](#)

Internal U-M Email Lists & Groups



Make sure you're informed about new funding opportunities, research news, research training and more by subscribing to newsletters and email alerts from research groups within the University of Michigan.

- **Research Administration Post Newsletter**

Subscribe to the Research Administration Post (The RAP) to receive news, funding, and event updates from the University of Michigan's Office of Research and Sponsored Projects.

- **Research Administration Post News Archive**

Archived copies of the Research Administration Post (The RAP) newsletter distributed by the Office of Research and Sponsored Projects (ORSP).

- **Medical School Research News Email Signup**

Sign up to receive the latest news and information from the Medical School Office of Research.

- **Medical School Research News Archive**

Archived copies of UMMS Research News, the Medical School Office of Research's monthly newsletter.

- **Graduate & Postdoctoral Studies Office**

Join their mailing list to receive funding opportunities, as well as other resources and networking information.

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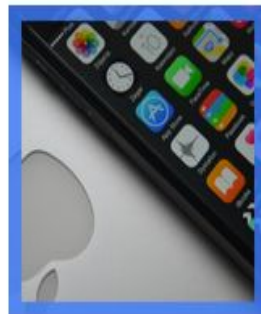
Contact Us





Enter your e-mail address and your information need below to be contacted.

External Email Lists & Groups



Consider joining an email LISTSERV or setting up an RSS feed to stay informed about important funding opportunities and announcements from U.S. Federal Government grant-making agencies as well as other external funding organizations.

- **Grants.gov**
Receive funding alerts from all federal grant-making agencies.
- **Latest NIH News**
The latest funding opportunities from the National Institutes of Health (NIH).
- **NIH Guide Listserv**
A weekly Table of Contents E-Mail with New NIH Guide Postings.
- **NIH Guide for Grants and Contracts**
Browse or search for active funding opportunities, or set up email alerts and/or an RSS feed.
- **NSF Updates**
Browse through current funding opportunities from the National Science Foundation (NSF), or set up email alerts and/or an RSS feed.
- **Center for Disease Control and Prevention**
Subscribe to receive various reports and updates.
- **Environmental Protection Agency**
Subscribe and receive alerts on new funding opportunities from the EPA's National Center for Environmental Research.
- **NASA Service and Advice for Research and Analysis Grant Solicitations**
Browse through current grant solicitations or subscribe to the SARA mailing list.
- **External Email Alert Groups (ORSP)**
A curated list of additional external email groups that offer email funding alerts. This list is maintained by the Office of Research and Sponsored Projects (ORSP).

Individual or Group Consultations



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Grant Writing Preparation & Training

Get started with your grant writing preparation using the training resources below.



[U-M Resources and Training Opportunities](#)

Find a range of workshops and other educational opportunities on campus to help with your grant writing.



[External Workshops and Seminars](#)

Find trainings from organizations outside of U-M, such as the Foundation Center, or federal agencies.



[Database Tutorials](#)

Learn about how specific third-party funding databases (such as COS Pivot and SPIN) can help simplify your next funding search.



[Books of Interest](#)

Individual or Group Consultations



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U-M Resources & Trainings

Perhaps you're new to the research environment, or maybe you're a veteran researcher hoping to brush up on the latest grant proposal writing techniques. Units across the University of Michigan offer a wide-range of research training resources to help you succeed as a research investigator.

U-M Training
Resources

Data Management
Training

Can't find what you're looking for here? [Email us](#) and we'll connect you!



U-M Proposal Preparation Training Resources



Units across the University of Michigan, including the Medical School Office of Research, the Office of Research and Sponsored Projects, the U-M Library, and even individual departments offer a variety of training programs for U-M faculty and staff interested in learning more about research. Hone your research skills using the campus resources listed below.

Know of a great U-M research training program not listed here? [Let us know](#) so we can share it with the campus community!

- [CSCAR: Center for Statistical Consultation & Research](#)
Statistical support and training for researchers in any discipline.
- [Grant Proposal Writing Guidelines, School of Education](#)
A brief guideline on the processes involved in writing and submitting grants at U-M.
- [Medical School Research Project Route Map](#)
A research project workflow model, complete with informational resources at each stage of the project.
- [Budgeting Proposals for Medical School Faculty](#)
A PDF copy of a slide deck with guidelines and tips for the creation of project budgets.
- [Proposal Preparation -- U-M Medical School Office of Research](#)
A list of resources from the U-M Medical School about creating grant proposals, including grant writing guides, resources for editorial assistance, and sample grants.

Individual or Group Consultations



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External Workshops & Seminars

In addition to the myriad training programs and workshops offered by the University of Michigan, many major external organizations like the National Institutes of Health and the Foundation Center offer training and resources for grant writing preparation.



- **BBC Entrepreneurial Training and Consulting**
Provides SBIR/STTR proposal development services to technology-based entrepreneurs and early-stage companies throughout Michigan. Program provides training and one-on-one proposal preparation assistance to qualified countries.
- **FDO Grant Writing Seminars**
The Foundation Directory Online (FDO) offers full-day classroom training courses, basic classroom training courses, online training courses, books, online guides and tutorials, and webinars. Free resources are available, but fees are required for some of the courses.
- **Foundation Center: How to Approach a Foundation**
Available in multiple formats including an online self-paced learning module and a recorded webinar.
- **Foundation Center: Proposal Budgeting Basics**
A free online training course geared to the novice grant seeker that focuses on budgeting questions.
- **Foundation Center: Introduction to Proposal Writing**
Available in multiple formats including an online self-paced learning module and a recorded webinar.
- **Grantspace Training Courses**
Find self-service tools and resources aimed at helping you become a more viable grant applicant. Some courses do require a fee, but many are free.
- **IES Research Funding Opportunities Webinars**
Archived copies of webinars related to research funding opportunities created by the Institute of Education Sciences (IES). PowerPoints and transcripts are available for free.
- **NIH Regional Seminars on Program Funding and Grants Administration**
National Institutes of Health (NIH) seminars are intended to de-mystify the application and review process, clarify Federal regulations and policies, and highlight current areas of special interest or concern. A list of archived NIH Regional Seminars is also available, as is a listserv signup.
- **OPGS Training**
A list of upcoming and past workshops offered by the Office of Partnerships and Grant Services (OPGS), along with a few grant writing and funding resources.
- **USDA Grant Writing Webinar Series**
Archived webinars and online resources curated by the United States Department of Agriculture (USDA). Covers a variety of topics including budgeting, grant writing basics, and the peer review process.

Individual or Group Consultations

Not sure where to start?



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Database Tutorials

The University of Michigan subscribes to several third-party funding databases that allow our researchers to search for funding opportunities across the globe. To make your next funding search easier, we've compiled a list of helpful tips and tricks for using our most popular funding databases.

COS / Pivot Tutorials

Foundation Directory Online Training


Foundation Center Training

SPIN Tutorials



Still need help navigating the databases? **Get in touch** with an information expert from the U-M Library who can help customize your search. You can also check out the **workshops offered across campus**.

COS / Pivot Tutorials



Use COS / Pivot to conduct a comprehensive search of grant opportunities from a variety of global resources, and set up a customized weekly email alert tailored to your research interests to be notified of new funding opportunities. Get started with COS / Pivot by accessing the tutorials below.

- **COS Pivot Advanced Search**
Online video tutorial that explains the funding advanced search function in Pivot.
- **COS Pivot Instructional Videos**
Pivot's YouTube channel, featuring video tutorials on the various functions of Pivot. Topics range from getting started to advanced search tips.
- **COS Pivot Search Tips**
A collection of articles on how to use the various features of Pivot. Includes information about the basics of Pivot, as well as more advanced topics like finding scholars or funding opportunities.
- **Creating Your COS Pivot Account**
Step-by-step instructions on how to create a Pivot account, including screenshots for additional clarity.

[Home](#)[Find Funding ▾](#)[Grant Writing Preparation & Training ▾](#)[Research Collaboration](#)

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Books of Interest

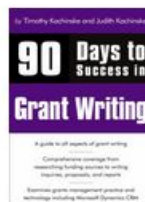
The research funding landscape, especially in higher education, can change rapidly.

The Informationists at the U-M Library have curated a list of e-books and print books to help you stay informed about the latest trends affecting research funding. Whether you're just looking to brush up on your grant writing fundamentals, or are interested in learning about how to tailor your proposal to a specific funder, these resources can help.

[E-Books Available](#)[Print Books in the Library](#)

The books listed below are available for **FREE** to U-M affiliated faculty and staff. Looking for a specific publication that isn't listed here? [Email us](#) and we can help you find what you're looking for!

E-books Available



90 Days to Success in Grant Writing by Timothy Kachinske; Judith Kachinske

Call Number: ONLINE

Publication Date: 2009



Guide to Effective Grant Writing by Otto O. Yang

ISBN: 9781461415817

Publication Date: 2012-03-28



Handbook of Scientific Proposal Writing by A. Yavuz Oruc

Call Number: ONLINE

Publication Date: 2011

Individual or Group Consultations



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Research Collaboration & Faculty Expertise Tools

The University of Michigan is home to thousands of faculty members, representing a vast array of research knowledge and talent that is recognized throughout the world as some of the very *Leaders and Best*. Whether you're looking for a collaborator on your next project, or just want to expand your research network, there are a variety of tools to help you connect with colleagues across the preeminent U-M research enterprise.



- [Michigan Experts](#)
Michigan Experts is a searchable database of research expertise across disciplines from several schools/colleges or institutes at the University of Michigan.
- [Sponsored Awards on the Web \(SAW\)](#)
A searchable interface to U-M's database of sponsored proposal and awards (eRPM). SAW contains financial and demographic information relative to awarded proposals submitted through the Office of Research and Sponsored Projects on a Proposal Approval Form since 1988.
- [Find a LSA Expert](#)
Find University of Michigan and/or Literature, Science, & the Arts (LSA) faculty who have entered those words as either keywords, part of a project title, or an abstract.
- [COS Pivot Profiles Module](#)
A comprehensive resource on profiles of researchers at the University of Michigan across all disciplines. The COS Pivot Profiles Module can be used in conjunction with Michigan Experts.
- [DIRECT2Experts](#)
The DIRECT2Experts network, open to all biomedical institutions, is a pilot project facilitated by the Research Networking Working Group of the NIH-supported Clinical & Translational Science Award (CTSA) Consortium.

Thank you!

funding.research.umich.edu

Public Access Compliance

Jean Song
Assistant Director
Research and Informatics
Research Administrators' Network
February 2, 2016

Public Access and What to Do With Papers and Data

Jean Song
Assistant Director
Research and Informatics
Taubman Health Sciences Library
Research Administrators' Network Meeting
February 2, 2016



Public Access Ramps Up



- Government encourages public access to information generated by tax payer funds
- NIHPAP (April 2008)
- FRPAA, FASTR, PAPS bills
- OSTP Memo (February 2013)
- NIHPAP enforcement (July 2013)
- [2014 Consolidated Appropriations Act](#)
- Agencies release OSTP responses (March 2015)

To Deposit or Not to Deposit...



- Papers or Data?
- Papers - was it the result of federal funds?
 - No - then you're probably good
 - Yes - then you need to answer some more questions!
- Data - it depends

When/Where to Deposit Papers

Agency	Directorate	Effective Date	Where
DOD		2015	Defense Technical Information Center
DOE		Oct 2014	OSTI Pages
DHHS	AHRQ ASPR CDC FDA NIH	Feb 2015 Oct 2015 Jul 2013 Oct 2015 Apr 2008	PMC PMC CDC Stacks and PMC PMC PMC
NASA		Oct 2015	PMC
NIST		Oct 2015	PMC

When/Where to Deposit Papers

Agency	Effective Date	Where
NOAA	Jan 2016	CDC Stacks
NSF	Jan 2016	OSTI Pages
USDA	Jan 2016	PubAg
DOEd	Jan 2014	Unspecified
DOL	Jan 2014	Unspecified

NIH Public Access Policy

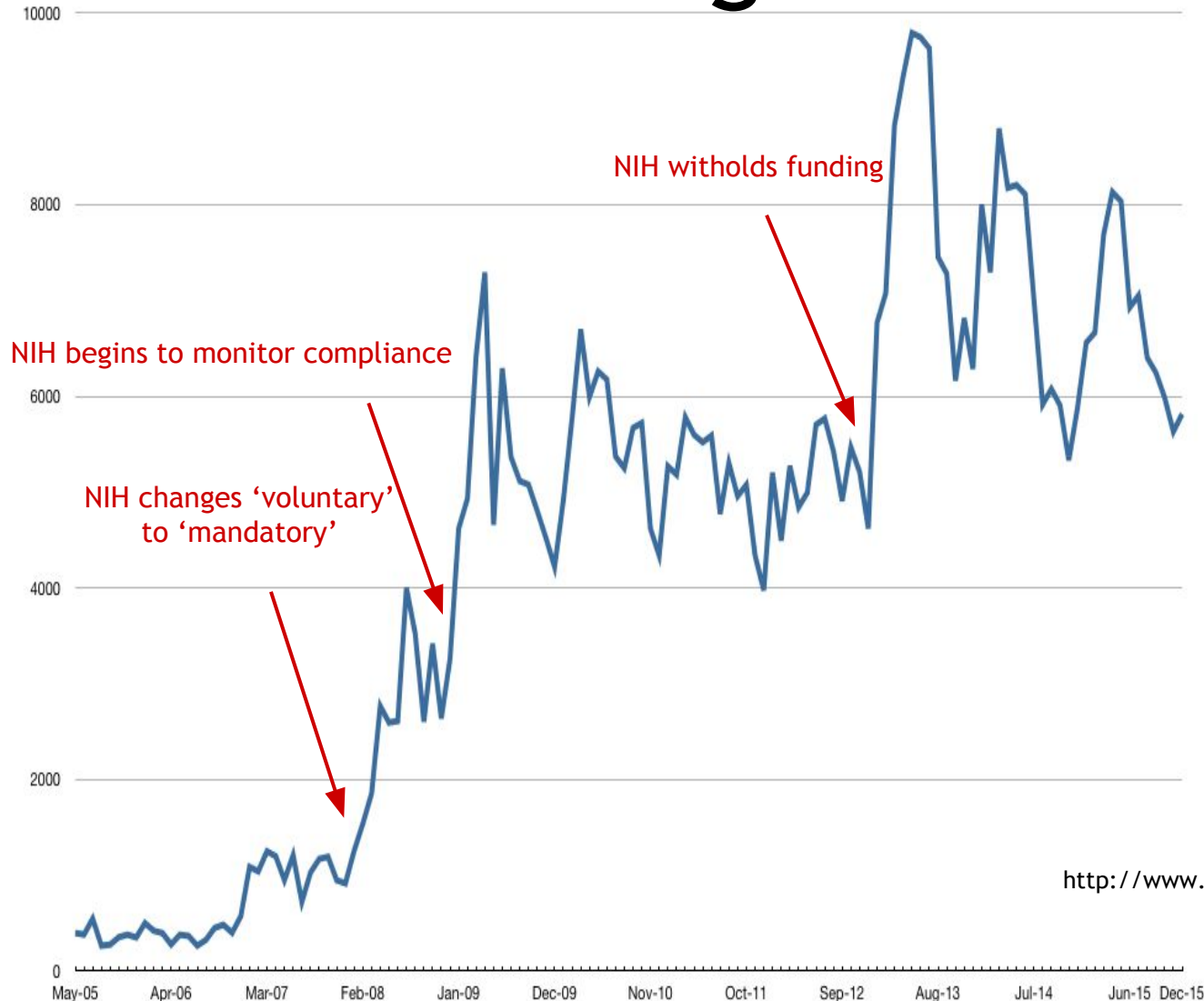


- NOT-OD-13-042
- Non-competing continuation grant awards with a start date of July 1, 2013
- NIH will delay processing of an award if publications arising from it are not in compliance with the NIH public access policy

NIHPAP - Compliance

- Funding has been delayed
- Strict adherence to the policy
 - No NIHMSIDs
 - PMCIDs are mandatory

Learning from NIH



Number of manuscripts received by NIHMS and approved for processing by the author/PI for a given month.

<http://www.nihms.nih.gov/stats/index.shtml>

Where to Deposit Papers

- PubMed Central
- OSTI Pages
- PubAg
- Defense Technical Information Ctr
- [Deep Blue](#)

What to do with Data

- Data Management Plans
- Share
 - Subject specific repository (PDB, dbSNP, GenBank, ClinicalTrials.gov...)
 - Find a repository (re3data.org)
 - Deep Blue Data (pending)

Some Useful Links

- [University of Minnesota Federal Public Access Requirements - Publications](#)
- [University of Minnesota Federal Public Access Requirements - Data](#)
- [NIH Data Repositories](#)

Help

- Research Data Services
 - researchdataservices@umich.edu
- NIHPAP
 - nhms-library-support@umich.edu

Thank you!

thlibrary@umich.edu

Taubman Health Sciences Library

734.936.1210



Networking Break

