Research Administrators’ Network Meeting

AGENDA
February 2, 2016
2:00-4:00 p.m.
Michigan League Ballroom
Webcast - http://univofmichigan.adobeconnect.com/raac/

Welcome & Introductions [2:00-2:10]
Pat Turnbull, RAAC Communications Subcommittee Chair
Cathy Handyside, Guest Emcee

Updates [2:10-2:40]
Office of Research & Sponsored Projects, Craig Reynolds, Director, ORSP  [2:10-2:20]
Sponsored Programs, Debbie Talley, Director, Sponsored Programs [2:20-2:30]
ITS, Cathy Handyside, Product Manager, ITS [2:30-2:40]

Professional Development Spotlight [2:40-2:50]
Announcement: Certified Research Administrator (CRA) Study Group
Navigate: Fundamentals update, Amanda Coulter, Training Manager, ORSP and Sponsored Programs

Break [2:50-3:00]

Special Event / Featured Presentation(s) [3:00-3:35]
OSEH, Jonah Lee, Laboratory Safety Project Manager [3:00-3:15]
Library Funding Site, Judy Smith, Informationist, Research & Informatics  [3:15-3:25]
Public Access Compliance, Jean Song, Assistant Director, Research & Informatics [3:25-3:35]

Networking Activity [3:35-3:55]

Closing remarks [3:55-4:00]

RAN schedule for the rest of this Academic Year:
http://orsp.umich.edu/tools-resources/research-administrators-network-ran

Ideas for a future meeting?  Contact ran-plans@umich.edu

If you would like to attend RAN virtually, you can participate via live webcast as follows:
1. Click this webcast link: http://univofmichigan.adobeconnect.com/raac/
2. Select the "Enter as a Guest" option.
3. Type your unique name, then click "Enter Room."
4. Type questions in the chat pod

Sent on behalf of the Research Administration Advisory Council (RAAC) Communications Subcommittee.

Note: Your meeting to-do list is on the back
Participant Checklist

Please complete these items and leave them on the table:

☐ RAN Featured Presentation Ideas Survey (yellow)

☐ RAAC Training Focus Group Sign-up Sheet (peach)

☐ Research Funding & Grants Guide Survey (white w/M Library header)

Items to take with you:

☐ This stapled packet including:

   Agenda

   CRA Study Group handout

   Library Finding Funding handout

   AAHRPP Re-accreditation Site Visit handout

Meet a new colleague!
Welcome!
Research Administrators’ Network
February 2, 2016
Research Administrators’ Network (RAN)

Introducing…

Research Administration Memes
(RAM)
When your PI is trying to smooth things over with you...

Don’t worry, I signed on behalf of the university
When PIs try to be pro-active...

WHAT DO YOU MEAN I CAN'T?

MY PROGRAM MANAGER SAID IT WOULD BE OK!
When you’re working on a collaborative proposal....

YOU HAVE NO POWER HERE

OTHER RESEARCH OFFICE
When the project is in close-out...

I DON'T ALWAYS ASK FOR NO COST EXTENSIONS...

BUT WHEN I DO, IT'S 60 DAYS AFTER THE GRANTED ENDED
When you go to the Super Heroes conference....

I'm a Research Administrator

What's your super power?
When you’re dreaming...

This is Jill.

Jill is a researcher.

Jill submits complete proposals to her office of sponsored programs in a timely manner. Jill appreciates the advice, suggestions, and support of her research administrator. She even sends her research administrator gifts.

Jill is smart.

Be like Jill.
When it’s Groundhog Day!!

WOULD YOU LIKE ME TO WITHDRAW
AND REPLACE THAT PROPOSAL IN COMMONS

ONE MORE TIME?
More RA memes...

Agenda

Updates [2:10-2:40]
10 min Office of Research & Sponsored Projects (ORSP) (Craig Reynolds)
10 min Sponsored Programs Office (Debbie Talley)
10 min Information Technology Services (ITS) (Cathy Handyside)

Professional Development Spotlight Panel Activity [2:40-2:50]
Announcement: Certified Research Administrator (CRA) Study Group

Break [2:50-3:00]

Special Event / Featured Presentations [3:00-3:35]
OSEH presentation (Jonah Lee) [3:00-3:15]
Library Funding Site (Judy Smith) [3:15-3:25]
Public Access Compliance (Jean Song) [3:25-3:35]

Networking Activity [3:35-3:55]

Closing remarks [3:55-4:00]
Office of Research and Sponsored Projects Update

Craig Reynolds
Director of the Office of Research and Sponsored Projects
Research Administrators’ Network
February 2, 2016
ORSP Update

• AVP for Research – Business Operations
  ✓ Daryl Weinert

• New Assistant Project Representatives!
  ✓ Karen Alameddine
  ✓ Mike McAllister
  ✓ Naomi Fink

• New Award Management Project Manager
  ✓ Kate Strzempek

• New Assistant Director Posting

• Roles and Responsibilities
  ✓ http://orsp.umich.edu/roles-and-responsibilities
Sponsor Updates

• National Science Foundation
  ✓ New PAPPG, effective January 25
    ▪ New Public Access Policy
    ▪ Collaborators list no longer part of Biosketch
    ▪ Separate Biosketch and Current & Pending
    ▪ New Dual Use Research of Concern Section
  ✓ ORSP NSF Proposal Review Checklist - http://orsp.umich.edu/nsf
Sponsor Updates

• National Institutes of Health

✓ New Grants Policy Statement
  For awards with budgets starting on or after 10/1/15
  ▪ PI may reduce effort during no-cost time extension without prior NIH approval

✓ Rigor and transparency requirements

✓ New Exec. Level II Salary Cap of $185,100

✓ Revisions to Vertebrate Animals Section

✓ ORSP NIH Proposal Review Checklist
http://orsp.umich.edu/nih
Sponsor Updates

• Federal Research Terms and Conditions
  ✓ Coming yet this Federal Fiscal Year???

• Uniform Guidance Procurement Standards
  ✓ Still on target for July 1, 2017
Sponsored Programs Update

Debbie Talley
Director of Sponsored Programs
Research Administrators’ Network
February 2, 2016
Staff Changes

- **Customer Service**
  - Lisa Wintergerst and Mary Swatek switched positions
  - Aaron Campbell promoted to supervisor in Reporting
  - Diane Nothaft moved to Customer Service, replacing Aaron

- **Reporting**
  - Kaleigh Lykins moved back to Sponsored Programs as a Reporting area supervisor
  - 3 new accountants

- **Office of Contract Administration (OCA)**
  - Filled accountant positions responsible for Uniform Guidance compliance
Transition to NIH subaccounts

For the period 12/1/15 - 2/1/16

- 39 awards have transitioned
- 127 total project grants (parent and subs)
Audits Update

- **Single audit**
  (Uniform Guidance Subpart F)
- **NSF audit**
  - 3 cluster tests
    - 2 month salary
    - U year salary
    - Letter of credit draws
  - 25 more specific transactions to be tested
UG Monitored Budget Job Aids

• Review of UG Monitored Budgets
  https://finance.umich.edu/programs/jobaid/e/A21budgets

• Review of UG Reports
  https://finance.umich.edu/programs/jobaid/e/A21reports
ITS Update

Cathy Handyside
Product Manager - eRPM & M-Inform
Research Administrators’ Network
February 2, 2016
Upcoming eRPM Enhancements

• **SF424 (Grants.gov) Update**
  – Current Issue with SF424 Subaward Budget
  – NIH FORMS-D (late March/early April)

• **eRPM Enhancement**
  – Admin Personnel Change Process

• **eRPM Training Materials**
SF424 (Grants.gov) Update

• Current Issue with SF424 Subaward Budget
  – Validation error on Subaward if the Subrecipient Lead Investigator Role is not PD/PI
    • If you do not intend for the subrecipient investigator to have the PI role:
      – Enter the role you wish to use (e.g., Co-Investigator)
      – Clear all other validation errors
      – Contact Med School Grants Office or ITS Service Center to run the bypass validation activity

• NIH FORMS-D (late March/early April)
  – Will start transitioning in with proposal deadlines starting on May 25, 2016 and later.
eRPM Enhancement – Feb 2016

• **Admin Personnel Change Process**
  – RAAC Process Subcommittee Project
  – New option available on eRPM Home Workspace
  – Automated form to request admin personnel changes on a group of PAFs or UFAs
  – Available for changes to more than twenty PAFs or UFAs
Admin Personnel Change Process

eRPM Home Workspace Option
Training Update

Amanda Coulter
Training Manager
ORSP and Sponsored Programs
Research Administrators’ Network Meeting
February 2, 2016
## Next Steps for “Fundamentals” in 2016 and 2017

<table>
<thead>
<tr>
<th>Fiscal Year 2016</th>
<th>Fiscal Year 2017</th>
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<tbody>
<tr>
<td>Jan</td>
<td>Jul</td>
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<td>Feb</td>
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<td>Mar</td>
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<td>May</td>
<td>Nov</td>
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<tr>
<td>June</td>
<td>Dec</td>
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</table>

**Navigate Training Plan**

- **Design Team Meetings**
- **Content Development**
- **Train the Trainer**
- **Demo Sessions**
- **Deliver Pilot Training (Winter Modules 6-8)**
- **Pilot Program Evaluation**
- **Update Pilot Materials**
- **Communications for Fall 2016 Cohort**
- **Applications and Fall Cohort Selection**

- **Reserved for ADVANCED Courses**

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**Navigate**

**University of Michigan**

**FUNDAMENTALS**

Navigating Research Administration at the University of Michigan
Pilot Cohort Participant List

Participant Roster available on the ORSP website

Go to: http://orsp.umich.edu/navigate-fundamentals-course
## Mid-Pilot Evaluation Results

<table>
<thead>
<tr>
<th>Response Rate</th>
<th>Participants (89 %)</th>
<th>Supervisors (88 %)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Improved self-confidence</td>
<td>86 %</td>
<td>77 %</td>
</tr>
<tr>
<td>Increased efficiency in performing tasks</td>
<td>59 %</td>
<td>45 %</td>
</tr>
<tr>
<td>Expanded professional network</td>
<td>82 %</td>
<td>82 %</td>
</tr>
<tr>
<td>Increased personal productivity</td>
<td>32 %</td>
<td>41 %</td>
</tr>
<tr>
<td>Improved service delivery to the PI</td>
<td>41 %</td>
<td>41 %</td>
</tr>
<tr>
<td>Developed better project budgets</td>
<td>55 %</td>
<td>36 %</td>
</tr>
<tr>
<td>Improved quality of proposals</td>
<td>41 %</td>
<td>32 %</td>
</tr>
</tbody>
</table>
Participants said …

“Learning about costs, effort and budgets was extremely helpful for me because of my lack of experience in this area. It helps me to be a more well-rounded research admin. [It] also was directly relevant to the work that I was currently doing at the time.”

Being a new RA, this course has been very educational. The curriculum was very resourceful and organized. I learned how to reach out and network with my peers; build budgets from very little given information; what type of go-to resources to use to find information; manage my time to meet submission deadline; and build my first budget justification.”
Supervisors said …

“[My staff person] is getting **better at processing [PAFs] with fewer mistakes**… learning more about working with the PI on building a budget… [and] the forms brought back are helpful to all in [our] office.”

“We had two grant administrators out at the same time and [my staff person] was able to **successfully apply the knowledge**… to cover for them. Thankfully, your program was so thorough… [my staff person] was able to confidently tackle the items needed for the PAF all the way through to submission to the sponsor.”
RAN Training Topics Survey: 147 Responses

How long have you been working as a Research Administrator (U-M or other institutions)?

- 0 - 12 months: 15 (10.4%)
- 1 - 3 years: 21 (14.6%)
- 4 - 7 years: 30 (20.8%)
- More than 7 years: 78 (54.2%)

No response: 3
### RAN Survey Results: Prioritized Future Training

<table>
<thead>
<tr>
<th>Training Priority</th>
<th>Number</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Solicitations, RFPs, and Sponsor Guidelines</td>
<td>49</td>
<td>34.50%</td>
</tr>
<tr>
<td>Budgets, Budgeting, and Justifications</td>
<td>88</td>
<td>62%</td>
</tr>
<tr>
<td>Personnel in Research</td>
<td>30</td>
<td>21.10%</td>
</tr>
<tr>
<td>Processing the PAF and other eRPM tasks</td>
<td>24</td>
<td>16.90%</td>
</tr>
<tr>
<td>Project Grant Set Up</td>
<td>23</td>
<td>16.20%</td>
</tr>
<tr>
<td>Human Resources Management</td>
<td>30</td>
<td>21.10%</td>
</tr>
<tr>
<td>Project Management for RAs</td>
<td>72</td>
<td>50.70%</td>
</tr>
<tr>
<td>Financial Reconciliation, Reporting and Analysis</td>
<td>72</td>
<td>50.70%</td>
</tr>
<tr>
<td>Project Grant Close Out</td>
<td>43</td>
<td>30.30%</td>
</tr>
<tr>
<td>Sponsor Specifics (e.g. NSF, NIH, etc.)</td>
<td>66</td>
<td>46.50%</td>
</tr>
<tr>
<td>Clinical Research Administration</td>
<td>30</td>
<td>21.10%</td>
</tr>
<tr>
<td>Ethics &amp; Compliance in Research</td>
<td>25</td>
<td>17.60%</td>
</tr>
<tr>
<td>Pre-Award Administration, generally</td>
<td>50</td>
<td>35.20%</td>
</tr>
<tr>
<td>Post-Award Administration, generally</td>
<td>77</td>
<td>54.20%</td>
</tr>
<tr>
<td>Other</td>
<td>16</td>
<td>11.30%</td>
</tr>
</tbody>
</table>

#### RA Training Priorities Ranked

- **Budgets, Budgeting, and Justifications**: 88
- **Post-Award Administration, generally**: 77
- **Financial Reconciliation, Reporting and Analysis**: 72
- **Project Management for RAs**: 72
- **Solicitations, RFPs, and Sponsor Guidelines**: 49
## Next Steps for 2016

### New Training for Continuing Education and Special Topics

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<td>Design Team Meetings</td>
<td>“Advanced Budgeting” (“AB”) Design and Demonstrate</td>
</tr>
<tr>
<td>Content Development</td>
<td>“AB” Delivery</td>
</tr>
<tr>
<td>Train the Trainer</td>
<td>“Advanced Sponsored Project Management” (“ASPM”) Design and Demonstrate</td>
</tr>
<tr>
<td>Demo Sessions</td>
<td>“ASPM” Delivery</td>
</tr>
<tr>
<td>Deliver Pilot Training (Winter Modules 6-8)</td>
<td>“Uniform Guidance Cost Principles” (“UG”) Design and Demonstrate</td>
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<tr>
<td>Pilot Program Evaluation</td>
<td>“UG” Delivery</td>
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<td>Update Pilot Materials</td>
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<td>Applications and Fall Cohort Selection</td>
<td></td>
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<tr>
<td>Deliver Fall 2016 Fundamentals</td>
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</tbody>
</table>
Questions?

Amanda Coulter

acoulter@umich.edu

734-936-1281
Research Administration Advisory Council (RAAC) Training Subcommittee

Focus Group Sign-up Sheet

Please find the peach color sign-up sheet at your seat

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Focus Group Sign-up Sheet

February 2, 2019

Purpose: The Research Administration Advisory Council (RAAC) Training Subcommittee is seeking focus group members to help with development of learning objectives for the following new training courses:
1. Uniform Guidance Cost Principles
2. Advanced Sponsored Project Management
3. Advanced (or "Complex") Budgeting

Schedule: The focus groups will meet for a maximum of two 90 minute meetings, with one homework assignment in between the meeting dates. We will poll the group to find the best dates and schedule the meetings in the next couple of weeks.

We need your input! All input is valuable to this process. You do not need to be an expert in these areas. In fact, a mix of experience is valuable to the focus group process.

Thank you very much contributing to the development of training for research administration!

<table>
<thead>
<tr>
<th>Print First and Last Name</th>
<th>Unique Name</th>
<th>Department</th>
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Please select the focus group(s) you would like to join:

- **Focus Group 1**
  - Uniform Guidance

- **Focus Group 2**
  - Advanced Sponsored Project Management

- **Focus Group 3**
  - Complex Budgeting

---

Uniform Guidance Experience:
- Pre-award
- Post-award
- Both

Advanced Sponsored Project Management Experience:
- Pre-award
- Post-award
- Both

Complex Budgeting Experience:
- Pre-award
- Post-award
- Both
Laboratory Safety Culture

Jonah Lee, PhD
Occupational Safety & Environmental Health
U-M Office of Research

RAN Meeting
February 2, 2016
Enhancing the Culture of Safety in the U-M Research Community

“Safe research is the responsibility of everyone in the laboratory – how we think, how we act, and most of all understanding that making sure no one gets hurt in the process is paramount. When planning a project we must understand the hazards, protective measures, and controls.”

- President Schlissel
Academic and Research Laboratory Safety Initiative

Occupational Safety & Environmental Health (OSEH)

U-M Office of Research (UMOR)

Office of the Provost
Benchmarks

Community Assessment
Communication
Oversight
Community Assessment

Surveys
Interviews
Awareness
Communication

- Infrastructure
  - SPG
  - Policies
  - Committee Network

Key Points of Contact

- Education/Training
- Resource/Information Sharing
- Marketing
Oversight

Multi-level Internal Laboratory Research Safety Committee
Involvement

- Pre-award
- Compliance/Oversight
- Multi-level partnerships
- Post-award
- SPG/Policies/Resources
  - OSEH.umich.edu

jonahlee@umich.edu
Research Funding and Grants Guide

Judy Smith
Informationist, Research and Informatics Unit
Research Administrators’ Network
February 2, 2016
What I’ll Cover…

• Development of guide
• Guide’s purpose
• Overview of resources and services
Guide Development

• Medical School Office of Research survey (2015)
• Challenges identified:
  ❑ Time needed to find funding
  ❑ Lack of awareness of internal resources
  ❑ Inability to find relevant resources
Guide Purpose

- Centralized portal for internal and external opportunities
- Serve all faculty regardless of discipline
- Consultation service
Welcome to the Research Funding and Grants Guide: Home

**Individual or Group Consultations**

Not sure where to start? Connect with the U-M Library.

**Quick Links**

- COS / Pivot
- Foundation Directory Online
- Grants.gov
- Medical School Research Project Route Map
- Michigan Experts
- SPIN (Sponsored Programs Information Network)
- Sponsored Awards on the Web (SAW)
- U-M Office of Research

**Starting Points**

**Find Funding**

Whether you're looking for internal funding for a pilot or feasibility study, or just need recommendations on external funding resources like federal agencies or industry — start your funding search here! Search funding databases, set up email alerts to stay informed of new opportunities, and focus your search with these easy to use Find Funding Tools.

**Funding Search Consultation**

Looking to fund your next big idea but overwhelmed with where and how to start your search? Connect with the Informationists of the U-M Library, who offer personalized, expert funding and grant search consultation to University of Michigan faculty and staff.

**Upcoming Research Seminars, Events, & Trainings**

**Medical School Office of Research Events**

Whether you're looking for a workshop on grant proposal preparation or just want to learn more about how to take your project from bench to bedside, visit the Medical School Office of Research's Events page to learn about the latest biomedical research training and events being offered throughout the Medical School, U-M Health System, and the U-M.
Research Funding Search Consultation

Are you a researcher or staff member at U-M confused about how to find information on the web about the latest funding opportunities? Or maybe you’ve found a promising funding possibility, but you could use help understanding what kind of grant proposal writing resources are available on campus?

We invite you to connect with the U-M Library’s grants specialists, who offer personalized, expert funding and grant search consultation to University of Michigan research faculty and staff.

You can meet one-on-one with a grants specialist, where you’ll tell them about your research and objectives, and they can...

- Point you to funding resources on the web, both internal and external, that are most appropriate to your research.
- Show you how to set up email alerts and help you subscribe to appropriate email lists for major organizations that are specific to your research needs, keeping you on top of the latest funding information in your discipline.
- Show you how to use University resources to find potential U-M mentors who have successfully won grants in your discipline.
- Connect you with U-M departments that offer pilot feasibility or bridge funding.
- Connect you with U-M units that specialize in industry and charitable funding opportunities.
- Help you find proposal writing training.

Take advantage of this opportunity for a tailored consultation with an information expert who can help you tap into the many funding search and grant writing resources available on campus, and beyond.

Simply complete the form below, submit, and we will follow up shortly to schedule a consultation. Submit your inquiry now!

First Name: *  
Surname:  
Email:  
Phone:  
Institution:  
Department:  
Research Description:  
Funding Opportunities:  
Other notes:  

Submit
Find Funding

Focus your funding search with the tools below.

Internal Funding
Use this page to find:
- Limited Submission Opportunities
- Feasibility Funding
- Faculty & Staff Funding Awards

External Funding
Use this page to find:
- Foundations, Public Charities, and other Non-Profit Organizations
- State & Federal Government Agencies
- Commercial, Business, & Industry Sponsors
- Crowd Source Funding

Search Funding Databases
Use this page to search for funding opportunities in these databases:
- COS/Pivot
- Grants.gov
- SPIN

Stay Informed
Use this page to sign up for funding announcements, newsletters, and email alerts from across campus and beyond.
Internal Funding

Start your funding search by reviewing the many internal funding opportunities offered by the University of Michigan.

- **Limited Submission Opportunities**
- **Faculty & Staff Funding Awards**
- **Pilot & Feasibility Funding**

Depending on what your funding needs are, departments and units across campus offer a variety of funding programs and awards for researchers throughout every step of their career.

**Limited Submission Opportunities**

Sponsors sometimes limit the number of applications that may be submitted from a single institution. In that case, U-M will announce an internal competition, and reviewers determine which proposal may go forward.

**Check here** to see if a funding opportunity you're interested in is limited.

- **Medical School Competition Space**
  Limited submissions managed by the U-M Medical School.

- **U-M Office of Research Limited Submissions**
  Limited submissions managed by the central U-M Office of Research (UMOR).

**Faculty & Staff Funding Awards**

These awards, offered by several offices across campus, are designed specifically for faculty and staff who are seeking support for areas of research and scholarship where external funds are scarce or unavailable.

If your department offers a funding program for faculty and staff that is not listed here, **email us** and we'll add it to the guide!
Faculty & Staff Funding Awards

These awards, offered by several offices across campus, are designed specifically for faculty and staff who are seeking support for areas of research and scholarship where external funds are scarce or unavailable.

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- **U-M Office of Research Bridging Support Program**
  Temporary salary and fringe benefit support for research faculty who experience a loss of external funding.

- **Literature, Science, & the Arts Funding Sources**
  Funding for research, fellowship, subvention, or conference-related projects from the College of Literature, Science, & the Arts (LSA).

- **LSA Instructional Support Services Grants**
  Grants for LSA faculty to support the integration of instructional technology into teaching and learning.

- **MCubed**
  Distributes seed funding to multi-disciplinary faculty teams focused on complex social problems. Funds are intended to support innovative, experimental, or unconventional approaches.

- **Rackham Graduate School**
  Awards and funding from Rackham Graduate School.

- **Research Maintenance for Sponsored Projects**
  Short-term funding to help sustain essential activities of a research program experiencing a temporary hiatus in external funding.

- **Faculty Grants and Awards**
  Funding opportunities offered by the Office of Research for research, scholarship, and creative activities in all fields.

- **Coulter Translational Research Partnership**
  The proceeds of an endowment from the Wallace H. Coulter Foundation is used to support collaborative translational research projects that involve co-investigators from any engineering department and a clinical department.

- **MTRAC Mid-Stage Funding**
  Provides resources to support translational U-M Medical School projects in the life sciences with high commercial potential.

- **U-M Office of Research Funds For Research & Scholarship**
  These awards are designed specifically for Instructional and Research Faculty, Librarians, Curators, and Archivists.

- **Small Grants to Support Major Conferences**
  UMOR will award up to 20 awards to support conferences at U-M, particularly those that engage students. Maximum award will by $2,500.

- **ADVANCE Faculty Summer Writing Grants**
  The competitive award from ADVANCE provides up to $1500 to support academic writing pursuits. All tenure-track faculty are welcome to apply.

- **Institute for the Humanities Fellowship**
  Fellowships are available for both faculty and doctoral students. See website for this year's areas of interest.
UMOR will award up to 20 awards to support conferences at U-M, particularly those that engage students. Maximum award will by $2,500.

- **ADVANCE Faculty Summer Writing Grants**
  The competitive award from ADVANCE provides up to $1,500 to support academic writing pursuits. All tenure-track faculty are welcome to apply.

- **Institute for the Humanities Fellowship**
  Fellowships are available for both faculty and doctoral students. See website for this year's areas of interest.

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**Pilot & Feasibility Funding**

Pilot and feasibility awards provide funding either to new investigators who have not yet received significant other support, or to more established investigators who are doing work in these areas for the first time. They allow for research to assess the feasibility of conducting a larger investigation or undertaking a larger project.

We encourage you to reach out to your department administrator for information about additional pilot funding specific to your research interests.

- **Center for the Discovery of New Medicines**
  Provides both financial support and mentorship for drug research and discovery.

- **Institute for Research on Women and Gender, Faculty Seed Grants**
  Supports faculty research on women and gender.

- **Kickstart Awards, MTRAC Early-stage Funding**
  Enables Medical School research faculty to develop proof of concept for innovative technologies. Aimed to enhance the commercial potential of a technology to the point of translation and possible inclusion in MTRAC or other research funding programs.

- **Michigan Institute for Clinical & Health Research (MICHR), Pilot Grant Program**
  Offers grants to basic, clinical, and social scientists for the development of new research and concepts.

- **Weiser Faculty Grants**
  Supports faculty research engaging European and Eurasian contextual expertise, emerging democracies, or Islamic studies.

- **Medical School Competition Space**
  All U-M Medical School administered pilot programs, including those offered by centers and institutes affiliated with the Medical School, can be found here.
External Funding

External research funding is available from a variety of sources, including government agencies, non-profit organizations, and corporations.

- Foundations & Public Charities
- State & Federal Government Agencies
- Crowd Source Funding
- Commercial, Business & Industry

Typically, external funding can best be broken down into a few sponsor types.

Foundations, Public Charities, & Non-Profit Organizations

There exists a wide range of non-profit organizations that sponsor a broad array of research -- from high-profile foundations that tackle comprehensive, international challenges to small family foundations that focus their resources on a single important issue. Before submitting queries or proposals, find out as much as possible about these organizations' missions -- they fund research according to programmatic priorities.

- Coordinating with U-M Foundation Relations
   We recommend starting with the U-M Foundation Funding for Faculty website maintained by U-M's Foundations Relations Office, which contains current RFPs (sign in with level 1 password) and web resources to help you identify foundation prospects, proposal writing tips and tricks, and a database of which foundations have previously funded U-M researchers.

- UMHS Corporate and Foundation Relations
   If you are part of the U-M Health System (UMHS), be sure to get in touch with the UMHS Corporate and Foundation Relations team before starting your search. The team works with UMHS faculty, staff, and administrators to identify and promote opportunities for engagement with professional and private foundations, and corporate foundations. Services include: identifying and qualifying foundations; planning, developing, and coordinating solicitations; arranging site visits; and reporting and stewardship.

- Foundation Center
   Visit the Foundation Center for help with locating a funder by geographic area (including global funders), review funder statistics to determine what their funding priorities are, and sign up for professional training to advance your knowledge of the philanthropic sector. Please note: this website does NOT list specific award opportunities.

- Foundation Directory Online

Contact Us
Commercial, Business, & Industry Sponsors

Industry funding and partnerships offer the potential to accelerate innovations at the U-M, and move research to market where it can benefit the economy and society.

- **U-M Business Engagement Center (BEC)**
  Provides companies a front door to the University of Michigan. The BEC creates and grows partnerships with companies by linking business needs with University resources in research, technology, student talent, and strategic philanthropy on the Ann Arbor, Flint, and Dearborn campuses.

- **Fast Forward Medical Innovation**
  This team at the Medical School connects potential industry partners with biomedical researchers across campus, and offers commercialization and entrepreneurship education for faculty.

- **Foundation Directory Online**
  This tool is best used for prospecting the grantmakers most likely to fund your project(s). It includes grantmaker information and funding history -- NOT specific funding opportunities.

State & Federal Government Agencies

Every year, the federal government grants billions of dollars in research funding to academic institutions to drive knowledge and innovation in numerous fields, including biomedical science, engineering, social sciences, and the humanities. Though highly competitive, these grants are essential to the university research enterprise. The 26 federal agencies that award research funding -- NIH, NSF, NEH, and DOD, among them -- post open opportunities at the central Grants.gov site.

- **Department of Defense**
  Search for Department of Defense grants through this Grants.gov search.

- **Grants.gov**
  Search Grants.gov for federal grants by keywords or more specific criteria. All discretionary grants offered by the 26 federal grant-making agencies can be found on Grants.gov.

- **FedBizOpps**
  View a listing of all opportunities for private contracting work over $25,000 that are available and published by the Federal Government.

- **Michigan Grants Opportunities Online**
  A one-stop shop for finding all available state-wide grant opportunities offered by over 250 grant-making agencies in the State of Michigan.

- **National Endowment for the Humanities (NEH)**
Search Funding Databases

The University of Michigan invests a significant amount of resources in subscriptions to several third-party funding databases that allow faculty and staff to easily search for available global funding opportunities using their existing U-M login (Level 1) credentials. On this page you'll find:

- COS / Pivot
- SPIN
- Grants.gov
- Foundation Directory Online

Interested in learning more about how funding databases can help with your next funding search? Visit our Database Tutorials page.

COS / Pivot

- Click here to search COS / Pivot
- Conduct a comprehensive search of grant opportunities from a variety of global resources, including government sources, foundations, and professional associations.
- Search for opportunities using a variety of parameters such as keyword, text, funder deadline, citizenship or residency, and funding amount.
- Setup and receive a customized weekly email alert tailored to your research interests to be notified of new funding opportunities.

SPIN

- Click here to search SPIN
Research Funding and Grants Guide: Stay Informed

Stay Informed

The University of Michigan is one of the largest public research institutions in the country. Stay connected to all of the information and news affecting research across the university with the resources below.

Internal U-M Email Lists & Groups

External Email Lists & Groups

Internal U-M Email Lists & Groups

Make sure you're informed about new funding opportunities, research news, research training and more by subscribing to newsletters and email alerts from research groups within the University of Michigan.

- **Research Administration Post Newsletter**
  Subscribe to the Research Administration Post (The RAP) to receive news, funding, and event updates from the University of Michigan's Office of Research and Sponsored Projects.

- **Research Administration Post News Archive**
  Archived copies of the Research Administration Post (The RAP) newsletter distributed by the Office of Research and Sponsored Projects (ORSP).

- **Medical School Research News Email Signup**
  Sign up to receive the latest news and information from the Medical School Office of Research.

- **Medical School Research News Archive**
  Archived copies of UMS Research News, the Medical School Office of Research's monthly newsletter.

- **Graduate & Postdoctoral Studies Office**
  Join their mailing list to receive funding opportunities, as well as other resources and networking information.
Enter your e-mail address and your information need below to be contacted.

Email address
Briefly describe your information need
Submit

External Email Lists & Groups

Consider joining an email LISTSERV or setting up an RSS feed to stay informed about important funding opportunities and announcements from U.S. Federal Government grant-making agencies as well as other external funding organizations.

- **Grants.gov**
  Receive funding alerts from all federal grant-making agencies.

- **Latest NIH News**
  The latest funding opportunities from the National Institutes of Health (NIH).

- **NIH Guide Listserv**
  A weekly Table of Contents E-Mail with New NIH Guide Postings.

- **NIH Guide for Grants and Contracts**
  Browse or search for active funding opportunities, or set up email alerts and/or an RSS feed.

- **NSF Updates**
  Browse through current funding opportunities from the National Science Foundation (NSF), or set up email alerts and/or an RSS feed.

- **Center for Disease Control and Prevention**
  Subscribe to receive various reports and updates.

- **Environmental Protection Agency**
  Subscribe and receive alerts on new funding opportunities from the EPA's National Center for Environmental Research.

- **NASA Service and Advice for Research and Analysis Grant Solicitations**
  Browse through current grant solicitations or subscribe to the SARA mailing list.

- **External Email Alert Groups (ORSP)**
  A curated list of additional external email groups that offer email funding alerts. This list is maintained by the Office of Research and Sponsored Projects (ORSP).
Individual or Group Consultations

Not sure where to start?

Connect with the U-M Library

Quick Links

- COS / Pivot
- Foundation Directory Online
- Grants.gov
- Medical School Research Project Route Map
- Michigan Experts
- SPIN (Sponsored Programs Information Network)
- Sponsored Awards on the Web (SAW)
- U-M Office of Research

Grant Writing Preparation & Training

Get started with your grant writing preparation using the training resources below.

U-M Resources and Training Opportunities

Find a range of workshops and other educational opportunities on campus to help with your grant writing.

External Workshops and Seminars

Find trainings from organizations outside of U-M, such as the Foundation Center, or federal agencies.

Database Tutorials

Learn about how specific third-party funding databases (such as COS Pivot and SPIN) can help simplify your next funding search.

Contact Us
Individual or Group Consultations

Not sure where to start?

Connect with the U-M Library

U-M Resources & Trainings

Perhaps you're new to the research environment, or maybe you're a veteran researcher hoping to brush up on the latest grant proposal writing techniques. Units across the University of Michigan offer a wide-range of research training resources to help you succeed as a research investigator.

U-M Training Resources  Data Management Training

Can't find what you're looking for here? Email us and we'll connect you!

U-M Proposal Preparation Training Resources

Units across the University of Michigan, including the Medical School Office of Research, the Office of Research and Sponsored Projects, the U-M Library, and even individual departments offer a variety of training programs for U-M faculty and staff interested in learning more about research. Hone your research skills using the campus resources listed below.

Know of a great U-M research training program not listed here? Let us know so we can share it with the campus community!

- CSCAR: Center for Statistical Consultation & Research
  Statistical support and training for researchers in any discipline.

- Grant Proposal Writing Guidelines, School of Education
  A brief guideline on the processes involved in writing and submitting grants at U-M.

- Medical School Research Project Route Map
  A research project workflow model, complete with informational resources at each stage of the project.

- Budgeting Proposals for Medical School Faculty
  A PDF copy of a slide deck with guidelines and tips for the creation of project budgets.

- Proposal Preparation -- U-M Medical School Office of Research
  A list of resources from the U-M Medical School about creating grant proposals, including grant writing guides, resources for editorial assistance, and sample grants.
External Workshops & Seminars

In addition to the myriad training programs and workshops offered by the University of Michigan, many major external organizations like the National Institutes of Health and the Foundation Center offer training and resources for grant writing preparation.

- **BBC Entrepreneurial Training and Consulting**
  Provides SBIR/STTR proposal development services to technology-based entrepreneurs and early-stage companies throughout Michigan. Program provides training and one-on-one proposal preparation assistance to qualified countries.

- **FDX Grant Writing Seminars**
  The Foundation Directory Online (FDX) offers full-day classroom training courses, basic classroom training courses, online training courses, books, online guides and tutorials, and webinars. Free resources are available, but fees are required for some of the courses.

- **Foundation Center: How to Approach a Foundation**
  Available in multiple formats including an online self-paced learning module and a recorded webinar.

- **Foundation Center: Proposal Budgeting Basics**
  A free online training course geared toward the novice grant seeker that focuses on budgeting questions.

- **Foundation Center: Introduction to Proposal Writing**
  Available in multiple formats including an online self-paced learning module and a recorded webinar.

- **Grantspace Training Courses**
  Find self-service tools and resources aimed at helping you become a more viable grant applicant. Some courses do require a fee, but many are free.

- **IES Research Funding Opportunities Webinars**
  Archived copies of webinars related to research funding opportunities created by the Institute of Education Sciences (IES). PowerPoints and transcripts are available for free.

- **NIH Regional Seminars on Program Funding and Grants Administration**
  National Institutes of Health (NIH) seminars are intended to de-mystify the application and review process, clarify Federal regulations and policies, and highlight current areas of special interest or concern. A list of archived NIH Regional Seminars is also available, as is a listserv signup.

- **OPSG Training**
  A list of upcoming and past workshops offered by the Office of Partnerships and Grant Services (OPGS), along with a few grant writing and funding resources.

- **USDA Grant Writing Webinar Series**
  Archived webinars and online resources curated by the United States Department of Agriculture (USDA). Covers a variety of topics including budgeting, grant writing basics, and the peer review process.
Database Tutorials

The University of Michigan subscribes to several third-party funding databases that allow our researchers to search for funding opportunities across the globe. To make your next funding search easier, we've compiled a list of helpful tips and tricks for using our most popular funding databases:

- COS / Pivot Tutorials
- Foundation Directory Online Training
- Foundation Center Training
- SPIN Tutorials

Still need help navigating the databases? Get in touch with an information expert from the U-M Library who can help customize your search. You can also check out the workshops offered across campus.

COS / Pivot Tutorials

Use COS / Pivot to conduct a comprehensive search of grant opportunities from a variety of global resources, and set up a customized weekly email alert tailored to your research interests to be notified of new funding opportunities. Get started with COS / Pivot by accessing the tutorials below.

- COS Pivot Advanced Search
- COS Pivot Instructional Videos
  Online video tutorial that explains the funding advanced search function in Pivot.
  Pivot's YouTube channel, featuring video tutorials on the various functions of Pivot. Topics range from getting started to advanced search tips.
- COS Pivot Search Tips
  A collection of articles on how to use the various features of Pivot. Includes information about the basics of Pivot, as well as more advanced topics like finding scholars or funding opportunities.
- Creating Your COS Pivot Account
  Step-by-step instructions on how to create a Pivot account, including screenshots for additional clarity.
Individual or Group Consultations

Books of Interest

The research funding landscape, especially in higher education, can change rapidly. The informationists at the U-M Library have curated a list of e-books and print books to help you stay informed about the latest trends affecting research funding. Whether you're just looking to brush up on your grant writing fundamentals, or are interested in learning about how to tailor your proposal to a specific funder, these resources can help.

The books listed below are available for FREE to U-M affiliated faculty and staff. Looking for a specific publication that isn't listed here? Email us and we can help you find what you're looking for!

Quick Links

- COS / Pivot
- Foundation Directory Online
- Grants.gov
- Medical School Research Project Route Map
- Michigan Experts
- SPIN (Sponsored Programs Information Network)
- Sponsored Awards on the Web (SAW)
- U-M Office of Research

Contact Us
The University of Michigan is home to thousands of faculty members, representing a vast array of research knowledge and talent that is recognized throughout the world as some of the very Leaders and Best. Whether you’re looking for a collaborator on your next project, or just want to expand your research network, there are a variety of tools to help you connect with colleagues across the preeminent U-M research enterprise.

- **Michigan Experts**
  Michigan Experts is a searchable database of research expertise across disciplines from several schools/colleges or institutes at the University of Michigan.

- **Sponsored Awards on the Web (SAW)**
  A searchable interface to U-M's database of sponsored proposal and awards (eRPM). SAW contains financial and demographic information relative to awarded proposals submitted through the Office of Research and Sponsored Projects on a Proposal Approval Form since 1983.

- **Find a LSA Expert**
  Find University of Michigan and/or Literature, Science, & the Arts (LSA) faculty who have entered those words as either keywords, part of a project title, or an abstract.

- **COS Pivot Profiles Module**
  A comprehensive resource on profiles of researchers at the University of Michigan across all disciplines. The COS Pivot Profiles Module can be used in conjunction with Michigan Experts.

- **DIRECT2Experts**
  The DIRECT2Experts network, open to all biomedical institutions, is a pilot project facilitated by the Research Networking Working Group of the NIH-supported Clinical & Translational Science Award (CTSA) Consortium.
Thank you!

funding.research.umich.edu
Public Access Compliance

Jean Song
Assistant Director
Research and Informatics
Research Administrators’ Network
February 2, 2016
Public Access and What to Do With Papers and Data

Jean Song
Assistant Director
Research and Informatics
Taubman Health Sciences Library
Research Administrators’ Network Meeting
February 2, 2016
Public Access Ramps Up

- Government encourages public access to information generated by tax payer funds
- NIHPAP (April 2008)
- FRPAA, FASTR, PAPS bills
- OSTP Memo (February 2013)
- NIHPAP enforcement (July 2013)
- 2014 Consolidated Appropriations Act
- Agencies release OSTP responses (March 2015)
To Deposit or Not to Deposit…

• Papers or Data?
• Papers - was it the result of federal funds?
  – No - then you’re probably good
  – Yes - then you need to answer some more questions!
• Data - it depends
# When/Where to Deposit Papers

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NIH Public Access Policy

• NOT-OD-13-042
• Non-competing continuation grant awards with a start date of July 1, 2013
• NIH will delay processing of an award if publications arising from it are not in compliance with the NIH public access policy
NIHPAP - Compliance

• Funding has been delayed
• Strict adherence to the policy
  – No NIHMSIDs
  – PMCIDs are mandatory
Learning from NIH

Number of manuscripts received by NIHMS and approved for processing by the author/PI for a given month.

NIH withholds funding

NIH begins to monitor compliance

NIH changes ‘voluntary’ to ‘mandatory’

Where to Deposit Papers

- PubMed Central
- OSTI Pages
- PubAg
- Defense Technical Information Ctr
- Deep Blue
What to do with Data

• Data Management Plans
• Share
  – Subject specific repository (PDB, dbSNP, GenBank, ClinicalTrials.gov…)
  – Find a repository (re3data.org)
  – Deep Blue Data (pending)
Some Useful Links

• University of Minnesota Federal Public Access Requirements - Publications
• University of Minnesota Federal Public Access Requirements - Data
• NIH Data Repositories
Help

• Research Data Services
  – researchdataservices@umich.edu
• NIHPAP
  – nihms-library-support@umich.edu
Thank you!

thlibrary@umich.edu
Taubman Health Sciences Library
734.936.1210
Networking Break