

Research Administrators' Network Meeting
February 28, 2023
Certified Research Administrator (CRA) Resources

Background:

The Certified Research Administrator (CRA) program is administered by the Research Administrators Certification Council (RACC). The RACC formed in 1993 as an independent non-profit organization. RACC certifies that an individual, through experience and testing, has the fundamental knowledge necessary to be a professional research or sponsored programs administrator.

- [Research Administrators Certification Council \(RACC\)](#) – This is a link to the RACC website.
 - [RACC Website - What is Certification?](#) – This link provides an introduction and overview of the certification.
 - [RAAC Website - New Certificant Information](#) – This link provides information for those who have newly certified
 - [RACC Website - Recertification Information](#) – This link provides information about the options for recertifying.

 - [CRA Candidate Handbook](#) – This handbook provides information and instructions related to the CRA exam.
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Preparing for the CRA Exam:

- [The CRA Body of Knowledge](#) – The CRA exam is based upon the CRA Body of Knowledge and this link provides an outline.
 - [Body of Knowledge Review Sessions](#) – The RACC offers review sessions to familiarize applicants with the outline of the Body of Knowledge

 - [How Do I Prepare for an Examination?](#) – This link from RACC provides a list of optional ways to prepare for the CRA exam.

 - [CRA Exam Schedule](#) – This link provides the CRA exam calendar.

 - [CRA Exam Practice Test](#) – This is a link to a practice test hosted by the Professional Testing Corporation.

 - [aiM Higher Study Group](#) – This is a link to the U-M aiM Higher CRA Study Group. The group conducts a series of sessions for those interested in taking the CRA exam.
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Contact Hours:

Current CRA certificants may maintain contact hours, which may be used in lieu of taking an exam, for recertification.

- [How to Earn Contact Hours](#) – This website from the RACC provides information about contact hours and how to track them.

 - [CRA Contact Hours Opportunities](#) – This document was compiled by U-M CRAs and provides an overview of U-M activities that may be counted toward contact hours.
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