Research Administrators’ Network Meeting

AGENDA
October 13, 2016
2:00-4:00 p.m.
Michigan League Ballroom
Webcast - http://univofmichigan.adobeconnect.com/raac/

Welcome & Introductions [2:00-2:10]
Becky O’Brien, RAAC Communications Subcommittee Chair
Introducing Chris DeVries, Incoming RAAC Project Manager
Heather Offhaus, Medical School, Guest Emcee

Updates [2:10-2:40]
Office of Research & Sponsored Projects, Craig Reynolds, Director of ORSP [2:10-2:20]
Sponsored Programs, Debbie Talley, Director, Sponsored Programs [2:20-2:30]
ITS, Cathy Handyside, Product Manager, ITS [2:30-2:40]

Professional Development Spotlight [2:40-2:55]
Announcements: Professional Societies Updates [2:40-2:45]
Navigate: David Mulder, Training Manager, ORSP / Sponsored Programs [2:45-2:50]

Break & Informal (Open) Networking [2:55-3:10]

Special Event / Featured Presentations [3:10-3:55]
Deep Blue - Data: Amy Neeser and Jake Carlson, University Library [3:10-3:30]

Closing Remarks [3:55-4:00]

RAN schedule for the rest of this Academic Year:
http://orsp.umich.edu/ran

Ideas for a future meeting? Contact ran-plans@umich.edu

Brought to you by the Research Administration Advisory Council (RAAC) Communications Subcommittee.
Research Administrators’ Network

Welcome!

October 13, 2016
ORSP Update
Research Administrators’ Network

Craig Reynolds, Director
October 13, 2016
ORSP Staff Update

New Smiling Faces!

● ORSP
  ○ Jeff Alber, Asst. Project Rep., Private Sponsors Team
  ○ Kellie Buss, Asst. Project Rep., Government Sponsors Team
  ○ Laura Dickey, Data & Reporting Manager
  ○ Sandy Franklin, Asst. Project Rep., Private Sponsors Team
  ○ Maggie Swift, Asst. Project Rep., Private Sponsors Team

● ORSP/Sponsored Programs
  ○ Chris DeVries, RAAC Project Manager
  ○ David Mulder, Training Manager
Federal Update

Research Terms and Conditions

- Still pending!

Uniform Guidance

- Delay of micro-purchase threshold to July 1, 2018? Fingers crossed!

Controlled Unclassified Information Final Rule

- Published in Federal Register, Sept. 14, 2016
- FAR Clause on its way
Federal Update

NIH Policy on Dissemination of NIH-Funded Clinical Trial Information

- Trials must register in ClinicalTrials.gov
- Trial results must be submitted to ClinicalTrials.gov
- Effective January 18, 2017
Policy & Process Update

Deadline Policy

Proposal ↔ Animal Protocol Congruence Check

Award Management

Agreement Acceptance
Sponsored Programs Update
Research Administrators’ Network

Debbie Talley, Director, Sponsored Programs
October 13, 2016
Goal for the RA to successfully manage pre-closeout and financial closeout process

Includes:

- Tasks to complete
- Who to contact
- Guidance

Thanks to the task force members!

- Anita English (Medical School) - Champion
- Meenu Baxendale (SNRE)
- Kristie Beckon (Sponsored Programs)
- Nichole Burnside (ISR)
- Kathy DeWitt (ORSP)
- Missy Denny (Sponsored Programs)
- Megan Diffin (Medical School)
- Rhonda Jent (College of Engineering)
- Charles Mattison (ISR)
- Anna Taylor (Dentistry)
Audits

NSF Data Analytics Audit - responded to draft report

Single Audit - ongoing
MPathways financials upgrade

Stabilization period

- Journal entries
- Other
ITS Update
Research Administrators’ Network

Cathy Handyside, Interim Assistant Director - ITS Research Administration Systems
October 13, 2016
Topics

- Update on System Performance
- SF424 (Grants.gov) Info
- eRPM Update - October 31, 2016
Update on System Performance

● System Slowness During NIH Deadlines
  ○ Similar issues encountered starting last week of September
  ○ Implemented scheduled system maintenance during business days to ensure best possible performance
  ○ Continuing to work with vendor on root cause
NIH validation messages causing some confusion
  ○ Implemented in July 2016
  ○ NIH validations are presented in a sequence based on information completed and not completed
  ○ The order of the error/warning messages has changed
  ○ Most frequent question:
    ■ If you run Hide/Show Errors prior to uploading your research plan (e.g., PHS 398 Research Plan or PHS 398 Career Development Award Supplemental forms) you will get an odd error message indicating that one of three attachments is not complete.
    ■ Once the document is uploaded, additional errors/warnings messages are presented if applicable.
eRPM Update - October 31, 2016

- Agreement Acceptance
- PAF Workspace Changes
- Admin Personnel Screen
- Export Controls - Technology Control Plans
Agreement Acceptance

- New process to accommodate PI and unit approvals for agreements (Awards, UFAs, etc.) that require additional approvals
- Replaces PAF-R and other award approval processes currently handled via posted comments
- New process will be initiated by ORSP or OTT
- PI and unit approvals will be processed in eRPM
Agreement Acceptance will be used for the following scenarios:

- 20% Change in Funding (+/-)
- Cost Sharing Change
- External Audit
- F&A Rate Change
- Foreign Currency
- Governing Law
- Insurance (Risk Management)
- IT Security
- Publication Restriction - Prior Sponsor Approval
- Publication Restriction > 180 Days
Agreement Acceptance

When created by ORSP/OTT:

- All departments on the originating PAF/UFA will be notified
- Additional emails will be sent to parties with required action
  - May include PI, Project Team, Admin Home Division/Department, Admin Home Dean, UMOR, Ad hoc
- Publication Restrictions require signature of Department Chair and Dean
  - eRPM activity can be completed by other unit approver, but additional documentation indicating approval must be uploaded
PAF Workspace Changes

- **Subway Map**
  - Separate maps for Pre Submission and Post Submission
  - Images indicate if in progress (yellow triangle), pending action (red hexagon) or are complete (green circle)
  - Located above tabs
  - Ability to toggle open/close subway map per user
    - Opening/closing it in one PAF impacts in all PAFs for the user

- **Standardization of Workspace Messages**
  - Uniformed formatting of workspace messages
    - Removal of highlighting and images
  - New location of message in Left Navigation area
PAF Workspace Changes - Subway Map

- Pre Submission Subway Map

Example of PAF in state of Proposal Preparation
PAF Workspace Changes - Subway Map

- Post Submission Subway Map

Example of PAF in state of Negotiation in Progress
PAF Workspace Changes - Messages

- Standardization of workspace messages

_all workspace messages will now appear in the left navigation bar in red italics_
Admin Personnel Screen

- Similar to UM Investigators page (updated technology)
- Type ahead functionality in the name field: first, last or uniqname
EC - Technology Control Plans

- Current process:
  - ECO determines need for TCP
  - ECO contacts PI/PT via email to gather information
  - ECO compiles information into a TCP agreement and sends to PI/PT to gather necessary signatures
  - Agreement cannot be finalized until all signatures are obtained
  - Finalized agreements are scanned by ECO and uploaded into eRPM.
New process:
- ECO determines need for TCP
- ECO creates TCP (new UFA record) from existing PAF or UFA
  - Relevant information is copied from the PAF/UFA
  - Email sent to PI/PT listed on originating PAF/UFA
- PI/PT completes additional required information
- ECO prepares agreement for signatures
- PI/PT and Unit signatures obtained via eRPM workflow
  - Email reminders sent periodically
- Once all signatures are complete, ECO finalizes agreements in eRPM.
What is unique about TCPs:
- Unit Review emails will be sent to UFA Email Notifiers
- Dean and Department Chair approval is required
  - Approval can be uploaded, if necessary
Professional Development Spotlight
Research Administrators’ Network

October 13, 2016
National Council of University Research Administrators (NCURA) Update
Research Administrators’ Network

October 13, 2016
Upcoming Meetings (NCURA)

59th National Annual Meeting

- August 6-9, 2017
- Washington, DC
- Interested in presenting?
  - Submit suggestions by **October 28** to
  
  https://www.surveymonkey.com/r/XJYF356
Upcoming Meetings (NCURA)

Region IV (Midwest) Annual Meeting

- April 23-26, 2017
- Madison, WI
- Interested in presenting?
  - Submit suggestions by **October 31** to https://docs.google.com/a/umich.edu/forms/d/e/1FAIpQLSdUV553mI3rT3rky-qzfK4L1o1iqbgJNoiYebN4B_-KFjgao3g/viewform?c=0&w=1
- Interested in volunteering?
  - Contact Katherine Durben, Marquette University, at Katherine.durben@marquette.edu
Pre-Award Research Administration 11th Annual Meeting

- March 8-10, 2017
- San Diego, CA
- See http://www.ncura.edu/Education/MeetingsConferences.aspx
Upcoming Meetings (NCURA)

Financial Research Administration 18th Annual Meeting

- March 11-13, 2017
- San Diego, CA
- See [http://www.ncura.edu/fra/HotelTravel.aspx](http://www.ncura.edu/fra/HotelTravel.aspx)
Upcoming Traveling Workshops (NCURA)

Departmental Research Administration

Financial Research Administration

Fundamentals of Sponsored Project Administration

Sponsored Project Administration, Level II

Senior Level

- December 5-7, 2016
- Austin, TX
- See http://www.ncura.edu/Education/TravelingWorkshops.aspx
The 49th Annual Meeting will be held:

**Date:** October 22-26, 2016  
**Place:** San Antonio Marriott Rivercenter Hotel

Pre-registration ends **THIS FRIDAY**. Register online at:  
[http://www.sraannualmeeting.org/2016/registration.cfm](http://www.sraannualmeeting.org/2016/registration.cfm)

(Registration will also be available on-site.)
Michigan Chapter Meeting was held on Friday, August 20, 2016 at Eastern Michigan University with over 90 in attendance.
  ○ There were 12 U-M staff engaged in session presentations.

Congratulations to U-M’s Ruth Halsey (Medical School) who was elected President Elect, and Melissa Karby (Shared Services Center) who was elected to serve as the chapter’s Secretary.

Planning next year’s meeting in late June, 2017 (looking at Hope College). More details to come.
SRAI Midwest Section

- The Midwest Section will hold their annual meeting (partnering with the Southern Section) from May 7-10, 2017 in Nashville, TN.
  - Contest to see which institution brings in the most attendees.

- Theme: **Making Your Own Music in Research Administration**.
  - Will hold several workshops, leadership trainings, and basic training in research administration.

- Accepting proposals for session presentations through mid-November. See / contact Heather Kraus (hlkraus@umich.edu) - SRAI Midwest Section President for more information.
National Organization of Research Development Professionals (NORDP) Update
Research Administrators’ Network

October 13, 2016
NORDP Update

National Organization of Research Development Professionals (NORDP)

- The 9th Annual NORDP Conference is set for May 8-10, 2017
- The conference will take place in Denver, Colorado.
- Calls for proposals for panels and poster presentations will be announced shortly.
- Visit http://www.nordp.org/conferences for more information.
National Council of University Research Administrators (NCURA)

http://www.ncura.edu/

Society of Research Administrators International (SRAI)

http://srainternational.org/

National Organization of Research Development Professionals (NORDP)

http://www.nordp.org/
Navigate Update
Research Administrators’ Network

David Mulder, Training Manager
October 13, 2016
Navigate: *Fundamentals* First Official Cohort Underway

- 33 Participants from 12 Schools, Colleges, and Units, including Flint and Dearborn campuses

- Next Cohort Selection will be in early 2017
Navigate Update

2 New Pilot Classes:

● Uniform Guidance Cost Principles: October 25
  ○ 30 Participants - Open Registration

● Advanced Budgeting I: October 28, November 8, 29
  ○ 15 Participants - Application Process

● Watch for Future “Real” Offerings of Pilots

● Watch for Future Pilots of Advanced Budgeting II & III
Questions? Ideas? Want to help?

Navigate-Research@umich.edu
RAMP Update
Research Administrators’ Network

Chris DeVries, RAAC Project Manager
October 13, 2016
The third RAMP↑ cohort is now underway.

- We have a total of 22 participants (11 matched pairs)

- The third cohort runs from October 2016 through June 2017.
<table>
<thead>
<tr>
<th>Mentor</th>
<th>Mentee</th>
<th>Mentor</th>
<th>Mentee</th>
<th>Mentor</th>
<th>Mentee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rick Krause</td>
<td>Jodi Caviani</td>
<td>Gregory Young</td>
<td>Marina Lukyanchuk</td>
<td>Nicole Burnside</td>
<td>Lynn Kujawa</td>
</tr>
<tr>
<td>Kimberly Mann</td>
<td>Tawny Dekar</td>
<td>Brenda Bernhardsson</td>
<td>Ariel Mallet</td>
<td>Kristen Hug</td>
<td>Jessica Mirelez</td>
</tr>
<tr>
<td>Nicholas Prieur</td>
<td>Barbara Munsey</td>
<td>Dianna Banka</td>
<td>Jill Granger</td>
<td>Shannon Thomas</td>
<td>Tabitha Rohn</td>
</tr>
<tr>
<td>Lisa Parker</td>
<td>Amanda Hill</td>
<td></td>
<td></td>
<td>Rula Karapatsakis</td>
<td>Phillip Boetsch</td>
</tr>
</tbody>
</table>
Networking Opportunity
Research Data Services
from the UM Library
Research Administrators’ Network

Jake Carlson, Research Data Services Manager
Amy Neeser, Research Data Curation Librarian
October 13, 2016
Challenges with Data

- Funding agencies now requiring a Data Management Plan with grant submission.
- Many publishers expect that data will be included or linked to publication.
- Collaboration brings complexity to managing and sharing data among team members.
- Data must be well described and documented to have long-term value.
- How to share data in ways that could increase the impact of your research.
How can libraries help?

- Libraries have a long history of organizing disparate sets of materials and making them available as collections.
- Librarians understand the ecosystems of scholarly communication.
- Libraries think in the long-term, see connections across disciplines and consider the big picture.
Services Across the Data Lifecycle

Data Discovery
Data Management Planning
Data Collection
Data Analysis
Publication & Sharing
Preservation

Documentation
Metadata
Organization
Services Across the Data Lifecycle

- Data Discovery
- Data Management Planning
- Data Collection
- Data Analysis
- Publication & Sharing
- Preservation

- Documentation
- Metadata
- Organization
Services Across the Data Lifecycle

Data Discovery → Data Management Planning → Data Collection → Data Analysis → Publication & Sharing → Preservation

- Documentation
- Metadata
- Organization
Deep Blue Data

- Expansion of Deep Blue (U-M’s Institutional Repository), which primarily stores digital documents
- Optimized for data access and preservation
- Deep Blue Data accepts:
  - Data from all disciplines
  - Data in any format. Open, nonproprietary and widely used formats are preferable
  - Data in all sizes that are technically possible
Why Deposit in Deep Blue Data?

● Data sharing: Deep Blue Data is a protected and secure means for you to make your research data visible to the world

● Grant compliance: Deep Blue Data deposit allows researchers to demonstrate compliance with funding agency requirements to share and archive data

● Citability: Deep Blue Data deposits are assigned Digital Object Identifiers, making it easy to properly cite data

● Preservation: MLibrary is committed to preserving data deposited in Deep Blue Data
Accessing Deep Blue Data

Data in Deep Blue Data are open access: anyone can browse and download data

Deposits are accepted from:

- Current UM faculty and research staff (all 3 campuses)
- Collaborative groups including at least one UM researcher
- Proxies designated by UM faculty/staff
- Sponsored depositors
- Students (graduate and undergraduate) with faculty permission
Deep Blue Data
Deep Blue Data is a repository offered by the University of Michigan Library that provides access and preservation services for digital research data that were developed or used in the support of research activities at U-M.
**Title:** Data files for manuscript: “Regulation of STAT5-directed CD4+ T cell lineage commitment by the histone acetyltransferase Myb1”

<table>
<thead>
<tr>
<th>Attribute Name</th>
<th>Values</th>
</tr>
</thead>
<tbody>
<tr>
<td>Methodology</td>
<td>Human samples, experimental animal models, mammalian cell culture, molecular biology</td>
</tr>
<tr>
<td>Description</td>
<td>Transcriptional accessibility of chromatin is central to guiding CD4+ T cell function through regulation of lineage-specific gene expression. Myb1 is a histone acetyltransferase responsible for acetylation of the protein tail of histone H4 at lysine residue 16 (H4K16ac), resulting in increased transcriptional accessibility and activation of gene transcription. Previous studies have described a role for Myb1 in governing lymphocyte development in the thymus, however the role of Myb1 and H4K16ac in guiding activation of peripheral CD4+ T cells has not been studied. Activation of human and murine CD4+ T cells resulted in upregulation of Myb1 expression, and deletion of Myb1 resulted in changes in proliferative response to both polyvalent stimulation and exogenous cytokines. Myb1-deficient T cells also exhibited modulations in immune commitment, with decreased function in Th1/Th2 skewing conditions and increased function in response to Th17-promoting conditions. Regulation of Myb1 function in CD4+ T cells appears governed at least in part by STAT5, as Myb1 expression is regulated by STAT5 expression and DNA-binding, and modulations in H4K16ac in Myb1-deficient CD4+ T cells is observable at sites in the promoter regions of lineage specific genes following skewing to the Th1 or Th2 lineage in vitro. Taken together, these results indicate an important role for the STAT5-Myb1 epigenetic axis in governing the activation and effect function of CD4+ T cells.</td>
</tr>
</tbody>
</table>

**Creator**
William F. Canon IV

**Discipline**
Science

**DOI**
doi:10.7302/2398FKCH

**Visibility**
Open Access

**Rights**
http://creativecommons.org/licenses/by-nc-3.0/us/

### Files

<table>
<thead>
<tr>
<th>File</th>
<th>Filename</th>
<th>Date Uploaded</th>
<th>Access</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-6-14 CD4-Cre Myb1 ChIP Th21 STATS A.exrv</td>
<td>2016-08-04</td>
<td>Open Access</td>
<td>Select an action +</td>
<td></td>
</tr>
<tr>
<td>3-6-14 CD4-Cre Myb1 ChIP GATA3 STATS B.exrv</td>
<td>2016-08-04</td>
<td>Open Access</td>
<td>Select an action +</td>
<td></td>
</tr>
<tr>
<td>3-6-14 CD4-Cre Myb1 ChIP Th21 STATS B BAD DISOOO exrv</td>
<td>2016-08-04</td>
<td>Open Access</td>
<td>Select an action +</td>
<td></td>
</tr>
<tr>
<td>3-6-14 CD4-Cre Myb1 ChIPFox</td>
<td>2016-08-04</td>
<td>Open Access</td>
<td>Select an action +</td>
<td></td>
</tr>
<tr>
<td>3-6-14 CD4-Cre Myb1 ChIPPaxx</td>
<td>2016-08-04</td>
<td>Open Access</td>
<td>Select an action +</td>
<td></td>
</tr>
</tbody>
</table>
Describe Your Work

The more descriptive information you provide the better we can serve your needs. All works deposited in Deep Blue Data are considered Open Access. Please select a creative commons license designation below.

Title
Provide a descriptive name for the work. What is it formally known as?

Creator
The person or organization primarily responsible for making the work. (Format: Last name, First name M.I.)

Method
The way the dataset was collected and processed (e.g. equipment used for sensing, survey methodology).
Thank you!

Questions and feedback, please contact:

researchdataservices@umich.edu
Limited Submissions & InfoReady: Demo & Q&A
Research Administrators’ Network

Constance Colthorp Amrine
Tricia McCain Ebright
André Latzman
Carlos Moncada
Jan Brayan

Thursday, October 13, 2016
Greetings!

Team Members

- **Constance Colthorp Amrine** (const@umich.edu)
  - Communications Manager, ORSP & Sponsored Programs
- **Tricia McCain Ebright** (triciamc@umich.edu)
  - Limited Submissions Coordinator, U-M Office of Research
- **Andre Latzman** (alatzman@umich.edu)
  - Project Manager, Medical School Information Services
- **Carlos Moncada** (CMoncada@inforeadycorp.com)
  - Manager of Client Success, InfoReady
- **Jan Brayan** (JBrayan@inforeadycorp.com)
  - Director of Client Services, InfoReady
What We’ll Cover

- What is a Limited Submission?
- What is a Call for Intent to Submit?
- What is our process at University of Michigan?
- What’s coming?
- Demo of InfoReady
- Questions
What is a Limited Submission?

A **funding opportunity** in which the sponsor sets an **institutional limit** for the number of proposals it will accept.

- Submit most competitive proposal
- Requires an internal competition
- Process is critical

Extra submissions can result in the rejection by the sponsor.
## CURRENT LIMITED SUBMISSION OPPORTUNITIES

<table>
<thead>
<tr>
<th>SPONSOR AND LINK</th>
<th>LIMIT</th>
<th>RESEARCH AREA DESCRIPTION</th>
<th>AMOUNT</th>
<th>COMPETITION COORDINATOR</th>
<th>INTERNAL U-M DEADLINE</th>
<th>SPONSOR DEADLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brain Research Foundation Fay/Frank Seed Grant Program 2017</td>
<td>1</td>
<td>New research projects in the field of neuroscience that will likely lead to extramural funding from NIH or other outside funding sources.</td>
<td>$80,000 for two years</td>
<td>Medical School</td>
<td>October 31, 2016</td>
<td>January 4, 2017</td>
</tr>
<tr>
<td>Scalable Nanomanufacturing for Integrated Systems (NSM-IS)</td>
<td>1</td>
<td>Collaborative research and education in the area of scalable nanomanufacturing for integrated systems.</td>
<td>$250,000-$375,000 per year for four years</td>
<td>UMOR</td>
<td>November 4, 2016</td>
<td>January 13, 2017</td>
</tr>
</tbody>
</table>
How many Limited Submissions are out there?

About 250 government-sponsored opportunities/year

About 30 private-sponsored opportunities/year
What is a Call for Intent to Submit?

Comes *before* the Limited Submission competition.

U-M Office of Research staff:

- Mine opportunities
- Promote in our **Call for Intent to Submit** communication
- Ask interested parties to contact umorlimitedsubmissions@umich.edu
## National Science Foundation (NSF)

<table>
<thead>
<tr>
<th>Opportunity Name, External Link and Research Areas</th>
<th>Amount</th>
<th>Deadlines</th>
<th>Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scalable Nanomanufacturing for Integrated Systems (SNM-IS) NSF 16-604</td>
<td>Upper $1,500,000- Lower $1,000,000</td>
<td>Declare Intent to UMOR by: 10/7/16</td>
<td>1</td>
</tr>
<tr>
<td><strong>Research Areas:</strong> Nanotechnology; Science and Society; Manufacturing Processes (Industrial Engineering); Nanomechanics; Nanoelectronics; Nanostructured Materials</td>
<td></td>
<td>UMOR Internal Competition: TBD</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sponsor Deadline: 1/13/17</td>
<td></td>
</tr>
</tbody>
</table>
If multiple parties show interest...

UMOR announces Limited Submissions competition

A team of faculty reviewers arranged through an Associate Vice President of Research reviews proposals and determines who goes forward, based on science and potential for success.
Sample Criteria for Review Team

- Level of Innovation
- Technical Risk
- Necessity For Support
- PI And Research Team's Qualifications In The Specific Research Areas
- Clarity And Coherence Of Proposal
- Likelihood Of Success In The Final Sponsor Competition
- Is The Project Suitable For Sponsor?
- Priority For University Of Michigan
- Overall Quality Of This Application Or Proposal
- Recommended Changes For A Future Cycle
Who holds the Internal Competition?

Competitions are coordinated by either:

- **The U-M Office of Research**
  - Tricia McCain Ebright, Limited Submissions Coordinator
  - AVP of Research, Volker Sick
  - Faculty Reviewers

- **The U-M Medical School Office of Research**
  - Laura Hessler
  - Jill Jividen
  - Faculty Reviewers
The Process

Find opportunities
(Weekly emails from Pivot, NIH, NSF and Private Sponsors)

Send Call for Intent to Submit
(~250 government and ~30 by private)

Hold Limited Submission Competitions
(if needed)

Alert institutionally-selected nominee
Nominee may create and submit PAF
How is this currently managed?

A lot of documents coming and going from a lot of places:

- Emails
- Attachments
- Spreadsheets
- Multiple team members and systems
How can we do it better?

The Process will mainly be the same, but the tools will change from email to an automated system called InfoReady.

Find opportunities
(Weekly emails from Pivot, NIH, NSF and Private Sponsors)

Send Call for Intent to Submit and Limited Submissions
(~250 government and ~30 by private)

Hold Limited Submission Competitions
(as needed)

Alert institutionally-selected nominee
Nominee may create and submit PAF
What is InfoReady?

“An online workspace that helps Administrators, Applicants, and Reviewers streamline their submission, routing, and review processes. No more paper trails, email threads, or missing data. Now you can get your work done faster, smarter, and better than ever before.”
Weeks Call for Intent Communication will be combined Limited Submissions

<table>
<thead>
<tr>
<th>Calls for Intent to Submit &amp; Limited Submissions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Opportunity Details &amp; Research Areas</strong></td>
</tr>
<tr>
<td>National Science Foundation Research Traineeship (NRT) Program-NSF 16-503</td>
</tr>
<tr>
<td>Nutrition Obesity Research Centers (NORCs) (P30)</td>
</tr>
<tr>
<td>UMOR Internal Competition: TBD</td>
</tr>
</tbody>
</table>

**Go to Opportunity**
Limited Submissions Landing Page

Calls for Intent and Limited Submissions will now be listed together.
Login

Use your U-Mich Weblogin
FYI...

First time login may trigger this page.

Just choose “Ask me again if information changes” and Confirm.
View Opportunity on Standard Detail Page

- Consistent presentation of funding options
- Ability to track and attach documents
- Easy to apply
Complete and Submit Form

- Name and email are pre-populated
- Identify your primary school or department
- Attach single PDF with application documents
- Confirm you’ll adhere to the process
- Submit application

**Personal Details**

- **Applicant First Name:** Constance
- **Applicant Last Name:** Colthorp
- **Applicant Degree(s):** Separate degrees with commas
- **Email Address:** const@umich.edu
- **Phone Number:**
- **Primary School or Department:**
  - UM-Ann Arbor
  - Rackham School of Graduate Studies

**Applicant Responsibilities**

- I have read the Limited Submission Process on the Office of Research website.
- If I become the institutionally-selected nominee for this opportunity with this sponsor, I will upload a confirmation of my approval from the University of Michigan Office of Research (UMOR) to my Proposal Approval Form (PAF) within the eResearch Proposal Management System (eRPM) in order to advise the Office of Research and Sponsored Projects (ORSP) know that I have been approved to move forward. I further understand that I will receive a confirmation that makes this possible.
- Furthermore, I will not submit to this sponsor any application for this opportunity without the express approval of the University of Michigan Office of Research.
- If I learn of others interested in this competition I will contact umorlimitedsubmissions@umich.edu.

**Submit Application**
Application received from "Constance Colthorp" for "Nutrition Obesity Research Centers (NORCs) (P30)" Letter of Intent

const@umich.edu
to triciamc

Hello Nutrition Obesity Research Centers (NORCs) (P30) Administrator,

asdasdasdasdf was submitted by Constance Colthorp, to Nutrition Obesity Research Centers (NORCs) (P30).

View Application

InfoReady Review is a convenient online workspace that helps Administrators, Applicants, and Reviewers streamline their submission, routing, and review processes. No more paper trails, email threads, or missing data. Now you can get your work done faster, smarter, and better than ever before.
Calendar Page

Color by Type of Deadline

- Call for Intent
- Internal Competition
- Sponsor Letter of Intent
- Sponsor Deadline
Dear Volker,

Constance Colthorp has requested your assistance to act as a Reviewer for NEH Summer Stipends. There are applications ready for your review.

Please give applications a brief review, and then reply to this email to list the names of your recommended reviewers.

Please complete this by Monday, May 16, 2016. Thank you!

Note: Make sure to review ALL of the applications before submitting your final review for any individual applications.

1. Test Application (Name: Jolette Munoz)
2. What I Plan to Do on My Summer Vacation (Name: Constance Applicant)

InfoReady Review is a convenient online workspace that helps Administrators, Applicants, and Reviewers streamline their submission, routing, and review processes. No more paper trails, email threads, or missing data. Now you can get your work done faster, smarter, and better than ever before.
Notification When Selected

Includes reminder to PDF this email and attach it to the PAF.

Hello Constance Colthorp,

Congratulations! Your application Better Esophagus Management has been selected as the institutional nominee for Coordinating Center for Barrett's Esophagus Translational Research Network (BETRNet) (U24).

As you proceed with your application, please also note the following deadlines and instructions:

- Follow the usual U-M grant submission process, including the routing of the Proposal Approval Form (PAF) through eRPM.
- **Please attach a PDF of this note to the PAF so the ORSP Project Representative will know you are a selected institutional nominee.**
- Deadline for submission of your application to the Foundation is Friday, September 30, 2016

View Application

InfoReady Review is a convenient online workspace that helps Administrators, Applicants, and Reviewers streamline their submission, routing, and review processes. No more paper trails, email threads, or missing data. Now you can get your work done faster, smarter, and better than ever before.
### Scoring is Automated and Downloadable

This is for the UMOR administrators only.
Share with Review Team for approval on selection.

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>E</th>
<th>F</th>
<th>G</th>
<th>H</th>
<th>I</th>
<th>J</th>
<th>K</th>
<th>L</th>
<th>M</th>
<th>N</th>
<th>O</th>
<th>P</th>
<th>Q</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Application Details</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Application</td>
<td>Competition</td>
<td>Applicant</td>
<td>Status</td>
<td>Last Update</td>
<td>Rating Scale 1</td>
<td>Rating Scale 2</td>
<td>Rating Scale 3</td>
<td>Rating Scale 4</td>
<td>Rating Scale 5</td>
<td>Rating Scale 6</td>
<td>Rating Scale 7</td>
<td>Rating Scale 8</td>
<td>Rating Scale 9</td>
<td>Rating Scale 10</td>
</tr>
<tr>
<td>3</td>
<td>Better Everest</td>
<td>Regular</td>
<td>Colthorp, Cindy</td>
<td>Reviews Active 4/3/16 11:08 A</td>
<td>5</td>
<td>3</td>
<td>2</td>
<td>5</td>
<td>5</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>3</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>4</td>
<td>Stomach Roche</td>
<td>Regular</td>
<td>Dames, Cindy</td>
<td>Reviews Active 4/3/16 11:10 A</td>
<td>5</td>
<td>3</td>
<td>3</td>
<td>4</td>
<td>3</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>3</td>
<td>1</td>
<td>3.2</td>
</tr>
<tr>
<td>5</td>
<td>TEST Coordinator</td>
<td>Regular</td>
<td>Munoz, Jolette</td>
<td>Reviews Active 4/3/16 11:10 A</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>3</td>
<td>3</td>
<td>2</td>
<td>2.4</td>
</tr>
</tbody>
</table>
This is just our customization. We're testing with faculty now!

It may already be familiar to you. It’s used by...

- Medical School Office of Research - [http://umms.infoready4.com](http://umms.infoready4.com)
- Michigan Translational Research and Commercialization (MTRAC)
- University of Michigan - Dearborn
- Medical Fast Forward Innovation
- Indiana University
- CalTech
- Pitt
How we can help

**Constance** - Works on Communication Process, Workflow and Feature Requests, and Usability

**Tricia/UMOR Staff** - A UMOR Point-of-contact for questions about competitions, materials and dates.

**André** - Troubleshooting technical issues and support for administrators. Primary liaison to Vendor.

**Carlos and Jan** - InfoReady representatives and product inquiries.
Reducing Administrative and Faculty Burden

It won’t be perfect, but we hope it’s a step in the right direction.
Questions?

thanks

FOR HAVING US!
Thank you for coming!

Next RAN Meeting: Tuesday, February 28, 2017

Suggestions for RAN topics? ran-plans@umich.edu