Research Administrators’ Network Meeting

AGENDA
February 25, 2020
2:00-4:00 p.m.
Michigan League Ballroom
Webcast - http://orsp.umich.edu/ran-meeting-live-stream

Welcome & Introductions [2:00-2:10]
Becky O’Brien, RAAC Communications Subcommittee Chair
Cathy Seay-Ostrowski, Guest Emcee

Updates [2:10-2:30]
Office of Research & Sponsored Projects - Craig Reynolds, Executive Director, ORSP [2:10-2:30]

General Data Protection Regulation (GDPR)
David Grimm, Associate General Counsel, Office of General Counsel [2:30-2:45]

GDPR and Human Subjects Research
Mary Ramirez, IRB Assistant Director, IRB-HSBS [2:45-3:00]

Networking / Break [3:00-3:10]

Research Commons [3:10-3:25]
Mindy Lowe, Faculty Grants and Awards Coordinator, UMOR

Updates [3:25-3:55]
Sponsored Programs - Debbie Talley, Director, Sponsored Programs [3:25-3:35]
Navigate / Professional Societies - David Mulder, Training Manager [3:45-3:55]

Closing Remarks [3:55-4:00]

RAN schedule for the rest of this Academic Year:
http://orsp.umich.edu/ran

Ideas for a future meeting?
Contact ran-plans@umich.edu

Brought to you by the Research Administration Advisory Council (RAAC) Communications Subcommittee.
Research Administrators’ Network

Welcome!

Tuesday, February 25, 2020
Zero Waste Event

This RAN meeting is a Zero Waste Event!

- A Zero Waste Event aims to divert as much waste as possible away from a landfill.

- Everything at today’s event can go in the compost bins, including plates, cups, napkins, utensils and any food waste.

- Anything you brought to the meeting should go in the landfill bin, unless you are certain it is compostable.

- Thank you for helping us meet U-M’s sustainability goal of reducing waste sent to landfills by 40%!
Zero Waste Event

Compostable (not pictured: any food waste & napkins/paper towels)

Compost
When in doubt, throw it out

Landfill

Not compostable:
Sugar
Lays Classic
Fruit Snack
Stir Sticks
Coffee Creamer
Guest Emcee

Research Administrators Network

Cathy Seay-Ostrowski, Department Administrator, Biomedical Engineering
February 25, 2020
Welcome New Private Sponsors Team PRs!

Hilary Bond  Arielle Javarinisis  Manny Pierce
Welcome New Government Team PRs!

Christy Bohensky         Patrick Case                Becca Timmermans
Farewell Admin. Asst. Sue Murphy!
Farewell Senior PR Terri Maxwell!
Farewell Asst. Director Yvonne Sturt!
Reminder: Internal Deadline Policy

- Deadline policy went into effect January 6, 2020
- Two levels of service (Full and Limited) based on when finalized proposal and approved PAF arrive in ORSP
Internal Deadline Policy Pro Tips!

- Pay close attention to Question 1.2 regarding purpose for routing PAF:
  - To process the submission of a proposal
  - To request review/negotiation of an agreement
  - Both

- Log Project Team Submission ASAP or PAF may end up being cancelled
Agency Updates: NSF

- New PAPPG released, effective June 1, 2020
- Must use SciENcv for generation of Biosketch and Current & Pending Support
C&P includes **all resources** made available to an individual in support of or **related to his/her research efforts**, whether they have **monetary value or not**.

C&P **includes in-kind contributions**, whether or not intended for use in the proposed project.

C&P must be provided for proposed project, ongoing projects, and any proposals currently under consideration, regardless of source or recipient.
Gifts excluded (cannot have expected effort commitment)

In-kind contribution *with associated effort commitment*
- If used in project, describe in Facilities, Equipment, Other Resources
- If not used in project, describe in Current & Pending Support

In-kind contribution *without associated effort commitment*
- If used in project, describe in Facilities, Equipment, Other Resources
- If not used in project, do not report
Agency Updates: NIH

- Effective January 5, 2020, the Executive Level II salary cap is $197,300.
- New GPS released, effective October 1, 2019
- Adopts clarified definition of “Other Support” from July 2019 notice
NIH’s Definition of Other Support (OS)

- **All resources** made available to researcher or senior key personnel...
- in support of and/or **related to all of their research endeavors**...
- whether they have **monetary value or not** and...
- whether they are **located at U-M or not**.
- Excludes training awards, prizes, gifts or U-M start-up support.
Getting the Word Out

- Updating Post-Award Change Request form and eRPM
- Updated Research Performance Progress Report (RPPR) guidance
- Updated Just-In-Time (JIT) guidance
- Created Other Support Reporting webpage
  - orsp.umich.edu/other-support-reporting
  - Guidance, OS template, examples, FAQ
Heads Up! Policy Changes in the Works...

- All U-M investigators on PAF will be required to sign the PAF, not just the PI.
- All U-M investigators on PAFs with Federal funding will be required to disclose outside interests in M-Inform.
- M-Inform and eRPM PI Sign activity getting updated.
Image of the Day. Any guesses?

NIH Udder Support!
General Data Protection Regulation (GDPR) High-Level Primer

Research Administrators Network

David Grimm, Associate General Counsel
February 25, 2020
Agenda

- How did we get here: EU vs. the US approach to privacy
- Personal Data Definition
- Why & When GDPR may apply
- Q & A
How did we get here:
EU vs. the US approach to privacy
1948: UN Declaration of Human Rights (Art. 12)
- *No one shall be subjected to arbitrary interference with his privacy, family, home or correspondence, nor to attacks upon his honour and reputation. Everyone has the right to the protection of the law against such interference or attacks.*

1995: Directive 95/46/EC of the European Parliament on the protection of individuals with regard to the processing of personal data and on the free movement of such data (Art. 1, 1)
- *In accordance with this Directive, Member States shall protect the fundamental rights and freedoms of natural persons, and in particular their right to privacy with respect to the processing of personal data.*
Privacy & the U.S.: Legal History
What Is Personal Data?

Any information relating to an identified or identifiable natural person. An identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to, among other things, an identifier such as a name, an identification number, location data, or an online identifier.

The GDPR requires that personal data be processed “lawfully” and establishes several bases for the lawful processing of personal data.
Personal Data Definition
# GDPR - PII & Then Some

## Typical PII
- Name and surname
- Home address
- Email address such as [name.surname@company.com](mailto:name.surname@company.com)
- Identification card number
- Social security number
- Location data (for example the location data function on a mobile phone)

## But GDPR Definition Also Includes
- Internet Protocol (IP) address
- Cookie ID
- Advertising identifier of a phone
- Data held by a hospital or doctor that uniquely identifies a person
- Content of exam paper
Why & When GDPR May Apply
EU General Data Protection Regulation is a legally enforceable regulation passed to replace the EU Data Protection Directive.

Goal of the GDPR: To harmonize the regulations and protections for individuals with respect to data processing and to safeguard the free flow of information between member states, and the world.

GDPR will attempt to regulate data controllers and processors inside and outside of the EU.

GDPR enforcement began May 25, 2018.
Think of it Like This (A Slight Oversimplification)

<table>
<thead>
<tr>
<th>U.S.</th>
<th>E.U</th>
</tr>
</thead>
<tbody>
<tr>
<td>You <em>can</em> collect and process data unless...</td>
<td>You <em>cannot</em> collect and process data unless...</td>
</tr>
<tr>
<td><em>The law says you can’t</em></td>
<td><em>The law says you can</em></td>
</tr>
</tbody>
</table>
GDPR may apply to the University of Michigan in certain circumstances because:

1. We engage in business activities that may collect or process the personal data of individuals residing in the EU; and
2. We work with controllers or processors that are located in the EU and they may contractually obligate us to comply.
A cohort of non-EU students is participating in a semester-long study abroad in Italy, Belgium, and UK.

Office of Development is engaged in a fundraising campaign and is collecting donor information from alumni residing in the EU.

A research consortium in the EU provides the University of Michigan with the personal data of EU citizens for research analysis.
When the GDPR Does Not Apply: U-M Examples

- An ex-pat research group, made up for EU citizens who are students at U-M is formed on campus. They meet to discuss how GDPR impacts them.

- EU faculty are recruited at an academic conference held in Orlando, FL.

- Students from the EU are present on campus in Ann Arbor and take part in a research project where their data is collected and analyzed.
Q & A

(you may also send questions to RAN-Plans@umich.edu and they will be answered outside the meeting)
Research participants, from whom you are actively collecting data, are physically present in an EU/EEA country*.

*Current EU country members include: Austria, Belgium, Bulgaria, Croatia, Republic of Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain and Sweden

*Current EEA country members include: All EU countries and Iceland, Liechtenstein and Norway
IDENTIFIABLE ‘NATURAL’ PERSONS

Data collected includes direct identification or indirect identification (e.g., use of coded data w/ key)*

*’Pseudonymisation’ is “the processing of personal data in such a manner that the personal data can no longer be attributed to a specific data subject without the use of additional information, provided that such additional information is kept separately and is subject to technical and organisational measures to ensure that the personal data are not attributed to an identified or identifiable natural person.”

Anonymous Data ≠ Personal Data
SENSITIVE DATA

Includes but not limited to questions about:

- Sexual orientation or sexual practices
  - Racial or ethnic origin
  - Political opinions
  - Trade union memberships
- Religious or philosophical beliefs
- Genetic data
- Biometric data (where processed to uniquely identify someone)
- General health information
Some Simple Examples

• Researcher is gathering data from MTurk online survey.
• Researcher is gathering data via face-to-face interviews with international students at the U-M.
• Researcher is collecting data about political opinions from individuals in a grocery store parking lot in Germany.
The eResearch application must include:

GDPR Informed Consent Template

IRB-HSBS General Informed Consent Template

GDPR Compliance Checklist

IRB-HSBS Data Security Template
Resources

- **U-M General Data Protection Regulation (GDPR) Compliance** - Provides an overview of the GDPR and helpful links to other resources, including [U-M GDPR FAQs](#).
- **Does the GDPR apply?** - A helpful self-assessment
- **Information Security Incident Reporting (SPG 601.25)** - The institution’s policy for reporting IT breaches
- **Does GDPR Regulate My Research Studies in the United States?** (McDermott Will & Emery, 2/5/18)
- IRB-HSBS PI/Study Team GDPR Guidance – handout
- U-M legal and privacy consultants at [gdpr-program@umich.edu](mailto:gdpr-program@umich.edu)
Questions?
Break
Research Commons Demonstration
Research Administrators’ Network

Mindy Lowe, Grants and Awards Coordinator, OVPR/UMOR
February 25, 2020
Sponsored Programs Update
Research Administrators Network

Debbie Talley, Director, Finance-Sponsored Programs
February 25, 2020
New staff started January 13

- 2 Accountants
  - Bill Demeter
  - Teddy Washington
- 3 Interns/Temps

Recruiting for May training cohort beginning in March
Thanks to you, we completed a lot of reports

- Goal of 2,301 reports completed by 12/24/19
- Completed 2,265 or 98.44% by 12/24/19
Closeouts - we need your help

- As of January 31 - **1,312 active closeouts**
  - Initiate appointment changes
  - Work with accountants to move charges off

- Need help? Don’t forget to utilize:
  - Closeout Checklists [finance.umich.edu/programs/sppgcc](http://finance.umich.edu/programs/sppgcc)
  - Navigate E-ssentials eLearning Videos [orsp.umich.edu/navigate/essentials](http://orsp.umich.edu/navigate/essentials)
Uniform Guidance

FY2019 report submitted

- No findings

FY2020 Entrance meeting early March

- Look for requests from Customer Service
ITS Update
Research Administrators’ Network

Carolyn Pappas, ERP Business Systems Analyst Lead
February 25, 2020
Upcoming eResearch System Updates

Proposal Management Updates

- eRPM - March 9, 2020
- SF424 (Grants.gov) - March 21st
- SF424 (Grants.gov) - May - TBD

Regulatory Management Updates

- System framework upgrade on February 29-March 1
eRPM March Update

● Deadline Policy Related
  ○ Added the “Awaiting Final Proposal” state to Reviewers Inbox
  ○ Update Submission Deadline Date and Activity
  ○ New workspace message in “Awaiting Final Proposal”

● Award Enhancements - Quick Wins
  ○ Update Hold and Compliance Hold email text
  ○ Three New Award and Mod Workspace Messages
  ○ Post-Award Change Request : New Foreign Component
  ○ Can’t create a Hardship on a PAF if Award has been created*
  ○ Added project period start and end date and NCE indicator to $$$ tab

● Export Controls - Technology Control Plans (TCPs)
  ○ Update to Security Measures Page & Other minor help updates*
Deadline Policy: Awaiting Finalization

- Reviewer Inbox, Approved Tab - **Awaiting Finalization** lister
  - Lists ID, Name, Date Modified, State (Awaiting Final Proposal), PI, Dept, Sponsor Name, Submission Deadline, Target Date, PR

![Image of lister](image-url)
Deadline Policy: Submission Deadline

- Earliest Update Submission Deadline date is today
- Added checkbox for No Sponsor Deadline to the activity

**Update Submission Deadline**

Purposeful Manipulation and Perception in Multi-bin Clutter (19-PAF03837)

Use this activity to update the submission deadline. Updating the submission deadline will also update the ORSP Full and Limited Review deadlines.

Enter the updated submission deadline and comments.
Click OK to update the deadline. Click CANCEL to cancel this activity and close the window.

Submission Deadline:

- Updated Submission Deadline: [text field]
- or No Sponsor Deadline: [checkbox]

Comments:

[comment field]
Deadline Policy: New Workspace Message

- New PAF Workspace Message in “Awaiting Final Proposal” State
  - Instructions to contact school/colleges/institute if changes to the PAF are needed.

According to the PAF, the proposal documents are not yet finalized (Click here for more information).

If unanticipated changes to the administrative shell are needed, please contact your school/college/institute-level office for assistance.
Award Enhancements: Hold Email Updates

- **Hold** emails
  - Added **Hold Comments** and link [Job Aid](#)
  - [Example email](#)

- **Compliance Hold** emails
  - Added explanation, links to Contacts, and [Job Aid](#)
  - [Example email](#)

From: <researech@umich.edu>
Date: Thu, Feb 13, 2020 at 3:33 PM
Subject: Funding ON HOLD Pending PI/Project Team Action: AWD011331 (Principal)
To: <researechpm-test@umich.edu>

Action may be required. Please do not reply to this message.

The Award referenced below was placed on hold by your ORSP Project Representative. Please review this Award’s reason(s) for hold below and note that funding will not be released until the issue(s) have been resolved.

Job Aid: [Compliance Status and Holds](#)

Hold Comments:
Please complete the relevant PEERRS modules.

Award hold reason(s):
Program for Education and Evaluation in Responsible Research and Scholarship (PEERRS)

From: <researech@umich.edu>
Date: Wed, Feb 12, 2020 at 12:01 PM
Subject: Action May Be Required: Award moved to Compliance Hold AWD011167 (Principal)
To: <researechpm-test@umich.edu>

Action may be required. Please do not reply to this message.

A **Compliance Hold** has been placed on the Award referenced below due to one or more outstanding regulatory requirements. Funding will not be released until the compliance items indicated in the Award have been satisfied. Click the AWD link below and review the Compliance Status box to see the reason for the Compliance Hold. **Contact the appropriate regulatory office if you have questions.** ORSP cannot release Compliance Holds.

Regulatory Office Contacts (e.g., COI, IRB)
EHS Contacts (e.g., RPC/Radiation Safety)
Job Aid: [Compliance Status and Holds](#)
Award Enhancements - Quick Wins

- Three New **Workspace Messages** for Awards & Mods
  - Agreement Acceptance Request in Progress - see link on AWD Terms tab.
    - Check the state of the AAR to see if you have an action item.
  - One or more of the sponsors is on the Restricted Party list.
    - Project Team should expect to hear from a PR. If not, reach out to PR to see if any action is to be taken.
  - Multiple Principal Investigators
    - NIH defined term. (Not regarding projects with PIs and Co-PIs)
**Post-Award Change Request** - New **Type** for **Foreign Component**

<table>
<thead>
<tr>
<th>Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ORSP Action Request</td>
<td></td>
</tr>
<tr>
<td>Post Award Change Request (Modification)</td>
<td></td>
</tr>
</tbody>
</table>

- Clear

<table>
<thead>
<tr>
<th>Transfer to New Dept ID</th>
<th>Transfers and Other Changes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer to New Institution</td>
<td>Transfers and Other Changes</td>
</tr>
<tr>
<td>Foreign Component</td>
<td>Transfers and Other Changes</td>
</tr>
<tr>
<td>Other</td>
<td>Transfers and Other Changes</td>
</tr>
</tbody>
</table>
Award Enhancements - Quick Wins

Award $$$ Tab

- Includes Award **Project Period Start** and **End Dates** and **NCE Processed** flag

![Image of Award $$$ Tab with examples of Project Period Start and End Dates and NCE Processed flag]

- **M-Reports Award Link:** AWD005440

<table>
<thead>
<tr>
<th>Project/Grants (P/G)</th>
<th>P/G Short Code</th>
<th>Cost Share P/G Short Code</th>
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</thead>
<tbody>
<tr>
<td>F048213 YY - Phase II IU CRC UM: C-UAS</td>
<td>Empty</td>
<td></td>
</tr>
<tr>
<td>N024859 389621- Sub of F048213- Industry Fees Only</td>
<td>389521</td>
<td></td>
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</table>

**Project Period Summary:**
- **Project Period Start Date:** 9/1/2017
- **Project Period End Date:** 8/31/2022
- **NCE Processed (yes/no):** no

**Budget Period Summary:**

<table>
<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Project/Grant</th>
<th>Direct</th>
<th>Indirect</th>
<th>Total</th>
<th>Associated PAF</th>
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<tr>
<td>View 9/1/2017</td>
<td>8/31/2018</td>
<td>N024859</td>
<td>$40,000.00</td>
<td>$4,000.00</td>
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<td>$40,000.00</td>
<td>$4,000.00</td>
<td>$44,000.00</td>
<td>18-PAF03701</td>
</tr>
</tbody>
</table>
SF424 - March Release

- **Support For NIH’s FORMS-F**

- **Other Bug Fixes and small enhancements**
  - Resolved an issue on the SF424 R&R Detailed Budget with erroneous Fringe Benefit validations. An error in one budget period was triggering an error on all multiple budget periods.
  - New warning on Validate Activity to indicate the FOA closing date has passed. Will not prevent activity from executing.
SF424 - May Release

- Updated Set of SF424 Forms with new standard for Country & State Codes
  - Will be used by Grants.gov starting on May 15th
  - Affects about 31 Grants.gov Forms
- Vendor will provide forms updates in two batches. Most common forms will be completed by May.
  - Second batch of forms are less common and will be updated in Fall of 2020.
eResearch system that hosts the IRB application

Will be upgraded to framework version 9 on the weekend of February 29th

● Re-scheduled from February 8-9th due to an unexpected technical issue; not an issue with the system
● No changes to the content of the application
● Changes to the interface and navigation of the smartform
Regulatory Management Update

Highlights of Changes

- The **Jump To** moves from the top of the screen to the left hand side.
Highlights of Changes

- Slide-Ins
  - Entering information for questions with an Add, Update, or Browse. The windows that used to “pop-up” will slide in from the right side of the smartform.
  - To save the selection and close the slide-in, click OK.
Additional Information

- Additional Information on eRRM Update
  - Brief video demonstration of user interface changes
  - 9.0 Upgrade Overview of Changes

- Other eResearch systems will be updated in 2020
  - M-Inform - June 2020
Navigate Update
Research Administrators’ Network

David Mulder, Training Manager, ORSP / Sponsored Programs
February 25, 2020
Navigate Update

★ Lunch & Learn (Sponsor Highlight: NIH)
- Thursday Feb 27 12:00 noon - 1:30 pm (Wolverine Tower)
- In-Person is Full, Remote Attendance Still Available
  - Remote Attendees will be emailed link to participate tomorrow, and published on the Navigate: Lunch & Learn page

★ Budgeting Basics
- Thursday, April 9 and Wednesday, April 29
- Applications due Friday, March 20

★ Advanced Budgeting: Task-Based Budgets
- Wednesday, April 15 and Monday, May 4
- Applications due Friday, March 27

★ Uniform Guidance Cost Principles
- Thursday, April 30
- Register by Monday, April 20
★ New *Navigate: E-ssentials* eLearning Module Available

- *Stewardship for Research Administrators* available in [MyLINC](https://mylinc.umich.edu) and from the *Navigate: E-ssentials* page
★ Volunteers Needed!

- Faculty usability testers for the new Faculty Research Administration Need-to-Know (FRANK) Portal
  - Preference is for newer (junior) faculty and/or faculty newer to sponsored research (but will consider all level of faculty)
  - 30-45 minutes, no preparation necessary
  - We’ll come to you
  - Faculty member’s Research Administrator can be present

- Contact the Navigate Team at: navigate-research@umich.edu for more information or to volunteer
Navigate Update

For Additional Information:

● Email: navigate-research@umich.edu

● Go to: orsp.umich.edu/navigate
National Council of University Research Administrators:

- NCURA Annual Meeting
  - August 9-12, 2020 – Washington, DC
  - Pre-registration is now open; program, workshops, and hotel information will be available in mid-April 2020.

http://www.ncura.edu/annualmeeting/Home.aspx
NCURA Update

National Council of University Research Administrators:

- Pre-Award Research Administration (PRA) Conference – **March 4-5, 2020**.
  - Both held in **San Juan, Puerto Rico**. Registration is open.

[http://www.ncura.edu/Education/MeetingsConferences.aspx](http://www.ncura.edu/Education/MeetingsConferences.aspx)
NCURA Update

National Council of University Research Administrators:

- Region III / IV 2020 Combined Spring Meeting – **April 26-29, 2020.**
  - St. Pete Beach, FL. Registration is open.

  [http://www.ncura.edu/Education/MeetingsConferences.aspx](http://www.ncura.edu/Education/MeetingsConferences.aspx)
NCURA Update

National Council of University Research Administrators:

● Travelling Workshop – **April 19-21, 2020** in **Charleston, SC**.
  ○ Senior Level Workshop: Research Administration – The Practical Side of Leadership

● Travelling Workshops – **May 27-29, 2020** in **Las Vegas, NV**.
  ○ Contract Negotiation and Administration
  ○ Level II: Sponsored Projects Administration

● Travelling Workshops – **June 15-17, 2020** in **West Palm Beach, FL**.
  ○ Departmental Research Administration
  ○ Financial Research Administration
  ○ Level I: Fundamentals of Sponsored Project Administration

[http://www.ncura.edu/travelingworkshops/Home.aspx](http://www.ncura.edu/travelingworkshops/Home.aspx)
Society of Research Administrators International:

- Michigan SRAI Chapter Meeting – **June 12, 2020** in Kalamazoo, MI.
  - Speaker Proposal Submission Deadline: Friday, March 13, 2020
    - [https://www.srainternational.org/michiganchapter/chapter-meeting/chapter-education](https://www.srainternational.org/michiganchapter/chapter-meeting/chapter-education)

- *Interested in getting more involved?* The Michigan Chapter Conference Planning Committee is always seeking new members. Email [msragroup@gmail.com](mailto:msragroup@gmail.com).

[http://www.srainternational.org/about/chapters/michigan](http://www.srainternational.org/about/chapters/michigan)
National Organization of Research Development Professionals:

- **NORDP 2020** – May 17-20, 2020, San Antonio, TX
  - Registration is open and the full program is online.
    - [www.nordp.org/conferences](http://www.nordp.org/conferences)

- **Save the Date!** 2020 NORDP Great Lakes Regional Conference
  - October 26, 2020 at the University of Indiana-Bloomington
Closing Remarks

Research Administrators Network

**Becky O’Brien**, Director of Research Administration, School of Information
February 25, 2020
“Based on your effort and expertise, the university is well-positioned to meet the challenges we face in a globally interconnected world of rapid change, and to continue our contributions to the public good.”

Rebecca Cunningham
Interim Vice President for Research
Reminder – Zero Waste Event

Compostable (not pictured: any food waste & napkins/paper towels)

Compost
When in doubt, throw it out

Not compostable:

Landfill
● Thanks to the RAAC Communications Subcommittee!

● Ideas for a future meeting? ran-plans@umich.edu

● Next RAN meeting:
  ○ Wednesday, May 20, 2020
  ○ 2:00 – 3:30 pm*
  ○ Michigan League Ballroom

*Followed by the UMOR Research Staff Awards Ceremony